

## BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

Notices for the Board of Trustees of the Internal Improvement Trust Fund between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

## DEPARTMENT OF ENVIRONMENTAL PROTECTION

Notices for the Department of Environmental Protection between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

### Section VIII Notices of Petitions and Dispositions Regarding the Validity of Rules

**Notice of Petition for Administrative Determination has been filed with the Division of Administrative Hearings on the following rules:**

**NONE**

**Notice of Disposition of Petition for Administrative Determination have been filed by the Division of Administrative Hearings on the following rules:**

**NONE**

### Section IX Notices of Petitions and Dispositions Regarding Non-rule Policy Challenges

**NONE**

### Section X Announcements and Objection Reports of the Joint Administrative Procedures Committee

**NONE**

## Section XI Notices Regarding Bids, Proposals and Purchasing

### DEPARTMENT OF EDUCATION

#### Notice of Bid

The University of Florida, Purchasing and Disbursement Services will receive sealed bids for the following: ITB09SVF-155, Broward Hall Window Renovation NW Wing, estimated budget: \$250,000, to be opened May 7, 2009 at 2:00 p.m., in the 101 Elmore Hall, Radio Road, Gainesville, FL. Scope of work: The work includes the installation of new fixed and operable window units in place of the Owner-removed existing windows. Additional anchorage will be provided to comply with increased code requirements. The Owner will provide plaster repair and paint touch-up on the interior. Mandatory pre-bid meeting will be held: April 23, 2009, 2:00 p.m., in the Broward Hall, Ground Floor, Recreation Room, Gainesville, FL. Questions should be directed to Lisa Pennington, [lpenn@ufl.edu](mailto:lpenn@ufl.edu) or (352)392-1331. For more information visit [www.purchasing.ufl.edu](http://www.purchasing.ufl.edu).

AMERICANS WITH DISABILITY ACT OF 1991 – If special accommodations are needed in order to attend the Pre-Bid Meeting or the Bid opening, contact Purchasing, [purchasing@ufl.edu](mailto:purchasing@ufl.edu) or (352)392-1331 within three (3) days of the event.

#### INVITATION TO BID

The Florida State University Facilities Purchasing shall receive sealed bids until the dates and times shown for the following projects. Bids may be brought to the bid opening or sent to:

Florida State University  
Facilities Maintenance, Purchasing  
114F Mendenhall, Building A  
Tallahassee, Florida 32306

prior to bid opening. Bidder must reference bid number, opening date and time on outside of bid package to insure proper acceptance. Bids submitted by facsimile are not acceptable. For information relating to the Invitation(s) to Bid, contact the

Bid Number: FAC30216-09  
Purchasing Agent: B.J. Lewis, Facilities  
[blewis@admin.fsu.edu](mailto:blewis@admin.fsu.edu)

Mandatory Pre-Bid: April 20, 2009, 2:00 p.m. (Local Time)  
Location: FSU University Center C  
Sportsmanship Statue

Public Bid Opening: April 30, 2009, 2:30 p.m. (Local Time)  
 FSU-Facilities Maintenance  
 969 Learning Way  
 125 Mendenhall, Building A  
 Tallahassee, Florida 32306-4150  
 Facilities Maintenance Purchasing

Bid Documents: FSU University Centers A and C –  
 Insulate Party Walls

The scope of work: Includes wall preparation and spray application of insulation on exterior party walls of University Center Buildings A and C (approximately 62,000 square feet total). Associated work includes extending condensate drain piping and aluminum termination edging at perimeter and around wall mounted equipment and application of protective topcoat to surface of spray applied insulation.

Contact Person: Randy Lewis, Project Architect MLD Architects, 211 John Knox Road, Suite 105 Tallahassee, Florida 32303.

#### Request for Qualifications

RFQ 09-44 – Construction Management Services  
 Building 8 Renovation – Auxiliary Services

The University of North Florida, Board of Trustees, a public body corporate, announces that Professional Services will be required in the discipline of: Construction Management, University of North Florida, 1 UNF Drive, Jacksonville, FL 32224.

The project requires the renovation of the first floor of Building 8 in the core of the UNF campus. The project consists of approximately 12,800 gross square feet of existing space on the main floor to be reconfigured and renovated to accommodate administrative offices and flexible open space for future re-assignment.

#### INSTRUCTIONS:

Firms desiring to apply for consideration shall submit a letter of application with the appropriate documents from RFQ 09-44.

The letter of application should have attached:

1. The most recent version of the "UNF Construction Manager Qualifications Supplement," completed by the applicant. Applications on any other form will not be considered.
2. A copy of the applicant's current Registration Certificate from the appropriate governing board. An applicant must be properly registered at the time of application to practice its profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida.
3. Submit five (5) copies of the above requested data bound in the order listed above. Applications which do not comply with the above instructions may be disqualified. Application materials will not be returned.

Minority Business participation is encouraged; however, it will not be considered in the scoring process.

As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$15,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Vendor shall have established equal opportunity practices which conform to all laws against discrimination and prohibits discrimination based on race, creed, color, sex, age, national origin, marital status or religion; neither Vendor nor any subcontractor or other person, firm or business entity with whom it would be engaged in a combined effort to perform the services has hired any person who is an officer or employee of UNF.

UNF Construction Manager Qualifications Supplement forms, descriptive project information, and selection criteria may be obtained electronically online at the UNF Purchasing department website:

<http://www.unf.edu/dept/purchasing/bids.html> or by emailing:

Evelyn Jenkins Burton  
[e.jenkins@unf.edu](mailto:e.jenkins@unf.edu)  
 (904)620-1732

AND  
 University of North  
 Florida  
 Purchasing Dept.

Angela Dyal  
[angela.dyal@unf.edu](mailto:angela.dyal@unf.edu)

(904)62001733

Bldg. 53, Room 2950  
 1 UNF Drive  
 Jacksonville, FL 32224

Submit five (5) complete copies of the submittals to the above referenced address by 2:00 p.m. (Local Time), Wednesday, May 13, 2009. Facsimile (FAX) submittals are not acceptable and will not be considered.

#### BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

Notices for the Board of Trustees of the Internal Improvement Trust Fund between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

#### DEPARTMENT OF CORRECTIONS

##### ADVERTISEMENT FOR BIDS

PROPOSALS ARE REQUESTED FROM QUALIFIED GENERAL CONTRACTORS BY THE STATE OF FLORIDA, DEPARTMENT OF CORRECTIONS, FOR THE CONSTRUCTION OF:

PROJECT NO: GC-55

PROJECT NAME AND LOCATION: SANTA ROSA CORRECTIONAL INSTITUTION WORK CAMP AND DRAINAGE IMPROVEMENTS AT SANTA ROSA CORRECTIONAL INSTITUTION, SANTA ROSA COUNTY, FLORIDA.

FOR: STATE OF FLORIDA, DEPARTMENT OF CORRECTIONS

PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND: If the construction contract award amount is \$100,000 (one hundred thousand dollars) or less, a Performance Bond and a Labor and Material Payment Bond are not required.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list.

PREQUALIFICATION: Each bidder, whose field is governed by Chapters 399, 489 and 633, F.S., for licensure or certification, must submit prequalification data of their eligibility to submit proposals five (5) calendar days prior to the bