#### **DEPARTMENT OF HEALTH**

#### **Board of Respiratory Care**

RULE TITLE: RULE NO.:

Procedure for Approval of Attendance at

Continuing Education Courses 64B32-6.004

PURPOSE AND EFFECT: The Board proposes to update the continuing education course requirements for pulmonary function technologists.

SUBJECT AREA TO BE ADDRESSED: Procedure for approval of attendance at continuing education courses.

SPECIFIC AUTHORITY: 468.353(1), 468.361(2) FS.

LAW IMPLEMENTED: 468.361(2) FS.

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE SCHEDULED AND ANNOUNCED IN THE NEXT AVAILABLE ISSUE OF THE FLORIDA ADMINISTRATIVE WEEKLY.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT IS: Kaye Howerton, Executive Director, Board of Respiratory Care/MQA, 4052 Bald Cypress Way, Bin #C05, Tallahassee, Florida 32399-3255

# THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS:

64B32-6.004 Procedure for Approval of Attendance at Continuing Education Courses.

- (1) No change.
- (2) Excluding any recertification, review, refresher, or preparatory courses, all licensees shall be awarded contact hours for:
  - (a) through (d) No change.
- (e) successful passage, one time per biennium, of the following recredentialing examinations given by the National Board for Respiratory Care (NBRC):
  - 1. through 4. No change.
- <u>5. Pulmonary Function: Certified pulmonary function technologist and registered pulmonary function technologist recredentialing examinations maximum of 2 hours.</u>
  - (f) No change.
  - (3) through (4) No change.

Specific Authority 468.353(1), 468.361(2) FS. Law Implemented 468.361(2) FS. History—New 4-29-85, Formerly 21M-38.04, Amended 9-29-86, 11-29-88, 9-24-92, 10-15-92, Formerly 21M-38.004, Amended 1-2-94, 7-10-94, Formerly 61F6-38.004, Amended 11-1-94, 3-14-95, 7-18-95, 4-24-96, 8-27-96, Formerly 59R-75.004, 64B8-75.004, Amended 6-8-00.

# Section II Proposed Rules

#### DEPARTMENT OF STATE

#### **Division of Library and Information Services**

RULE CHAPTER TITLE: RULE CHAPTER NO.:

Public Records Scheduling

and Dispositioning 1B-24
RULE TITLES: RULE NOS.:
General 1B-24.001

Records Retention Scheduling

and Dispositioning

1B-24.002

PURPOSE AND EFFECT: The purpose of the rule is to implement Chapter 2000-258, Florida Statutes, (s. 257.36,

F.S.) to revise the processes used by custodians and the Division of Library and Information Services to create and revise records retention schedules, and to dispose of records.

SUMMARY: The Division is amending this rule relating to records scheduling and disposition to remove the requirement for public agencies to obtain the permission of the Division of Library and Information Services before destroying public records that are not needed in the transaction of current business and that do not have sufficient administrative, legal, or fiscal significance to warrant further retention by the agency. Agencies must continue to retain records in accordance with retention schedules established by the Division. Prior to records disposition, an agency must ensure that the retention requirements have been satisfied.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory cost has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for lower cost regulatory alternative, must do so within 21 days of this notice.

SPECIFIC AUTHORITY: 257.36 FS.

LAW IMPLEMENTED: 257.36 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 17, 2000

PLACE: Room 10, Florida Records Storage Center, 4319 Shelfer Road, Tallahassee Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Jim Berberich, Bureau Chief, Archives and Records Management, R. A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, (850)487-2073

THE FULL TEXT OF THE PROPOSED RULES IS:

(Substantial rewording of Rule 1B-24.001 follows. See Florida Administrative Code for present text.)

1B-24.001 General.

- (1) This chapter establishes standards and procedures for the scheduling and dispositioning of public records to promote economical and efficient management of records and to ensure that records of archival value under an agency's control are so designated and ultimately transferred to the Florida State Archives.
- (2) Each agency in the State of Florida is responsible for complying with the provisions of this chapter.
  - (3) For the purpose of this chapter:
- (a) "Agency" means any state, county, or municipal officer, department, district, division, board, bureau, commission or other separate unit of government created or established by law.
- (b) "Custodian" means the elected or appointed state, county, district, or municipal officer charged with the responsibility of maintaining the office having public records, or his or her designee.
- (c) "Database Management System" means a set of software programs that controls the organization, storage, and retrieval of data (fields, records and files) in a database. The system also controls the security and integrity of the database.
- (d) "Division" means the Division of Library and Information Services of the Department of State.
- (e) "Florida State Archives" means the program maintained by the Division for the preservation of those public records and other papers that have been determined by the Division to have sufficient historical or other value to warrant their continued preservation by the State and which have been accepted by the Division for deposit in its custody.
- (f) "General Records Schedules" means retention requirements issued by the Division to establish disposition standards for public records common to specified agencies within the State of Florida which state the minimum time such records are to be kept.
- (g) "Electronic Records" means any information that is recorded in machine readable form.
- (h) "Public Records" are those as defined in section 119.011, Florida Statutes.
- (i) "Record (Master) Copy" means public records specifically designated by the custodian as the official record.
- (j) "Duplicate (or Convenience) Records" means reproductions of record (master) copies, prepared simultaneously or separately, which are designated as not being the official copy.
- (k) "Record Series" means a group of related documents arranged under a single filing arrangement or kept together as a unit because they consist of the same form, relate to the same subject, result from the same activity, or have certain common characteristics.

- (1) "Records Retention Schedule" means a standard approved by the Division division for the agency's orderly retention, transfer, or disposition of public records taking into consideration their legal, fiscal, historical, and administrative values.
- (m) "Records Management Liaison Officer" means an individual designated by the agency that serves as a contact person to the Division and is assigned responsibilities by the Custodian.
- (n) "Intermediate Records" (Processing Files) are temporary records used to create, correct, reorganize, update, or derive output from master data files. Intermediate records are precursors of public records, and are not, in themselves, public records which must be retained. Intermediate records only exist provided a final product is subsequently generated which perpetuates, communicates, or formalizes knowledge of some type. In the absence of such a final product, processing files constitute final evidence of the knowledge to be recorded and shall not be construed as intermediate files for the purposes of this chapter.
- (o) "Supporting Documents" means public records assembled or created to be used in the preparation of other records which are needed to trace actions, steps, and decisions covered in the final or master record.
- (p) "Drafts" are materials, which constitute precursors of governmental "records" and are not, in themselves, intended as final evidence of the knowledge to be recorded. Information in a form which is not intended to perpetuate, communicate, or formalize knowledge of some type and which is fully represented in the final product is a "draft" and not a "public record."

Specific Authority 257.36 FS. Law Implemented 257.36 FS. History–New 1-8-80, Amended 1-4-84, Formerly 1A-24.02, 1A-24.002, Amended 1-7-88, 3-23-93.\_\_\_\_\_\_\_.

1B-24.002 Records Retention Scheduling and Dispositioning.

(1) Each agency shall submit to the Division a request for records retention on Department of State Form LS5E 105R-2001, "Records Retention Schedule" which is hereby incorporated by reference and made part of this rule, for all records series. A copy of Form LS5E 105R-2001, effective January 1, 2001, may be obtained from the Bureau of Archives and Records Management, Department of State, Mail Station 9A, The Capitol, Tallahassee, Florida 32399-0250. This schedule shall be developed to reflect the legal, fiscal, historical and administrative requirements of the agency for each record series. The schedule shall designate whether the series constitutes a record (master) copy or duplicate. Form LS5E 105R-2001 is to be signed by the custodian of the records, or his or her designee, and submitted to the Division for determination of official retention requirements.

- (2) Retention and scheduling of intermediate files are not feasible due to their transitory nature, and do not require submission of Form LS5E 105 "Records Retention Schedule".
- (3) Each Records Retention Schedule is analyzed by the Division in the context of an agency's statutory functions and authorities. Florida Statutes, administrative rules, operating procedures, applicable federal regulations and other such sources shall be researched to assist in the determination of a record's value.
- (4) In addition, the Records Retention Schedule is reviewed to determine whether the records merit further retention by the State in the Florida State Archives. This determination is based upon whether the records have significant legal, fiscal, administrative or historical information value to merit such further retention. The main objectives of this determination are to preserve those records pertaining to the operation of government and to protect the rights and interests of the citizens of the state.
- (5) In the event that records are of archival value, an indication is made on the Records Retention Schedule that such historical records are to be transferred to the Florida State Archives as part of the retention requirements.
- (6) Local government records having archival value may be loaned to local historical records repositories for preservation provided they are maintained under the provisions of Chapter 119, Florida Statutes.
- (7) The Division, with information submitted on Form LS5E 105R-2001, "Records Retention Schedule" and its own research into the legal, fiscal, historical and administrative value of the record series, shall create an official "Records Retention Schedule". Once approved by the Division, the Records Retention Schedule becomes the official retention for the record series of the submitting agency.
- (8) After an agency has established an approved Records Retention Schedule in accordance with the foregoing procedures, it may become apparent that the schedule needs to be revised. When changes are necessary, the specific record series of the approved schedule shall be resubmitted by the agency, with an appropriate explanation for the revision. The approved Records Retention Schedule shall receive the next consecutive number.
- (9) General Records Schedules are originated by the Division and are used by agencies designated by the Division. Utilization of General Records Schedules eliminates the need to comply with the provisions of Rule 1B-24.002(1), F.A.C. of this chapter. An individual Records Retention Schedule will be required for special circumstances when the retention of a record series will be different from what is specified in a General Records Schedule.
- (10) Prior to records disposition, an agency must ensure that retention requirements have been satisfied. The minimum requirements for each records disposition is the identification and documentation of the following:

- schedule number;
- <u>item number</u>;
- record series title;
- the inclusive dates;
- and the volume in cubic feet.

A public record may be destroyed or otherwise disposed of only in accordance with retention schedules established by the Division. Photographic reproductions or reproductions through electronic recordkeeping systems may substitute for the original or paper copy, per section 92.29, F.S. Minimum standards for image reproduction shall be in accordance with Rules 1B-26.0021 and 1B-26.003, Florida Administrative Code.

- (11) Each agency shall submit to the Division, once a year, a signed statement attesting to the agency's compliance with records disposition laws, rules, and procedures.
- (12) Any record series identified, by either a General Records Schedule or approved Records Retention Schedule, indicating archival value cannot be destroyed without the approval of the Florida State Archives.
- (13) The Division shall compile an annual summary of agency records scheduling and disposition activities to inform the Governor and the Legislature on statewide records management practices and program compliance.

Specific Authority 257.36 FS. Law Implemented 257.36 FS. History-New 1-8-80, Amended 1-4-84, Formerly 1A-24.010, Amended 1-7-88, 3-23-93, 7-1-95.

NAME OF PERSON ORIGINATING PROPOSED RULE: Lynn Rawls

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Barratt Wilkins, Director, Division of Library and Information Services

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 11, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: July 28, 2000 and August 11, 2000

# DEPARTMENT OF INSURANCE

RULE TITLE:

**RULE NO.:** 

Annual and Quarterly Reporting Requirements 4-137.001 PURPOSE AND EFFECT: To adopt, by incorporation by reference, the year 2000 National Association of Insurance Commissioners (NAIC) Annual Statement Instructions Manuals. Also amends rule to include NAIC's new address.

SUMMARY: Replaces references to year 1999 manuals with year 2000 manuals and amends the rule to include NAIC's new address.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of estimated regulatory costs has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative, must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 624.308(1) FS.

LAW IMPLEMENTED: 624.307(1), 624.424(1) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 21, 2000

PLACE: Room 143, Larson Building, 200 East Gaines Street, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Kerry Krantz, Insurer Services, L & H Insurer Solvency, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0333, phone number (850)922-3153, Ext. 5038

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this program, please advise the Department at least 5 calendar days before the program by contacting Kerry Krantz, (850)922-3100, Ext. 5038.

# THE FULL TEXT OF THE PROPOSED RULE IS:

- 4-137.001 Annual and Quarterly Reporting Requirements.
- (1) through (3) No change.
- (4) Manuals Adopted.
- (a) Annual and quarterly statements shall be prepared in accordance with the following manuals, which are hereby adopted and incorporated by reference:
- 1. The NAIC's Annual Statement Instructions, Property and Casualty, 2000 1999;
- 2. The NAIC's Annual Statement Instructions/Life, Accident and Health, 2000 1999;
  - 3. through 4. No change.
  - (b) Copies of the manuals are available:
- 1. From the National Association of Insurance Commissioners, 2301 Mcgee, Suite 800, Kansas City, MO 64108-2604 120 West 12th Street, Suite 1100, Kansas City, Missouri 64105, and
- 2. For inspection during regular business hours at the Bureau of Life and Health Insurer Solvency or the Bureau of Property and Casualty Insurer Solvency, as appropriate, Division of Insurer Services, Department of Insurance, Larson Building, Tallahassee, FL 32399-0300.

Specific Authority 624.308(1) FS. Law Implemented 624.307(1), 624.424(1) FS. History–New 3-31-92, Amended 8-24-93, 4-9-95, 4-9-97, 4-4-99, 11-30-99, \_\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Kerry Krantz, Insurer Services, L & H Insurer Solvency, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0333, phone number (850)922-3153, Ext. 5038

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Belinda Miller, Division Director, Insurer Services

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: August 24, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 8, 2000

#### DEPARTMENT OF INSURANCE

RULE TITLE:

**RULE NO.:** 

NAIC Financial Examiners Handbook Adopted 4-138.001 PURPOSE AND EFFECT: To adopt and incorporate by reference, the year 2000 National Association of Insurance Commissioners (NAIC) Financial Examiners Handbook 2000. Also amends rule to add NAIC's new address.

SUMMARY: To adopt and incorporate by reference, the year 2000 National Association of Insurance Commissioners (NAIC) Financial Examiners Handbook 2000. Also amends rule to add NAIC's new address.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS: No SERC has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative, must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 624.308(1) FS.

LAW IMPLEMENTED: 624.307(1), 624.424(1) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE, AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 21, 2000

PLACE: Room 143, Larson Building, 200 East Gaines Street, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Kerry Krantz, Insurer Service, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0300, phone number (850)413-5038

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this program, please advise the Department at least 5 calendar days before the program by contacting Kerry Krantz, (850)922-3100, Ext. 5038.

#### THE FULL TEXT OF THE PROPOSED RULE IS:

- 4-138.001 NAIC Financial Examiners Handbook Adopted.
- (1) The National Association of Insurance Commissioners Financial Examiners Handbook Volume I (2000) (1999) is hereby adopted and incorporated by reference, with the exception of Part 8, Appendix A.
- (2) Financial examinations by the Department shall be performed in substantial conformity with the methodology outlined in the Handbook, so long as that methodology is consistent with statutory accounting principles and the Florida Insurance Code.
  - (3) A copy of the Examiners Handbook may be:
- (a) Obtained from the National Association of Insurance Commissioners, 2301 McGee, Suite 800, Kansas City, MO 64108-2604 120 West 12th Street, Suite 1100, Kansas City, Missouri 63105; or
- (b) Inspected at the Department at its headquarters in Tallahassee, Florida, during regular business hours.

Specific Authority 624.308(1) FS. Law Implemented 624.307(1), 624.316(1)(c) FS. History–New 3-30-92, Amended 4-9-97, 4-4-99, 11-30-99,

NAME OF PERSON ORIGINATING PROPOSED RULE: Kerry Krantz, Insurer Services, L & H Insurer Solvency, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0333, phone number (850)922-3153, Ext. 5038

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Belinda Miller, Division Director, Insurer Services

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: August 24, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 8, 2000

#### DEPARTMENT OF INSURANCE

# **Division of Risk Management**

RULE CHAPTER TITLE:
Florida Fire Insurance Trust Fund
RULE TITLES:
Purpose
4H-1.001
Certificate and Other Forms Adopted
Settlement of Losses
RULE CHAPTER NO.:
4H-1.00:
4H-1.003
4H-1.007

PURPOSE AND EFFECT: To change the name of the trust fund and to adopt and incorporate by reference the Risk Management forms which have been revised or created to accommodate the needs of program areas.

SUMMARY: To meet the changing needs and requirements of the program areas at Risk Management, it is periodically necessary to revise forms and create new forms. These forms will enable the State Property Claims Unit to more accurately and efficiently process property damage claims. SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of estimated regulatory costs has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative, must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 284.17 FS.

LAW IMPLEMENTED: 284.01 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE, AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 29, 2000

PLACE: Room 116, Larson Building, 200 East Gaines Street, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Ray Williams., Senior Management Analyst II, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0300, phone number (850)413-4754

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this program, please advise the Department at least 5 calendar days before the program by contacting Yvonne White, (850)922-3100, Ext. 4214.

#### THE FULL TEXT OF THE PROPOSED RULES IS:

4H-1.001 Purpose.

The purpose of these rules is to aid in the implementation of Part I of Chapter 284, Florida Statutes, relating to the <u>State Risk Management Florida Fire Insurance</u> Trust Fund, <u>State Property Claims</u>.

Specific Authority 284.17 FS. Law Implemented 284.01 FS. History–New 7-29-72, Formerly 4-29.01, 4-29.001, Amended

4H-1.003 Certificate and Other Forms Adopted.

- (1) The Department hereby adopts and incorporates by reference a Certificate of Coverage and the other forms in subsections (2) through (9), below, for use in the <u>State Risk Management</u>, <u>Florida Fire Insurance</u> Trust Fund, <u>State Property Claims</u>.
- (2) Form DI4-850, Coverage Request Form, rev. <u>6/00</u> <del>10/91</del>.
- (3) Form DI4-851, Replacement Value Computation: Building Contents, rev. <u>6/00</u> <del>10/91</del>.
- (4) Form DI4-852, Certificate of Property Coverage, rev.  $\underline{6/00}$   $\underline{11/95}$ .
- (5) Form DI4-853, Certificate of Rental Value Coverage, rev.  $6/00 \frac{6}{94}$ .
  - (6) Form DI4-854, Notice of Property Loss, rev. <u>6/00</u> <del>6/94</del>.
- (7) Form DI4-855, Statement Lightning Losses, rev. 6/00 6/94.

- (8) Form DI4-856, Certificate of Proof of Loss, rev. <u>6/00</u> <del>10/91</del>.
- (9) Form DI4-857, Building <u>Values Worksheet</u> Replacement Cost Values, rev. <u>6/00</u> 10/91.
- (10) Form DI4-1391, Total Loss Contents ACV Worksheet, rev. 6/00.

(11)(10) Copies of each of the forms incorporated by reference in this rule are available from the Division of Risk Management, Department of Insurance, Larson Building, Tallahassee, Florida 32399-0336.

Specific Authority 284.17 FS. Law Implemented 255.03(1), 284.01 FS. History–New 7-29-72, Formerly 4-29.04, 4-29.004, Amended 1-7-92, 10-3-94, 12-27-95

#### 4H-1.007 Settlement of Losses.

- (1) Losses are to be settled on an actual cash value (ACV) basis. Actual cash value for the building and contents is defined as replacement cost less depreciation. <u>DI4-1391 will be used to report information needed by the Division to calculate an ACV.</u>
  - (2) through (3) No change.

Specific Authority 284.17 FS. Law Implemented 284.01 FS. History–New 7-29-72, Formerly 4-29.08, Amended 5-9-91, Formerly 4-29.008, Amended 1-7-92, 12-27-95.

NAME OF PERSON ORIGINATING PROPOSED RULE: Ray Williams, Senior Management Analyst II, Risk Management, Department of Insurance, 200 E. Gaines Street, Tallahassee, Florida, (850)413-4754

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: R. J. Castellanos, Division Director, Risk Management, Department of Insurance, 200 E. Gaines Street, Tallahassee, Florida

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 11, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 1, 2000

# DEPARTMENT OF INSURANCE

#### **Division of Risk Management**

21,121011 01 111211 111111118	
RULE CHAPTER TITLE:	RULE CHAPTER NO.:
State Risk Management Trust Fund,	
State Casualty Claims	4H-2
RULE TITLES:	RULE NOS.:
Purpose	4H-2.001
Premium Assessments	4H-2.003
Certificate of Coverage	4H-2.004
Fleet Automobile Liability Coverage	
for Coordinated Community	
Transportation Providers	4H-2.005
Loss Prevention Programs	4H-2.007
Other Forms Adopted	4H-2.008
Florida Motor Vehicle No-Fault Form	s 4H-2.009

PURPOSE AND EFFECT: To change to name of the trust fund and to amend the rule and adopt and incorporate by reference the Risk Management forms which have been revised or created to accommodate the needs of program areas.

SUMMARY: To meet the changing needs and requirements of the program areas at Risk Management, it is periodically necessary to revise forms and create new forms. These forms will enable the Bureau of State Liability Claims and Bureau of State Employees' Workers' Compensation Claims to more accurately and efficiently process claims.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of estimated regulatory costs has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative, must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 284.39, 284.17 FS.

LAW IMPLEMENTED: 284.39, 284.01 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE, AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 29, 2000

PLACE: Room 116, Larson Building, 200 East Gaines Street, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Ray Williams, Senior Management Analyst II, Department of Insurance, 200 East Gaines Street, Tallahassee, FL 32399-0300, phone number (850)413-4754

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this program, please advise the Department at least 5 calendar days before the program by contacting Yvonne White, (850)922-3100, Ext. 4214.

# THE FULL TEXT OF THE PROPOSED RULES IS:

4H-2.001 Purpose.

The purpose of these rules is to aid in the implementation of Part II and Part III of Chapter 284, Florida Statutes, relating to the <u>State Risk Management Florida Casualty Insurance Risk Management</u> Trust Fund, <u>State Casualty Claims</u> and Safety Programs.

Specific Authority 284.39 FS. Law Implemented 284.39 FS. History–New 7-29-72, Formerly 4-30.01, 4-30.001, Amended 1-7-92.

4H-2.003 Premium Assessments.

- (1) through (2) No change.
- (3) Prior to July 1 of each budget year the Division of Risk Management will send the appropriate exposure base inquiry form Form DI4-861, "Exposure Base Inquiry," rev. 10/91, to each insured agency to determine risk exposure. These forms

- <u>are Form DI4-861 is</u> hereby adopted and incorporated by reference. Each agency shall complete the form and return it to the Division within 30 days.
  - (a) DI4-861, "Exposure Base Inquiry", rev. 6/00.
- (b) DI4-1392, "Statutory EBI 'Wages' Participants, section 414.065, F. S.", rev. 6/00.
- (c) DI4-1393, "Statutory EBI Department of Juvenile Justice, sections 985.21(4)(b)(2); 985.231(1)(a) and 985.10(g), F.S.", rev. 6/00.
- (d) DI4-1394, "Statutory EBI Department of Juvenile Justice, section 768.28(11), F.S.", rev. 6/00.
- (e) DI4-1395, "Statutory EBI Department of Health, section 768.28(10)(c), F.S.", rev. 6/00.
- (f) DI4-1396, "Statutory EBI Department of Health, section 766.1115, F.S.", rev. 6/00.
- (g) DI4-1397, "Statutory EBI Department of Corrections, section 948.01(2) and 948.03(8), F.S.", rev. 6/00.
- (h) DI4-1398, "Statutory EBI Department of Corrections, section 768.28(10), F.S." rev. 6/00.
- (i) DI4-1399, "Statutory EBI Community Service Participants, section 569.11(4), F.S.", rev. 6/00.
- (j) DI4-1400, "Statutory EBI 01381 Children and Families, section 409.175(14)(a), F.S.", rev. 6/00.
- (4) Prior to July 1 of each budget year the Division of Risk Management will send Form DI4-1401, "Account Design" rev. 6/00, to each insured agency to determine the cost center structure for recording claims. Form DI4-1401 is hereby adopted and incorporated by reference. Each agency shall complete the form and return it to the Division within thirty (30) days.

Specific Authority 284.39 FS. Law Implemented 284.36 FS. History–New 7-29-72, Formerly 4-30.03, 4-30.003, Amended 1-7-92.\_\_\_\_\_\_.

- 4H-2.004 Certificate of Coverage.
- (1) No Change.
- (2) Form DI4-867, "State Employees' Workers' Compensation and Employer's Liability Certificate of Coverage," rev. <u>6/00</u> 10/91, which is hereby adopted and incorporated by reference, will be used to provide employee workers' compensation and employer's liability coverage to the agency named on the certificate.
- (3) Form DI4-863, "General Liability Certificate of Coverage," rev. <u>6/00</u> <del>10/91</del>, which is hereby adopted and incorporated by reference, will be used to provide general liability insurance coverage to the agency named on the certificate.
- (4) Form DI4-864, "Fleet Automobile Liability Certificate of Coverage," rev. 6/00 10/91, which is hereby adopted and incorporated by reference, will be used to provide fleet automobile liability coverage to the agency named on the certificate.

- (5) Form DI4-865, "Federal Civil Rights <u>Liability and Employment Discrimination</u> Certificate of Coverage," rev. 6/00 10/91, which is hereby adopted and incorporated by reference, will be used to provide coverage for federal civil rights actions under 42 U.S.C.S. 1983 or similar federal statutes to the agency named on the certificate.
- (6) Form DI4-862, "Court Awarded Attorney Fees Certificate of Coverage," rev. 6/00 10/91, which is hereby adopted and incorporated by reference, will be used to provide coverage for court awarded attorney's fees in other proceedings against the agency named on the certificate.

Specific Authority 284.39 FS. Law Implemented 284.31 FS. History–New 7-29-72, Formerly 4-30.05, 4-30.005, Amended 1-7-92.\_\_\_\_\_\_.

- 4H-2.005 Fleet Automobile Liability Coverage for Coordinated Community Transportation Providers.
- (1) A Coordinated Community Transportation Provider as that term is defined in Section 427.011(5), Florida Statutes, currently under contract with the State or with one of its Departments to provide transportation services to the transportation disadvantaged (with the exception of a Provider under contract with either the Department of Transportation, Department of Health and Rehabilitative Services, Department of Community Affairs or the Department of Education), which seeks fleet automobile liability coverage from the Florida Casualty Insurance Risk Management Trust Fund shall complete and have submitted to the Department of Insurance, Division of Risk Management, an application for coverage. The application for coverage shall be on Form DI4-411, "Fleet Automobile Liability Insurance Coordinated Community Transportation Provider Application for Coverage", rev. 10/91, which is hereby adopted and incorporated by reference.
- (2) The Division of Risk Management shall assess a deposit premium which shall be paid at the time that the application for coverage is accepted. The premium shall, thereafter, be adjusted and a retroactive assessment will be made by the Division based on either (a) the statewide average premium charged per vehicle, or (b) loss experience and exposure loss. Premium adjustments are part of the premium obligation of the Coordinated Community Transportation Provider for the year in which coverage was effected. Any premiums that become uncollectible from a Coordinated Community Provider shall be prorated among all of the contracting state departments based upon the percentage of providers participating in this Fleet Automobile Liability Coverage pool that the state department has contracted with.
- (3) Upon acceptance of the application and the payment of the deposit premium charge, fleet automobile liability coverage shall be provided in accordance with the terms and conditions of Form DI4-412, "Fleet Automobile Liability Insurance Coordinated Community Transportation Providers Certificate of Coverage", rev. 10/91, which is hereby adopted and incorporated by reference.

(4) A copy of each form incorporated by reference is available from the Division of Risk Management, Office of Treasurer and Department of Insurance, Larson Building, Tallahassee, Florida 32399-0300.

Specific Authority 284.39 FS. Law Implemented 284.31 FS. History–New 11-29-89, Formerly 4-30.008, Amended 1-7-92, Repealed

## 4H-2.007 Loss Prevention Programs.

- (1) The head of each insured agency shall appoint a Safety Coordinator who shall, at the direction of the agency head, develop and implement a comprehensive departmental safety program. The appointment shall be on Form DI4-858, "Safety Coordinators Coordinator/Alternate Appointment Form," rev. 6/00 10/91, which is hereby adopted and incorporated by reference. In the event of a change, the agency head shall submit the name of the new Safety Coordinator within thirty (30) days of the vacancy on Form DI4-858.
- (2) The appointed Safety Coordinator shall annually submit to the Division of Risk Management Form DI4-860, "Safety Program Management Loss Control Evaluation," rev. 6/00 10/91, which is hereby adopted and incorporated by reference.
- (3) The appointed Safety Coordinator of each insured agency shall review each quarterly casualty report from the Division of Risk Management. The Safety Coordinator shall identify any discrepancies between the Division's records and the agency's records and shall report such discrepancies on Form DI4-859, "Casualty Report Series Review: Liability Change Location Code Change Form," rev. 6/00 10/91, or DI4-1402 "Casualty Report Series: Workers' Compensation Change Form", rev. 6/00, which are is hereby adopted and incorporated by reference, within 30 days after receipt of the quarterly report.

Specific Authority 284.39 FS. Law Implemented 284.50 FS. History–New 1-7-92, Amended

## 4H-2.008 Other Forms Adopted.

(1) The following forms are hereby adopted and incorporated by reference. These forms shall be used to aid the Division in the performance of its administrative duties by securing pertinent facts <u>and information</u> on claims filed against the Fund, as the circumstances of particular cases may require.

(a) DI4-281, "Claim for 'No Fault' Benefits," rev. 10/91.

(<u>a)</u>(<u>b)</u> DI4-280, "Release of All Claims," rev. <u>6/00</u> <del>10/91</del>.

(b)(e) DI4-262, "Statement of Claim," rev. 6/00 10/91.

(c)(d) DI4-261, "Automobile Accident Report Statement of Accident," rev. 6/00 10/91.

(e) DI4-285, "Sworn Affidavit" (No Fault Benefits), rev. 10/91.

(f) DI4-283, "Wage and Salary Verification," rev. 10/91.

(d)(g) DI4-866, "Mileage Reimbursement," rev. <u>6/00</u> 10/91.

(e)(h) DI4-868, "Employer's Supplemental Report of Injury," rev. 6/00 10/91.

- (f) DI4-1403, "General Liability Loss Report", rev. 6/00.
- (g) DI4-1404, "Lien Disclosure Statement", rev. 6/00.
- (h) DI4-1405, "Personal Property Affidavit", rev. 6/00.
- (i) DI4-1406, "Insurer's Disclosure Statement Pursuant to section 627.4137, F.S., rev. 6/00.
  - (j) DI4-1407, "Medical Authorization", rev. 6/00.
- (k) DI4-1408, "Release for Property Damage Only", rev. 6/00.
- (1) DI4-1409, "Parents Guardian Release and Indemnity Agreement", rev. 6/00.
  - (m) DI4-1410, "Substitute Form W9", new 6/00.

Specific Authority 284.39 FS. Law Implemented 284.39 FS. History–New 1-7-92, Amended

#### 4H-2.009 Florida Motor Vehicle No-Fault Forms.

(1) The following forms are adopted and incorporated by reference. These forms shall be used to aid the Division in the performance of its administrative duties by securing pertinent facts and information on Florida Motor Vehicle No-Fault claims filed against the Fund, as the circumstances may require:

(a) DI4-281, "Claim for 'No-Fault' Benefits", rev. 6/00.

(b) DI4-283, "Wage and Salary Verification", rev. 6/00.

(c) DI4-285, "Sworn Affidavit", rev. 6/00.

(d) DI4-1411, "Affidavit of No Insurance", rev. 6/00.

(2) Copies of each form adopted and incorporated by reference in this rule are available from the Division of Risk Management, Office of the Treasurer and Department of Insurance, Larson Building, Tallahassee, Florida 32399-0300.

<u>Specific Authority 284.30, 184.31, 627.730 FS. Law Implemented 284.30, 284.31, 627.730 FS. History–New</u>

NAME OF PERSON ORIGINATING PROPOSED RULE: Ray Williams, Senior Management Analyst II, Risk Management, Department of Insurance, R. J. Castellanos, Division Director, Risk Management, Department of Insurance NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: R. J. Castellanos, Division Director, Risk Management, Department of Insurance

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 11, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 1, 2000

# STATE BOARD OF ADMINISTRATION

#### Florida Prepaid College Board

RULE TITLE:

RULE NO.: 19B-4.001

Application

PURPOSE AND EFFECT: To update the Florida Prepaid College Application form and the Master Covenant to reflect the current year and to change the effective date of these

documents.

SUMMARY: This rule changes, updates and renumbers the Florida Prepaid College Program Application and the Florida Prepaid College Program Master Covenant for the 2000-2001 Open Enrollment Period. Additionally, this rule change adjusts the effective dates of these documents to October 16, 2000.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 240.551(7)(a) FS.

LAW IMPLEMENTED: 240.551 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 2:00 p.m., November 20, 2000

PLACE: Suite 210, Hermitage Building, Tallahassee, Florida THE PERSON TO CONTACTED REGARDING THE PROPOSED RULE IS: Thomas J. Wallace, Executive Director, 1801 Hermitage Boulevard, Suite 210, Tallahassee, Florida 32308, telephone (850)488-8514

#### THE FULL TEXT OF THE PROPOSED RULE IS:

19B-4.001 Application.

These rules apply to purchasers of advance payment contracts for the prepayment of postsecondary registration and/or dormitory residency fees. The application period shall commence and terminate on dates set annually by the Board and published in the Florida Administrative Weekly. Applications for advance payment contracts purchased through the Board's direct support organization, The Florida Prepaid College Foundation, Inc., for purchasers participating in employer participation programs or by purchases pursuant to a court order may be submitted to the Board at any time. After acceptance by the Board of the purchaser's application, a participation and payment schedule and master covenant shall be mailed to the purchaser. The advance payment contract shall be comprised of the application, master covenant and participation and payment schedule. The Florida Prepaid College Program Application, Form No. FPCP 2000-1 99-1, is hereby incorporated by reference and may be obtained by calling 1(800)552-GRAD (4723) (prompt 1). The effective date of the form is October 16, 2000 October 18, 1999. The Florida Prepaid College Program Master Covenant, Form No. FFCP 2000-2 99-2, is hereby incorporated by reference with an effective date of October 16, 2000 October 18, 1999.

Specific Authority 240.551(7)(a) FS. Law Implemented 240.551 FS. History—New 3-29-89, Amended 2-6-90, 3-19-92, Formerly 4G-4.001, Amended 12-5-93, 5-31-95, 6-20-96, 10-20-96, 12-16-97, 2-18-99, 6-6-99, 2-8-00, 5-21-00, \_\_\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Florida Prepaid College Board

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Florida Prepaid College Board

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 19, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: October 13, 2000

## STATE BOARD OF ADMINISTRATION

# Florida Prepaid College Board

RULE TITLE: RULE NO.: Contract Exclusions 19B-5.005

PURPOSE AND EFFECT: This rule change is being made to conform with recent legislative changes dealing with exclusions in the Florida Prepaid College Program. The effect of the change is to allow Prepaid benefits to be used at postsecondary adult vocational programs.

SUMMARY: This rule change deletes the prohibition of using Prepaid benefits at a postsecondary adult vocational program. This change is being made due to amendments to s. 240.551(10), Florida Statutes, enacted during the 2000 Regular Session of the Florida Legislature.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 240.551(5) FS.

LAW IMPLEMENTED: 240.551 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 2:00 p.m., November 20, 2000

PLACE: Suite 210, Hermitage Building, Tallahassee, Florida THE PERSON TO CONTACTED REGARDING THE PROPOSED RULE IS: Thomas J. Wallace, Executive Director, 1801 Hermitage Boulevard, Suite 210, Tallahassee, Florida 32308, telephone (850)488-8514

#### THE FULL TEXT OF THE PROPOSED RULE IS:

19B-5.005 Contract Exclusions.

No graduate program, adult basic, <u>or</u> adult secondary <del>or</del> <del>postsecondary adult vocational</del> program is available under this plan.

Specific Authority 240.551(5) FS. Law Implemented 240.551 FS. History–New 3-29-89, Formerly 4G-5.005, Amended 6-20-96,\_\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Florida Prepaid College Board

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Florida Prepaid College Board

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 19, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: October 13, 2000

## STATE BOARD OF ADMINISTRATION

# Florida Prepaid College Board

RULE TITLES:

Transfer to Out-of-State Schools

Transfer to In-State Vocational-Technical Schools

PURPOSE AND EFFECT: To revise the Board's rule to add out-of-state community colleges as institutions where Florida Prepaid College Program benefits may be used; and to propose a rule which specifies the conversion methods for the transfer of benefits from a community college plan or a university plan to an in-state vocational-technical program.

SUMMARY: The proposed rule change adds out-of-state community colleges to institutions where Florida Prepaid College Program benefits may be used. Additionally, this rule change adds language to specify that the amount transferred to an out-of-state school shall not exceed the redemption value of the advance payment contract, or the original purchase price plus 5 percent compounded interest, whichever is less, after assessment of a reasonable transfer fee.

Additionally, the newly proposed rule specifies the conversion methods for the transfer of benefits from a community college plan or a university plan to an in-state vocational-technical program. For purposes of a transfer to an applied technology diploma program or vocational certificate program conducted by a community college, the redemption value shall be the amount of tuition and local fees, respectively, charged by the community college at the time of matriculation. When a transfer is being made to an area technical center operated by a district school board, the redemption value shall be the average amount of tuition and local fees, respectively, charged by the state universities or community colleges at the time of matriculation. The amount transferred shall not exceed the actual cost of the fees charged by the community college or area technical center and may only cover the number of semester credit hours stipulated to in the original contract.

These changes are being made due to amendments to s. 240.551(10), Florida Statutes, enacted during the 2000 Regular Session of the Florida Legislature.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 240.551(5) FS.

LAW IMPLEMENTED: 240.551 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 2:00 p.m., November 20, 2000

PLACE: Suite 210, Hermitage Building, Tallahassee, Florida THE PERSON TO CONTACTED REGARDING THE PROPOSED RULES IS: Thomas J. Wallace, Executive Director, 1801 Hermitage Boulevard, Suite 210, Tallahassee, Florida 32308, telephone (850)488-8514

#### THE FULL TEXT OF THE PROPOSED RULES IS:

19B-9.003 Transfer to Out-of-State-Schools.

A qualified beneficiary may transfer the benefits of an advance payment contract to an eligible out-of-state community college, college or university. The amount transferred shall not exceed the redemption value of the advance payment contract, or the original purchase price plus 5 percent compounded interest, whichever is less, after assessment of a reasonable transfer fee. For purposes of the tuition and local fee plans, the redemption value shall be the average amount of tuition and local fees, respectively, charged by the state universities or community colleges at the time of matriculation. For purposes of the dormitory plan, the redemption value shall be the average of the state university dormitory fees charges at the time of matriculation for the number of semesters reflected in each purchaser's contract.

Specific Authority 240.551(5) FS. Law Implemented 240.551 FS. History-New 3-29-89, Formerly 4G-9.003, Amended 12-5-93, 6-20-96, 2-18-99,

19B-9.005 Transfer to In-State Vocational-Technical Schools.

A qualified beneficiary of the Florida Prepaid College Program may transfer the benefits of an advance payment contract to an applied technology diploma program or a vocational certificate program conducted by a community college listed in 240.3031, F.S., or an area technical center operated by a district school board. The amount of such benefits that may be transferred shall not exceed the redemption value. For purposes of a transfer to an applied technology diploma program or vocational certificate program conducted by a community college, the redemption value shall be the amount of tuition and local fees, respectively, charged by the community college at the time of matriculation. For purposes of a transfer to an area technical center operated by a district school board, the redemption value shall be the average amount of tuition and local fees, respectively, charged by the state universities or community colleges at the time of matriculation. If the cost of the fees charged by the community college or area technical center is less than the corresponding fees charged by a state

postsecondary education institution, the amount transferred shall not exceed the cost of the fees charged by the community college or area technical center. The amount transferred may only cover the number of semester credit hours stipulated in the original contract.

Specific Authority 240.551(5) FS. Law Implemented 240.551 FS. History— New

NAME OF PERSON ORIGINATING PROPOSED RULE: Florida Prepaid College Board

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Florida Prepaid College Board

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 19, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: October 13, 2000

#### DEPARTMENT OF CORRECTIONS

RULE TITLE: RULE NO.: Follow Through on Approved Grievances 33-103.016

PURPOSE AND EFFECT: The purpose and effect of the proposed rule is to clarify the routing process for the Grievance Approval Action Form.

SUMMARY: The proposed rule clarifies the routing process of approved grievances or appeals, by specifying that approving employees shall forward the approved grievance or appeal with the accompanying form to the warden, who shall then forward the form to the institutional grievance coordinator.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 20.315, 944.09 FS.

LAW IMPLEMENTED: 944.09 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAW.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Giselle Lylen Rivera, Office of the General Counsel, Department of Corrections, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500

# THE FULL TEXT OF THE PROPOSED RULE IS:

- 33-103.016 Follow Through on Approved Grievances.
- (1) through (2)(a) No change.
- (b) The approving employee shall then mail form DC1-306, along with a copy of the approved grievance or appeal, to the appropriate <u>warden's office</u> grievance eoordinator.

- (c) The <u>warden shall forward the DC1-306 to the institutional</u> grievance coordinator <u>who</u> shall complete Sections II, III, and IV of form DC1-306. The grievance coordinator shall then provide form DC1-306 and a copy of the approved grievance to the staff member(s) assigned responsibility for implementing the approved action. The grievance coordinator shall monitor this process.
  - (d) through (f) No change.

Specific Authority 20.315, 944.09 FS. Implemented 944.09 FS. History–New 4-10-95, Amended 12-7-97, Formerly 33-29.0155, Amended 8-1-00.

NAME OF PERSON ORIGINATING PROPOSED RULE: Celeste Kemp

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Michael W. Moore, Secretary, Department of Corrections

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 10, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 22, 2000

#### DEPARTMENT OF CORRECTIONS

RULE TITLE:

Staff Housing Agreement Form

733-208.506

PURPOSE AND EFFECT: The purpose and effect of the proposed rule is to amend the Staff Housing Agreement Form, DC2-808A

SUMMARY: The proposed rule amends DC2-808A, the Staff Housing Agreement Form.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 20.315, 944.09(1), 945.025(1) FS.

LAW IMPLEMENTED: 20.315, 944.09(1), 945.025(1) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAW.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Giselle Lylen Rivera, Office of the General Counsel, Department of Corrections, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500

#### THE FULL TEXT OF THE PROPOSED RULE IS:

- 33-208.506 Staff Housing Agreement Form.
- (1) Any employee who is required or requests to occupy staff housing shall submit a completed Staff Housing Agreement, Form DC2-808A, for processing in compliance with the assignment criteria in Section 33-208.504 herein. This form is hereby incorporated by reference, and a copy may be

obtained from the Forms Control Administrator, Office of the General Counsel, Department of Corrections, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500. The effective date of this form is

August 16, 2000.

(2) through (3) No change.

Specific Authority 20.315, 944.09(1), 945.025(1) FS. Law Implemented 20.315, 944.09(1), 945.025(1) FS. History–New 9-1-88, Formerly 33-26.006, 33-602.506, Amended 8-16-00.

NAME OF PERSON ORIGINATING PROPOSED RULE: Bill Thurber

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Michael W. Moore, Secretary, Department of Corrections

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 10, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 22, 2000

## DEPARTMENT OF CORRECTIONS

RULE TITLE: RULE NO.: Inmate Drivers 33-601.605

PURPOSE AND EFFECT: The purpose and effect of the proposed rule is to clarify titles and procedures relating to inmate drivers.

SUMMARY: The proposed rule clarifies the title of the Department of Highway Safety and Motor Vehicles; clarifies the titles of persons who may authorize inmate operation of farm or other off-highway equipment; and clarify procedures relating to possession of equipment keys and commercial drivers' licenses.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 944.09, 945.091 FS.

LAW IMPLEMENTED: 20.315, 322.03, 322.04, 322.15, 944.09, 945.091 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAW.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Giselle Lylen Rivera, Office of the General Counsel, Department of Corrections, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500

#### THE FULL TEXT OF THE PROPOSED RULE IS:

33-601.605 Inmate Drivers.

- (1)(a) through (c) No change.
- (d) <u>DHSMV</u> <del>DMV</del>, where used herein, refers to the Department of Highway Safety and Motor Vehicles.

- (e) Work Release Center (WRC), where used herein, refers to a facility where a community based transition program for approved minimum custody inmates prior to release from custody is conducted.
  - (2) through (5) No change.
  - (6) Obtaining licenses for non-licensed inmate drivers.
- (a) When an inmate who does not have a valid Florida Driver's License on file is assigned as a WRC inmate driver, the classification officer shall contact the nearest <u>DHSMV DMV</u> Driver's License Office by telephone and arrange for the license examination.
- (b) A correctional officer shall escort the inmate to <u>DHSMV</u> DMV for the scheduled appointment and shall remain with the inmate while he or she completes the license examination.
- (c) Routine fees for driver's examinations, licenses and renewals will be paid by the work release center where the inmate is assigned at the time the fee is incurred. Any additional costs to obtain a driver's license will be the financial responsibility of the inmate and will be paid directly to the <a href="https://doi.org/10.1007/journal.com/">DHSMV DMV</a> Driver's License Office.
- (d) Once the license is obtained, the correctional officer shall return with the inmate to the work release center, secure the driver's license in the control room and provide the classification officer with any paperwork received from DHSMV DMV for the inmate's file.
  - (7) through (9)(a) No change.
- (b) Operation of a farm vehicle or other off-highway equipment must be approved in advance by the inmate's immediate supervisor and the warden.
  - (c) through (d) No change.
- (e) The inmate will only be permitted to have custody of the equipment keys when he or she is operating the machinery. The inmate will be instructed to and must return the keys to the DC supervisor or non-DC supervisor (for squads not supervised by a DC employee) correctional officer for safe storage upon completion of the job assignment. Under no circumstances will equipment keys be left in the vehicle when not in use or when the vehicle is unattended.
  - (10) through (10)(a) No change.
- (b) An inmate who does not have a valid Florida Driver's License on file shall be permitted to obtain his driver's license in order to participate in the Commercial Vehicle Driving Vocational Program. The license will be obtained as described in paragraph (6) of this rule. The inmate will be required to purchase the license and Commercial Driver's License (CDL) at his own expense and pay such fees to the <u>DHSMV</u> Driver's License Office.
  - (c) No change.
- (d) An inmate will be authorized to retain his driver's license and CDL on his person only when necessary for that specific part of the program which requires driving. When not in use, the driver's license and the keys to the vehicle shall be

returned to the instructor for safe storage. Under no circumstances will an inmate be permitted to complete the field training part of the program that occurs outside the parameters of an institution without proper supervision and the accompaniment of a skilled professional.

Specific Authority 944.09, 945.091 FS. Law Implemented 20.315, 322.03, 322.04, 322.15, 944.09, 945.091 FS. History–New 8-29-00, Amended

NAME OF PERSON ORIGINATING PROPOSED RULE: Richard Dugger

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Michael W. Moore, Secretary, Department of Corrections

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 10, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 22, 2000

# AGENCY FOR HEALTH CARE ADMINISTRATION

#### Florida Health Plan

RULE CHAPTER TITLE: RULE CHAPTER NO.: Community Health Care Purchasing

Alliances 59D-1 **RULE TITLES: RULE NOS.:** Purpose 59D-1.001 **Definitions** 59D-1.002 Certification Procedure 59D-1.003 Standards for Certification and Decertification 59D-1.004 Conditions of Participation for Small Employers 59D-1.005 **Grievance Appeals** 59D-1.006 Requests for Proposal 59D-1.007

Coordination Among CHPAs 59D-1.008 PURPOSE AND EFFECT: The purpose of this rule amendment is to repeal the Community Health Care Purchasing Alliances rule, 59D-1.001 – 59D-1.008. This rule became obsolete due to the repeal of Sections 408.70(3)-.7055 and 408.706, Florida Statutes.

SUMMARY: This rule amendment will repeal Community Health Care Purchasing Alliances rule, 59D-1, 59D-1.001, 59D-1.002, 59D-1.003, 59D-1.004, 59D-1.005, 59D-1.006, 59D-1.007, and 59D-1.008 which became obsolete due to the repeal of Sections 408.70(3)-.7055 and 408.706 Florida Statutes.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory cost had been prepared.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 408.70(3)-.7055, 408.706 FS. LAW IMPLEMENTED: 102.74 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 10:00 a.m., November 20, 2000

PLACE: Conference Room 318, 2727 Fort Knox Boulevard, Building 1, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Wm. A. Miller, Agency for Health Care Administration, Managed Health Care, 2727 Mahan Drive, Ft. Knox #1, Room 320, Tallahassee Florida, (850)921-8218

#### THE FULL TEXT OF THE PROPOSED RULES IS:

#### 59D-1.001 Purpose.

Specific Authority 408.15(8), 408.704(1) FS. Law Implemented 408.70-.796 FS. History–New 5-19-94, Repealed \_\_\_\_\_.

#### 59D-1.002 Definitions.

Specific Authority 408.15(8), 408.704(1) FS. Law Implemented 408.70-.706, 408.701(1),(2),(4),(6),(9),(15), 408.702(6)(f),(p),(q), 408.704(3), 408.7042(1),(2), 627.6699(3)(v),(w) FS. History–New 5-19-94. Repealed

# 59D-1.003 Certification Procedure.

Specific Authority 408.15, 408.704(1) FS. Law Implemented 408.704(1),(3), 408.702(1),(6)(g),(1),(7),(8), 408.7041, 408.7045(1),(2), 408.705, 408.706(2)(j), 408.702(6)(n), 408.70-.706 FS. History–New 5-19-94, Repealed

# 59D-1.004 Standards for Certification and Decertification.

Specific Authority 408.15(8), 408.704(1) FS. Law Implemented 408.70-706, 408.702(1),(2),(3),(6), 408.703(3), 408.704(1),(3),(4), 408.7041, 408.7045, 408.705(1),(4),(5) FS. History–New 5-19-94 Repealed

59D-1.005 Conditions of Participation for Small Employers.

Specific Authority 408.15(8) FS. Law Implemented: 408.703 FS. History–New 5-19-94, Repealed

#### 59D-1.006 Grievance Appeals.

Specific Authority 408.702(6)(i),(j), 408.704(1),(7), 408.15(8) FS. Law Implemented 408.704(7) FS. History–New 5-19-94, Repealed

#### 59D-1.007 Request for Proposal.

Specific Authority 407.15(8), 408.704(1) FS. Law Implemented 408.061(1), 407.702(3),(6)(b)-(e), 408.704(1),(4), 408.7041, 408.7042 FS. History–New 5-19-94, Repealed

## 59D-1.008 Coordination Among CHPAs.

Specific Authority 408.15(8), 408.704 FS. Law Implemented 408.702, 408.704, 408.704(1),(3),(4), 408.7041 FS. History–New 5-19-94. Repealed

NAME OF PERSON ORIGINATING PROPOSED RULE: Wm. A. Miller, Medicaid HMO Contracts and Oversight Unit NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Mr. Ruben J. King-Shaw Jr., Secretary AHCA

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 3, 2000

# AGENCY FOR HEALTH CARE ADMINISTRATION Florida Health Plan

RULE CHAPTER TITLE:	RULE CHAPTER NO.:
Accountable Health Partnerships	59D-2
RULE TITLES:	RULE NOS.:
Purpose	59D-2.001
Definitions	59D-2.002
General AHP Designation Procedures	59D-2.003
Initial Designation Procedures	59D-2.004
Renewal Designation Procedures	59D-2.005
Medicaid Designation Requirements	59D-2.006
Redesignation Requirements	59D-2.007
Procedures for Reviewing Designation	s 59D-2.008
Designation Fee	59D-2.009
Investigations and Inspection	59D-2.010
Data Reporting Requirements	59D-2.011
Grievance Procedures	59D-2.012
Termination of Coverage	59D-2.013
DUDDOGE AND EFFECT TI	

PURPOSE AND EFFECT: The purpose of this rule amendment is to repeal the Community Health Care Purchasing Alliances rule, 59D-2. This rule became obsolete due to the repeal of Sections 408.70(3)-.7055 and 408.706, Florida Statutes.

SUMMARY: This rule amendment will repeal Community Health Care Purchasing Alliances rule, 59D-2, 59D-2.001, 59D-2.002, 59D-2.003, 59D-2.004, 59D-2.005, 59D-2.006, 59D-2.007, 59D-2.008, 59D-2.009, 59D-2.010, 59D-2.011, 59-2.012 and 59D-2.013 which became obsolete due to the repeal of Sections 408.70(3)-.7055 and 408.706 Florida Statutes.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory cost had been prepared.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 408.70(3)-.7055, 408.706 FS.

LAW IMPLEMENTED: 102.74 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 10:00 a.m., November 20, 2000

PLACE: Conference Room 318, 2727 Fort Knox Boulevard, Building 1, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Wm. A. Miller, Agency for Health Care Administration, Managed Health Care, 2727 Mahan Drive, Ft. Knox #1, Room 320, Tallahassee Florida, (850)921-8218

#### THE FULL TEXT OF THE PROPOSED RULES IS:

#### 59D-2.001 Purpose.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.70-.706 FS. History–New 5-10-94, Repealed

#### 59D-2.002 Definitions.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.032(5), 408.70-.706 FS. History–New 5-10-94, Repealed

# 59D-2.003 General AHP Designation Procedures.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.061(1), 408.704(5),(7), 408.706(1),(2)(a),(4)(b),(5),(7),(8),(9),(12), 408.702(6)(k) FS. History–New 5-10-94, Repealed

#### 59D-2.004 Initial Designation Procedure.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2),(4),(10),(11),(12) FS. History–New 5-10-94, Repealed \_\_\_\_\_.

#### 59D-2.005 Renewal Designation Procedures.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2) FS. History–New 5-10-94, Repealed

#### 59D-2.006 Medicaid Designation Requirements.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.032(5), 408.70-.706 FS. History–New 5-10-94, Repealed \_\_\_\_\_.

# 59D-2.007 Redesignation Requirements.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2) FS. History–New 5-10-94, Repealed \_\_\_\_\_\_.

#### 59D-2.008 Procedures for Reviewing Designations

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2) FS. History–New 5-10-94, Repealed \_\_\_\_\_\_.

#### 59D-2.009 Designation Fee.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(3) FS. History–New 5-10-94, Repealed

## 59D-2.010 Investigation and Inspection.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2),(13) FS. History–New 5-10-94, Repealed .

#### 59D-2.011 Data Reporting Requirements.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(2),(4)(a),(7) FS. History– New 5-10-94. Repealed \_\_\_\_\_\_.

#### 59D-2.012 Grievance Procedure.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.704(7), 408.7056, 408.706(2)(h) FS. History–New 5-10-94, Repealed

#### 59D-2.013 Termination of Coverage.

Specific Authority 408.15(8), 408.706(2) FS. Law Implemented 408.706(6), 627.6699 FS. History–New 5-10-94, Repealed\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Wm. A. Miller, Medicaid HMO Contracts and Oversight Unit NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Mr. Ruben J. King-Shaw Jr., Secretary AHCA

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 3, 2000

# DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

## **Division of Hotels and Restaurants**

RULE CHAPTER TITLE: RULE CHAPTER NO.: Public Food Service Establishments 61C-4
RULE TITLE: RULE NO.:

Food Protection Manager Certification

and Public Food Service

Employee Training 61C-4.023

PURPOSE AND EFFECT: The purpose of this rule development is to clarify existing language relative to the presence of the certified manager during certain periods of food service operations and to adopt the Conference for Food Protection (CFP) Standards for Accreditation of Food Protection Manager Certification Programs. The U.S. Food and Drug Administration endorses the CFP Standards for Accreditation of Food Protection Manager Certification Programs as the uniform national standard for food protection manager certification programs. If the proposed language is adopted, the Division of Hotels and Restaurants will accept all CFP accredited food protection manager certification programs.

SUMMARY: Adoption of the CFP Standards for Accreditation of Food Protection Manager Certification Programs will provide Florida Food Managers with a national standard for certification and will allow reciprocity between other states and certifying jurisdictions. Copies of the CFP Standards for Accreditation of Food Protection Manager Certification Programs may be obtained from Lee Cornman at the Division of Hotels and Restaurants Tallahassee office at (850)488-9263. SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory costs has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 509.032(6) FS.

LAW IMPLEMENTED: 509.039 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 10:00 a.m. EST, Monday, November 20, 2000

PLACE: Secretary's Conference Room, Room 259, The Johns Building, 725 South Bronough Street, Tallahassee, Florida Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the agency at least 48 hours before the hearing by contacting Lee M. Cornman, Management Review Specialist, at (850)488-9263. If you are hearing or speech impaired, please contact the agency by calling 1(800)955-8771 (TDD).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Lee M. Cornman, Management Review Specialist, Department of Business and Professional Regulation, Division of Hotels and Restaurants, 1940 North Monroe Street, Tallahassee, FL 32399-1012; Telephone: (850)488-9263

#### THE FULL TEXT OF THE PROPOSED RULE IS:

61C-4.023 <u>Food Protection</u> Manager Certification and Public Food Service Employee Training.

(1) All managers who are responsible for the storage, preparation, display, and serving of foods to the public shall have passed a written certification test approved by the division demonstrating a basic knowledge of food protection practices as adopted in this chapter regulated and administered by the division or an agency of state government outside Florida which has been approved by the division. Those managers who successfully pass an approved the certification examination shall be issued a certificate by the certifying organization, which is valid for a period of five years from the date of issuance. Each licensed All establishments shall have a minimum of one certified food protection manager responsible for all periods of operation. The operator shall designate in writing the certified food protection service manager or managers for each location. A current list of certified food protection managers shall be available upon request in each establishment. When Establishments that have four or more employees, at one time, are engaged in the storage, preparation or serving of food in a licensed establishment, there shall be have at least one certified food protection manager present at all times when said activities are taking place. The certified food protection manager or managers need not be present in the establishment during those periods of operation when there are three or fewer employees engaged in the storage, preparation, or serving of foods. All other establishments shall have a certified manager or managers responsible for all periods of operation but said manager or managers need not be present at all times. It shall be the responsibility of the certified food protection manager or managers to inform all employees under their supervision and control who engage in the storage, preparation, or serving of food, to do so in accordance with acceptable sanitary practices as described in this chapter.

- (2) The test shall be designed to assess the manager's knowledge of basic public health food protection practices which includes
- (a) Receiving and storage of food supplies, including dry, refrigerated and freezer storage;
  - (b) Food protection and preparation practices, including:
  - 1. Thawing of potentially hazardous food;
  - 2. Techniques to minimize handling; and
- 3. Recognition of critical temperatures during storage, preparation, cooking, serving, displaying and reheating;
- (c) Personal hygienic practices of employees during all phases of preparation and serving of food;
- (d) Equipment and utensil design and fabrication, installation and location as well as cleaning, sanitizing and storage;
  - (e) Water supplies;
  - (f) Sewage disposal;
  - (g) Plumbing;
  - (h) Bathroom and handwashing facilities;
  - (i) Garbage and trash storage and disposal;
  - (i) Insect and rodent control;
- (k) General housekeeping including cleaning, maintenance, lighting and ventilation;
  - (1) Control of toxic materials; and
- (m) Premises sanitation and other miscellaneous activities which the manager needs to ensure are accomplished to prevent the occurrence of foodborne illness.
- (2)(3) Temporary food service vendors and vending machine operators, licensed pursuant to Chapter 509, Part I, Florida Statutes, are exempt from the manager certification requirements of this section.

(3)(4) The Conference for Food Protection Standards for Accreditation of Food Protection Manager Certification Programs, herein adopted by reference, shall be the division standard for the recognition of certifiving organizations who provide food manager certification examinations division, as the certifying state agency for food managers, shall demonstrate testing program compliance with one or more generally recognized measurement standards such as the Standards for Educational and Psychological Testing. The Division of Hotels and Restaurants shall accept certification examinations currently recognized by the Conference for Food Protection. Certifying organizations that are accredited by a Conference for Food Protection sanctioned accreditor shall be recognized by the division as approved providers of a Food Protection Manager Certification Program. Documentation of conformance shall include organization review and program evaluation by qualified psychometricians and shall demonstrate adherence in the areas of administrative independence; fairness; technical standards for test construction and evaluation including validity, reliability and errors in measurement, test development and revision, scaling, norming, score comparability and equating, and test publication; professional standards for test use including employment testing and professional and occupational certification; and related standards for testing linguistic minorities, testing people who have handicap conditions, test administration, scoring and reporting, protecting the rights of test takers and public information. The division, or its contracted testing agent, must routinely update the tests used to provide consistency and compliance with revised laws and rules.

(5)(a) Persons who operate or franchise public food service establishments and conduct training and testing programs for their employees or franchises may use such programs to facilitate meeting the requirements of this section, provided such programs are generally recognized nationwide by the food service industry and testing is administered under proctored and secure conditions.

(b) Persons seeking to use such programs shall notify the division or its contracted testing agent, and shall provide documentation as required by subsection (4) of this rule. The division or its contracted testing agent, shall notify the person of the acceptability of the program, and if appropriate, shall enter into an agreement with the person designating that person as a testing agent. A person so designated, may administer a test consisting of one part, approved by the division, which meets the requirements of this section and a second part covering whatever additional material is included in the designated person's training program. Persons passing the first part shall be issued a certificate described in subsection (1) of this rule. The division, or its contracted testing agent, shall be entitled to a fee for scoring the state portion of the test and issuing the certificate.

(c) A person holding a valid certificate issued by a training and testing program which has entered into an agreement with the division or its contracted testing agent may obtain conditional certification if they have passed the second portion of the test referred to in paragraphs (a) and (b) but have not yet passed that portion approved by the division. Such certification shall be contingent on an acceptable evaluation by the division or its contracted agent of the test passed by the applicant. A conditional certificate issued pursuant to this subparagraph shall expire five years from the date the original certificate was issued and shall not be renewed. The department, or its contracted testing agent, shall be entitled to a fee for issuing the conditional certificate not to exceed the minimum fee for testing.

(4)(6) Public Food Service Employee Training.

(a) All public food service employees must receive training on professional hygiene and foodborne disease prevention. Professional hygiene includes personal cleanliness and hygienic practices in accordance with the Food Code and techniques to prevent cross contamination. Foodborne disease prevention training must include the types and causes of

foodborne illness, identification of potentially hazardous food, and how to control or eliminate harmful bacteria in a food service establishment.

- (b) Public food service employees must receive training which relates to their assigned duties. Employees who prepare foods must be knowledgeable about safe methods of thawing, cooking, cooling, handling, holding and storing foods. Service personnel must be knowledgeable about safe methods of serving food. Employees who clean equipment and facilities must be knowledgeable about proper cleaning and sanitization methods. Employees responsible for maintaining the premises must be knowledgeable about proper vermin control methods as specified in the Food Code.
- (c) Licensees who provide in-house employee training shall make available on the premises of the establishment, or in a theme park or entertainment complex in a central location, upon the division's request, the curriculum and materials used to conduct training. If training is obtained from an outside provider, the licensee must provide, upon the division's request, information about the selected training program and methods used to evaluate training outcomes. Training outcomes include employees correctly applying procedures and answering questions relative to assigned duties. Employees must perform their work duties safely in a manner consistent with the requirements of the Food Code.

Specific Authority 509.032(6), 509.039, 509.049 FS. Law Implemented 509.039, 509.049 FS. History–New 2-21-91, Amended 5-12-92, Formerly 10D-13.037, 7C-4.023, Amended 3-31-94, 10-9-95, 1-18-98\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Lee M. Cornman, Management Review Specialist, Division of Hotels and Restaurants, Department of Business and **Professional Regulation** 

NAME OF PERSON OR SUPERVISOR WHO APPROVED THE PROPOSED RULE: Kim Binkley-Seyer, Secretary, Department of Business and Professional Regulation

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 18, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 29, 2000

#### DEPARTMENT OF HEALTH

# **Board of Speech-Language Pathology and Audiology**

RULE TITLE: RULE NO.:

**Educational Requirements for Assistants** 64B20-4.002 PURPOSE AND EFFECT: The purpose of the amendments is to update the rule text with regard to the educational requirements.

SUMMARY: The Board has determined that the rule text should be amended to reflect the educational requirements necessary for certification as a speech-language pathology assistant.

SUMMARY OF **STATEMENT** OF **ESTIMATED** REGULATORY COST: No Statement of Estimated Regulatory Cost was prepared.

Any person who wishes to provide information regarding the statement of estimated costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 468.1135(4), 468.1215(3) FS. LAW IMPLEMENTED: 468.1215(2) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE WEEKLY.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Sue Foster, Executive Director, Board of Speech-Language Pathology and Audiology/MQA, 4052 Bald Cypress Way, Bin #C08, Tallahassee, Florida 32399-3253

#### THE FULL TEXT OF THE PROPOSED RULE IS:

64B20-4.002 Education Requirements for Assistants.

- (1) Candidates for certification as a speech-language pathology assistant shall submit to the Board an official transcript or transcripts evidencing that they have earned a bachelor's degree which includes at least 24 semester hours of coursework completed a minimum of 24 semester hours at an institution as described in Rule 64B20-2.002(1), F.A.C., to include:
  - (a) through (b) No change.
  - (2) through (3) No change.

Specific Authority 468.1135(4), 468.1215(3) FS. Law Implemented 468.1215(2) FS. History-New 3-14-91, Formerly 21LL-4.002, Amended 10-12-93, Formerly 61F14-4.002, 59BB-4.002, Amended

NAME OF PERSON ORIGINATING PROPOSED RULE: Board of Speech-Language Pathology and Audiology

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Board of Speech-Language Pathology and Audiology

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 14, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 29, 2000

## DEPARTMENT OF HEALTH

#### **Division of Environmental Health and Statewide Programs RULE TITLES:** RULE NOS.:

General 64E-10.001 Establishments Subject to Provision 64E-10.002

PURPOSE AND EFFECT: Provide minimum numbers of sanitary facilities, maintenance of the facilities, and provide public access to public sanitary facilities.

SUMMARY: The access of patrons and guests to public sanitary facilities (toilets, urinals, and handwashing). Delete the fixture table.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory cost has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 381.006(16) FS.

LAW IMPLEMENTED: 381.006(15) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW:

TIME AND DATE: 1:15 p.m., November 22, 2000

PLACE: Conference Room 240P, 4042 Bald Cypress Way, Tallahassee, Florida

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Ken Widergren, Bureau of Facility Programs, Department of Health, 4052 Bald Cypress Way, Tallahassee, Florida 32399-1710, (850)245-4444, Ext. 2453

#### THE FULL TEXT OF THE PROPOSED RULES IS:

#### 64E-10.001 General.

This rule addresses minimum standards for the number, operation, and maintenance of sanitary facilities in places serving the public and places of employment. The rule also establishes fixture ratios for temporary housing facilities. The Department of Health and Rehabilitative Services adopts by reference the 1994 Standard Plumbing Code and its 1995 Supplement and the 1994 Standard Building Code to determine the required number of plumbing fixtures for such places. Where the basis of determining the number of persons to be served is not specified in this chapter or by the design architect or engineer, the 1994 edition of the Life Safety Code of the National Fire Prevention Association shall be used to determine the occupant load.

Specific Authority 381.0011(13), 381.006(14) FS. Law Implemented 381.006(6) FS. History–New 10-18-89, Amended 8-7-96, Formerly 10D-10.035, Amended

64E-10.002 Special Requirements Establishments Subject to Provision.

Establishments Subject to Provision-Places Serving the Public – Any establishment that is required by the Florida Building Code or by any Department of Health rule to have sanitary facilities for the public shall make those facilities accessible to the public while the establishments are open to the public. For temporary outdoor events such as outdoor theaters and biker's week that are not covered by Department regulations,

the 1994 Standard Plumbing Code and its 1995 Revisions, or the 1994 Standard Building Code, the Department shall use the following sanitary fixture ratios for public assembly:

PLACES OF PUBLIC ASSEMBLY

MALES	FEMALES 1					
Number	<del>Toilets</del>	<b>Urinals</b>	Sinks	Number	<b>Toilets</b>	Sinks
1 - 100	1	1	1	<del>1-50</del>	1	1
101 - 250	2	1	1	51 - 140	2	1
<del>251 360</del>	2	2	1	<del>141 250</del>	3	2
361 - 470	2	3	2	251 - 360	4	2
471 - 580	3	3	<del>2</del>	361 - 470	<del>5</del>	3
<del>581 700</del>	3	4	3	<del>471 690</del>	6	3
701 - 820	3	<del>5</del>	4	<del>691 – 960</del>	7	4
<del>821 – 975</del>	4	<del>5</del>	4	<del>961</del> –	8	4
<del>976</del> –	4	7	4	<del>1301</del> –	9	<del>5</del>
<del>1150</del>				<del>1640</del>		
<del>1151</del>	4	7	4	<del>1641</del> –	<del>10</del>	6
1325				<del>2000</del>		
<del>1326</del>	<del>5</del>	7	<del>5</del>	<del>2001</del> –	11	7
<del>1490</del>				<del>2350</del>		
<del>1491</del>	<del>5</del>	8	<del>5</del>	<del>2351</del> –	<del>12</del>	8
<del>1675</del>				<del>2700</del>		
<del>1676</del>	6	9	<del>5</del>			
<del>1875</del>						
<del>1876</del>	<del>6</del>	9	6			
<del>2075</del>						
<del>2076</del>	6	<del>10</del>	6			
<del>2250</del>						
<del>2251</del>	6	<del>11</del>	6			
<del>2475</del>						
<del>2476</del>	6	<del>12</del>	7			

For outdoor events over 2700 males, add 1 toilet, 1 urinal, and 1 handwashing sink for each additional 350 males. For more than 2700 females, add 1 toilet for each 350 people and 1 handwashing sink for each 500 attendees.

## (2) Temporary Housing Facilities

Wherever temporary housing is provided to more than 60 people who are homeless as a result of displacement from their homes either by immigration, natural disaster, or financial hardship, the temporary housing facility shall provide a minimum of 1 toilet, 1 handwashing sink, and 1 shower for each 20 people or fraction thereof shall be provided at the housing facility.

Specific Authority 381.0011(13), 381.006(14) FS. Law Implemented 381.006(6) FS. History–New 10-18-89, Amended 7-22-92, 7-3-94, 8-7-96, Formerly 10D-10.041, Amended

NAME OF PERSON ORIGINATING PROPOSED RULE: Ken Widergren, Bureau of Facility Programs

NAME OF PERSON OR SUPERVISOR WHO APPROVED THE PROPOSED RULE: Eric Grimm, Chief, Bureau of Facility Programs

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 16, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: June 30, 2000

# DEPARTMENT OF CHILDREN AND FAMILY SERVICES

# **Family Safety and Preservation Program**

RULE TITLES: RULE NOS.: Health Related Requirements 65C-20.010 Large Family Child Care Homes 65C-20.013

PURPOSE AND EFFECT: The modifications contained in this document will add clarification to the nutrition requirements regarding the quality and quantity of food being served to children in care; change a statutory reference from 402.3131, F.S. to 402.302(8), F.S., which addresses the number of children that may be cared for in large family child care homes; and will create additional transportation standards to ensure the safety of the children being transported in child care.

SUMMARY: Current 65C-20.010(1)(p), F.A.C., requires food provided by the family day care home operator to be of a quantity and quality to meet the child's nutritional needs. The proposed change will add clarification as to appropriate food groups and serving sizes to meet the child's nutritional needs while in care. Current 65C-20.013(6)(b)1., F.A.C., references capacity as defined in 402.3131, F.S., yet capacity is defined in 402.302(8), F.S. Amends s. 402.305(10), F.S., regarding the requirements for large family child care homes transporting children pursuant to legislation.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 402.313, 402.302(8), 402.3131, 402.305(10) FS.

LAW IMPLEMENTED: 402.313, 402.302(8), 402.3131, 402.305(10) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 1:00 p.m., November, 20, 2000

PLACE: 1317 Winewood Blvd., Building 6, Room 355 Conference Room, Tallahassee, FL 32399

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Cindy Pace-Brown, Licensing Specialist, 1317 Winewood Blvd., Building 6, Room 389 A, Tallahassee, FL 32399, (850)488-4900

# THE FULL TEXT OF THE PROPOSED RULE IS:

65C-20.010 Health Related Requirements.

- (1) General Requirements.
- (a) through (o) No change.

- (p) If the operator chooses to supply food, the operator shall provide nutritious meals and snacks of a quantity and quality to meet the daily nutritional needs of the children. The USDA Food Guide Pyramid for Young Children, March 1999, incorporated by reference, shall be used to determine what food groups to serve at each meal or snack and the serving size of the selected foods for children one year of age and older. The fats and sweets category within the USDA Food Guide Pyramid for Young Children cannot be counted as a food group. Copies of the USDA Food Guide Pyramid for Young Children may be obtained from the district child care licensing office or local licensing agency. Using the USDA Food Guide Pyramid for Young Children; breakfast shall consist of at least three different food groups; lunch and dinner shall consist of at least four different food groups and snacks shall consist of at least two different food groups. If a special diet is required for a child by a physician, appropriate documentation shall be maintained in the child's file to include the physician's order, a copy of a diet and sample meal plan for the special diet.
  - (2) through (6) No change.

Specific Authority 402.313 FS. Law Implemented 402.313 FS. History–New 7-2-98. Amended

65C-20.013 Large Family Child Care Homes.

- (1) through (5) No change.
- (6) Supervision.
- (a) No change.
- (b) Additional Supervision Requirements.
- 1. If there are more than 6 preschoolers participating on field trips away from the large family child care home an additional adult must be present during the field trip for the purpose of safety and to assist in providing direct supervision. Where some children remain in the home the adult supervision as required in s. 402.302(7), F.S., shall be maintained. At no time shall the total number of children exceed the capacity defined in s. 402.302(8) 402.3131, F.S.
  - 2. No change.
  - (7) Transportation.
  - (a) through (e) No change.
- (f) Prior to transporting children and upon the vehicle(s) arrival at its destination the following shall be conducted by the driver(s) of the vehicle(s) used to transport the children:
- 1. A log shall be maintained for all children being transported in the vehicle. The log shall include each child's name, date, time of departure and time of arrival, signature of driver and signature of second staff member to verify driver's log and the fact that all children have left the vehicle.
- 2. Upon arrival at the destination the driver of the vehicle shall:
- a. Mark each child off the log as the child departs the vehicle,
- b. Conduct a physical inspection and visual sweep of the vehicle to ensure that no child is left in the vehicle, and

- c. Sign the log verifying that all children were all accounted for and that the visual sweep was conducted.
- 3. Upon arrival at the destination a second staff member shall:
- a. Conduct a physical inspection and visual sweep the vehicle to ensure that no child is left in the vehicle, and
- b. Sign the log verifying that all children were accounted for and drivers log is complete.

Specific Authority 402.3131 FS. Law Implemented 402.3131 FS. History–New 5-21-00, Amended

NAME OF PERSON ORIGINATING PROPOSED RULE: Cindy Pace-Brown, Licensing Specialist, 1317 Winewood Blvd. Building 6, Room 389-A, Tallahassee, FL 32399, (850)488-4900

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Deborah Russo, Director, Child Care Services, 1317 Winewood Blvd., Building 6, Tallahassee, FL 32399

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 16, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 8, 2000

# DEPARTMENT OF CHILDREN AND FAMILY SERVICES

#### **Family Safety and Preservation**

RULE TITLES:	RULE NOS.:
General Information	65C-22.001
Food and Nutrition	65C-22.005
Record Keening	65C-22,006

PURPOSE AND EFFECT: The minimum standards in this document will add clarification to the nutrition requirements relating to the quantity and quality of food being served to children in care; creates additional transportation standards to ensure the safety of the children being transported in child care; and amends the statutory reference from 402.302(8), F.S., which defines large family child care homes to 402.302(3), F.S., which defines child care personnel.

SUMMARY: Current 65C-22.005, F.A.C., requires food provided by the child care facility to be of a quantity and quality sufficient to meet the child's nutritious needs. The proposed change will add clarification as to appropriate food groups and serving sizes to meet the child's nutritional needs while in care. Amends s. 402.305(10), F.S., regarding the requirements for child care facilities transporting children. Current 65C-22.006, F.A.C., refers to child care personnel as defined in s. 402.302(8), F.S., which is now the definition of a large family child care home and must be amended.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 402.302(3), 402.305(8), 402.305(10) FS.

LAW IMPLEMENTED: 402.302(3), 402.305(8), 402.305(10) FS

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., November 20, 2000

PLACE: 1317 Winewood Blvd., Building 6, 355 Conference Room, Tallahassee, FL 32399

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Cindy Pace-Brown, Licensing Specialist, 1317 Winewood Blvd., Building 6, Room 389-A, Tallahassee, FL 32399, (850)488-4900

## THE FULL TEXT OF THE PROPOSED RULES IS:

65C-22.001 General Information.

- (1) through (5) No change.
- (6) Transportation.
- (a) through (e) No change.
- (f) Prior to transporting children and upon the vehicle(s) arrival at its destination the following shall be conducted by the driver(s) of the vehicle(s) used to transport the children:
- 1. A log shall be maintained for all children being transported in the vehicle. The log shall include each child's name, date, time of departure and time of arrival, signature of driver and signature of second staff member to verify driver's log and the fact that all children have left the vehicle.
- 2. Upon arrival at the destination the driver of the vehicle shall:
- a. Mark each child off the log as the child departs the vehicle,
- b. Conduct a physical inspection and visual sweep of the vehicle to ensure that no child is left in the vehicle, and
- c. Sign the log verifying that all children were all accounted for and that the visual sweep was conducted.
- 3. Upon arrival at the destination a second staff member shall:
- a. Conduct a physical inspection and visual sweep the vehicle to ensure that no child is left in the vehicle, and
- b. Sign the log verifying that all children were accounted for and drivers log is complete.
  - (7) through (8) No change.

Specific Authority 402.305 FS. Law Implemented 402.305, 402.3055, 402.308 FS. History–New 6-1-97, Amended 3-17-99, 7-26-00.

65C-22.005 Food and Nutrition.

- (1) Nutrition.
- (a) If a facility chooses to supply food, they shall provide nutritious meals and snacks of a quantity and quality to meet the daily nutritional needs of the children. The USDA Food Guide Pyramid for Young Children, March 1999, incorporated by reference, shall be used to determine what food groups to serve at each meal or snack and the serving size of the selected foods for children one year of age and older. The fats and sweets category within the USDA Food Guide Pyramid for Young Children cannot be counted as a food group. Copies of the USDA Food Guide Pyramid for Young Children may be obtained from the district child care licensing office or local licensing agency. Using the USDA Food Guide Pyramid for Young Children; breakfast shall consist of at least three different food groups; lunch and dinner shall consist of at least four different food groups and snacks shall consist of at least two different food groups.
  - (b) through (d) No change.
  - (2) through (3) No change.

Specific Authority 402.305 FS. Law Implemented 402.305 FS. History-New 6-1-97, Amended 3-17-99, 7-26-00.

65C-22.006 Record Keeping.

- (1) through (4) No change.
- (5) Personnel Records. Records shall be maintained and kept current on all child care personnel, as defined by s. 402.302(3) 402.302(8), F.S., and household members if the facility is located in a private residence. These shall include:
  - (a) through (g) No change.
  - (6) No change.

Specific Authority 402.305 FS. Law Implemented 402.305 FS. History–New 6-1-97, Amended 7-2-98, 3-17-99, 7-26-00.

NAME OF PERSON ORIGINATING PROPOSED RULE: Cindy Pace-Brown, Licensing Specialist, 1317 Winewood Blvd., Building 6, Room 389-A, Tallahassee, FL 32399, (850)488-4900

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Deborah Russo, Director, Child Care Services, 1317 Winewood Blvd., Building 6, Room 389-A, Tallahassee, FL 32399

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: October 16, 2000

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 8, 2000

# FISH AND WILDLIFE CONSERVATION COMMISSION

**Marine Fisheries** 

RULE CHAPTER TITLE: Reef Fish

RULE TITLES: **RULE NOS.:** 

Size Limits: Amberjacks, Black Sea Bass,

Gray Triggerfish, Grouper, Hogfish,

Red Porgy, Snapper 68B-14.0035

Commercial Harvest Requirements;

Licenses, Season Closures,

**Special Restrictions** 68B-14.0045

PURPOSE AND EFFECT: The purpose of these rule amendments is to increase the minimum size limit for Gulf of Mexico commercially-caught gag and black grouper from 20 to 24 inches, and to establish a closed season for these species and red grouper beginning February 15 and continuing through March 14, both changes effective January 1, 2001, to conform to recent federal rule changes. This rulemaking thus uses the adoption of federal standards provision of Section 120.54(6), Florida Statutes. A parallel regular rulemaking proceeding is underway to increase the recreational minimum size limit on black and gag grouper to 22 inches. The effect of these measures will be to aid in the recovery of these three species.

SUMMARY: Paragraph (4)(b) of Rule 68B-14.0035, F.A.C., is amended to establish different minimum size limits for black grouper recreationally and commercially harvested in the Gulf of Mexico, and to set the commercial size limit for such fish at 24 inches. Paragraph (4)(d) of Rule 68B-14.0035, F.A.C., is amended to establish different minimum size limits for gag (gray) grouper recreationally and commercially harvested in the Gulf of Mexico, and to set the commercial size limit for such fish at 24 inches. The rule amendment carries a proposed effective date of January 1, 2001. Paragraph (2)(f) of Rule 68B-14.0045, F.A.C., is amended to add a new subparagraph 2., to implement a commercial closure for harvest and sale of gag, black, and red grouper in all Gulf of Mexico state waters north of Monroe County. This rule amendment also has a proposed effective date of January 1, 2001.

SPECIFIC AUTHORITY: Article IV, Section 9, Florida Constitution.

LAW IMPLEMENTED: Article IV, Section 9, Florida Constitution.

THIS RULEMAKING IS UNDERTAKEN PURSUANT TO SECTION 120.54(6), FLORIDA STATUTES.

WRITTEN COMMENTS MAY BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO: James V. Antista, General Counsel, Fish and Wildlife Conservation Commission, 620 South Meridian Street, Tallahassee, Florida 32399-1600

SUBSTANTIALLY AFFECTED PERSONS MAY, WITHIN 14 DAYS OF THE DATE OF THIS NOTICE. FILE AN OBJECTION TO THIS RULEMAKING WITH THE AGENCY. THE OBJECTION SHALL SPECIFY THE PORTIONS OF THE PROPOSED RULE TO WHICH THE PERSON OBJECTS AND THE SPECIFIC REASONS FOR THE OBJECTION.

#### THE FULL TEXT OF THE PROPOSED RULES IS:

68B-14.0035 Size Limits: Amberjacks, Black Sea Bass, Gray Triggerfish, Grouper, Hogfish, Red Porgy, Snapper. No person shall harvest in or from state waters at any time, land, possess, unnecessarily destroy, or sell or offer for sale (except as provided in Rule 68B-14.0045), any of the following species, of a length less than set forth as follows:

(1) Ambariacks (massured in terms of fork length)

(1) Amberjacks (measured in terms of fork length)		
(a) Banded rudderfish	no less than 14 inches,	
	no greater than 22	
	inches	
(b) Greater amberjack	28 inches	
(c) Lesser amberjack	no less than 14 inches,	
	no greater than 22	
	inches	
(2) Black sea bass	10 inches total length.	
(3) Gray triggerfish	12 inches total length.	
(4) Grouper (measured in terms of total length)		
(a) Pleak anomal housestad from the		

(a) Black grouper harvested from the Atlantic Ocean and all waters of

Monroe County 24 inches.

(b)1. Black grouper harvested <u>recreationally</u> from the Gulf of Mexico except from all

20 inches. waters of Monroe County

24 inches.

2. Black grouper harvested commercially from the Gulf of Mexico except from all waters of Monroe County

(c) Gag (gray) grouper harvested from the Atlantic Ocean and all waters of

24 inches. Monroe County

(d)1. Gag (gray) grouper harvested <u>recreationally</u> from the Gulf of Mexico

(h) Yellowmouth grouper

except from all waters of 20 inches. Monroe County

2. Gag (gray) grouper harvested commercially from the Gulf of Mexico except from all waters

24 inches. of Monroe County (e) Red grouper 20 inches. (f) Scamp 20 inches. 20 inches. (g) Yellowfin grouper

(5) Hogfish 12 inches fork length.

20 inches.

(6) Red porgy harvested in waters of the Atlantic Ocean 14 inches total length. (7) Snapper (measured in terms of total length)

(a) Blackfin snapper 12 inches. (b) Cubera snapper 12 inches. 12 inches. (c) Dog snapper (d) Gray (mangrove) snapper 10 inches. 8 inches. (e) Lane snapper (f) Mahogany snapper 12 inches. (g) Mutton snapper 16 inches. (h) Queen snapper 12 inches.

(i) Red snapper harvested

from the Atlantic Ocean 20 inches.

(i) Red snapper harvested

from the Gulf of Mexico 16 inches. 12 inches. (k) Silk snapper (1) Schoolmaster snapper 10 inches. (m) Vermilion snapper 10 inches. (n) Yellowtail snapper 12 inches.

#### PROPOSED EFFECTIVE DATE: JANUARY 1, 2001.

Specific Authority Art. IV, Sec. 9, Fla. Const. Law Implemented Art. IV, Sec. 9, Fla. Const. History–New 12-31-98, Amended 3-1-99, 1-1-00, Formerly 46-14.0035, Amended 1-1-01.

68B-14.0045 Commercial Harvest Requirements; Licenses, Season Closures, Special Restrictions.

- (2) Season closures.
- (a) Persons harvesting any of the species listed in Rule 68B-14.001(4) for commercial purposes shall have a season that begins on January 1 and continues through December 31 each year.
- (b) If at any time, adjacent federal Exclusive Economic Zone (EEZ) waters are closed to commercial harvest of any of the species listed in Rule 68B-14.001(4), corresponding state waters shall also be closed to commercial harvest of the species affected by the federal closure, beginning from the date of such closure until federal waters are reopened to the commercial harvest of such species.
- (c) During the period of any closure pursuant to paragraph (b), the harvest, possession, or landing in quantities greater than the bag limits specified in Rule 68B-14.0036, and the purchase, sale or exchange, of any species to which the closure applies, is prohibited.
- (d) Notice of any closure for state waters required by paragraph (b), and notice of any resulting prohibition as required by paragraph (c), shall be given by the Executive Director of the Fish and Wildlife Conservation Commission in the manner provided in s. 120.81(5), Florida Statutes.
- (e) The closure specified in paragraph (b), and the prohibitions specified in paragraph (c), shall not apply when the species to which the closure applies is legally harvested outside the waters of the closed area. Any person possessing

such species during the time period of a closure shall establish the chain of possession from the initial transaction after harvest, by appropriate receipt(s), bill(s) of sale, or bill(s) of lading, to show that such species originated from a point outside the closed area. Failure to maintain such documentation or to promptly produce same at the request of any duly authorized law enforcement officer shall constitute a violation of this subsection.

- (f)1. During the months of March and April each year, the harvest, possession, or landing in quantities greater than the recreational bag limits specified in Rule 68B-14.0036, and the purchase, sale, or exchange, of gag grouper, or black grouper harvested from state waters of the Atlantic Ocean and from all state waters of Monroe County, is prohibited.
- 2. Beginning February 15 and continuing through March 14 of each year, the harvest, possession, or landing in quantities greater than the recreational bag limits specified in Rule 68B-14.0036, and the purchase, sale, or exchange, of gag grouper, black grouper, or red grouper harvested from state waters of the Gulf of Mexico, except from all waters of Monroe County, is prohibited.
- (g) During the months of March, April and May of each year, the harvest and possession in quantities greater than the recreational bag limits specified in Rule 68B-14.0036, and the purchase, sale and exchange of any species of amberjack harvested from state waters, is prohibited.
- (h) Beginning March 6, 2000, no person harvesting for commercial purposes shall harvest in or from state waters of the Atlantic Ocean, nor possess while in or on state waters of the Atlantic Ocean, any red porgy.

# PROPOSED EFFECTIVE DATE: JANUARY 1, 2001.

Specific Authority Art. IV, Sec. 9, Fla. Const. Law Implemented Art. IV, Sec. 9, Fla. Const. History–New 2-1-90, Amended 12-31-92, 10-18-93, 3-1-94, 6-15-95, 1-1-96, 11-27-96, 12-31-98, 3-1-99, 1-1-00, 3-6-00, Formerly 46-14.0045, Amended 1-1-01.

# FISH AND WILDLIFE CONSERVATION COMMISSION

#### **Marine Fisheries**

RULE CHAPTER TITLE: King Mackerel – Atlantic Fishery
RULE TITLE: RULE NO.:

Commercial Harvest Limits; Recreational Bag

Limit; Gear Specifications 68B-30.003

PURPOSE AND EFFECT: The purpose of this rulemaking effort under the adoption of federal standards provision of Section 120.54(6), Florida Statutes, is to conform Florida rules for the commercial harvest of king mackerel from the Atlantic Group in Brevard through Dade Counties between April 1 and October 31 each year, to federal rule changes. The commercial bag limit during this time in this area is thus being increased from 50 king mackerel to 75 per day. The effect of the rule amendment should be to allow east coast hook-and-line commercial harvesters to reap the benefit of a more abundant Atlantic Group king mackerel population.

SUMMARY: Subparagraph 2. of paragraph (1)(c) of Rule 68B-30.003, F.A.C., is amended to increase the daily commercial Atlantic Group king mackerel bag limit from 50 to 75 during the April 1 through October 31 season in Brevard through Dade Counties.

SPECIFIC AUTHORITY: Article IV, Section 9, Florida Constitution.

LAW IMPLEMENTED: Article IV, Section 9, Florida Constitution.

THIS RULEMAKING IS UNDERTAKEN PURSUANT TO SECTION 120.54(6), FLORIDA STATUTES.

WRITTEN COMMENTS MAY BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO: James V. Antista, General Counsel, Fish and Wildlife Conservation Commission, 620 South Meridian Street, Tallahassee, Florida 32399-1600.

Substantially affected persons may, within 14 days of the date of this notice, file an objection to this rulemaking with the agency. The objection shall specify the portions of the proposed rule to which the person objects and the specific reasons for the objection.

## THE FULL TEXT OF THE PROPOSED RULE IS:

68B-30.003 Commercial Harvest Limits; Recreational Bag Limit; Gear Specifications.

- (1) Commercial Harvest Limits. Persons holding a Florida resident, nonresident, or alien saltwater products license with a restricted species endorsement and a federal commercial permit to harvest king mackerel from the Atlantic Migratory Group, may harvest king mackerel from the Atlantic fishery upon the following conditions:
- (a) The king mackerel so harvested may not be possessed in, on, or above state waters outside the Atlantic fishery; and
- (b) The season for harvest of king mackerel from the Atlantic fishery has not been closed pursuant to Rule 68B-30.004, and
- (c) The following commercial daily vessel harvest limits shall apply in the indicated counties. During the specified periods, no more than the applicable commercial daily vessel harvest limit shall be possessed aboard any vessel subject to this subsection.
- 1. Persons harvesting king mackerel in the state waters of Nassau, Duval, St. Johns, and Flagler Counties, shall be subject to a year round commercial vessel limit of 3,500 pounds per vessel, per day.
- 2. Beginning April 1, and continuing through October 31 each year, persons harvesting king mackerel in the state waters of Volusia County, shall be subject to a commercial vessel limit of 3,500 pounds per vessel, per day.

- 3. Beginning April 1, and continuing through October 31 each year, persons harvesting king mackerel in the state waters of Brevard, Indian River, St. Lucie, Martin, Palm Beach, Broward, and Dade Counties, shall be subject to a commercial vessel limit of 75 50 king mackerel per vessel, per day.
- 4. Beginning April 1, and continuing through October 31 each year, persons harvesting king mackerel in the state waters of Monroe County, shall be subject to a commercial vessel limit of 1,250 pounds per vessel, per day.

Specific Authority Art. IV, Sec. 9, Fla. Const. Law Implemented Art. IV, Sec. 9, Fla. Const. History–New 3-15-87, Amended 11-1-88, 1-1-97, 1-1-98, Formerly 46-30.003, Amended \_\_\_\_\_\_.

# Section III Notices of Changes, Corrections and Withdrawals

## DEPARTMENT OF COMMUNITY AFFAIRS

**Division of Housing and Community Development** 

RULE NO.: RULE TITLE:

9B-3.047 State Building Codes Adopted

NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the Florida Building Code (section titles in parentheses), as adopted by reference in proposed rule 9B-3.047, in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 26, No. 7, February 18, 2000, issue of the Florida Administrative Weekly.

HEARING: If requested pursuant to 120.54(3)(c), F.S., a hearing on the proposed changes will be held as follows:

DATE AND TIME: 10:30 a.m., November 20, 2000

PLACE: City Hall, 2nd Floor, Agenda Conference Room, 400 South Orange Avenue, Orlando, Florida, (407)246-2893

Any person requiring special accommodation at the hearing because of a disability or physical impairment should contact Mo Madani, Planning Manager, Codes and Standards, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100, (850)487-1824, Suncom 277-1824, at least seven days before the date of the hearing. If you are hearing or speech impaired, please contact the Department of Community Affairs using the Florida Dual Party Relay System which can be reached at 1(800)955-8770 (Voice) or 1(800)955-9771 (TDD).

To request a hearing or a copy of the full text of the proposed changes in legislative format, contact Mo Madani, Planning Manager, Codes and Standards, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100, (850)487-1824, Suncom 277-1824, at least seven days before the date of the hearing. If you are hearing or speech impaired, please contact the Department of Community Affairs using the Florida Dual Party Relay System which can be reached at 1(800)955-8770 (Voice) or 1(800)955-9771 (TDD).

Volume 1-A, Building

Chapter 1, Administration

The following sections are amended:

104.3.1.1 (Minimum plan review criteria for buildings), 104.2.1 (Requirements), 105.6 (Required inspections).

The following sections are deleted:

104.5 (Duties of contractors), 104.7.5 (Building permit valuations), 105.1 (Existing building inspections), 104.2.2 (Additional data).

The following sections are added:

106.1.3 (Temporary / Partial occupancy), 106.3.2 (Temporary connection), 103.7 (Alternate materials and methods).

Chapter 2, Definitions

The following definition is deleted:

"Building Code Compliance Officer"

Chapter 4, Special Occupancy

The following sections are amended:

424.2-304.2 (Required Equipment), 425 (Public Lodging Establishments), 426 (Public Food Service Establishments), 427 (Crisis Stabilization Units), 428 (Manufactured Buildings), 429 (Boot Camps), 430.1 (General), 422 (Birthing Centers), 423 (State Requirements for Educational Facilities), 424.1 (Public Swimming Pools and Bathing Places).

Volume 1-B, Building

Chapter 13, Energy

The following sections are amended:

610.1.ABC.3.5.2 (Air Handling Units), 610.2.A.2 (Air Handling Units)

Chapter 15, Roof Assemblies and Rooftop Structures

The following sections are amended:

1507.3.7 (Attachment), 1510.1 (General)

Chapter 19, Concrete

The following section is amended:

1916.7.4 (Minimum length of wall without openings)

Chapter 31, Special Construction

The following section is amended:

3109.12 (References)

Chapter 34, Existing Buildings

The following section is added:

3401.8 (High Velocity Hurricane Zone – Application to existing buildings)

The following section is deleted:

3401.7.2.7 (Roofing)

Volume 1C, Building (Test Protocol for High Velocity Hurricane Zones)

The following Test Protocols are amended:

RAS-109 (Roofing Application Standard), RAS-111 (Standard Requirement for Attachment of Perimeter Wood Blocking and Metal Flashing), RAS-113 (Standard Requirements for Job Site Mixing of Roof Tile Mortar), RAS-115 (Standard Procedures for Asphaltic Shingle Installation), RAS-117 (Standard Requirements for Bonding or Mechanical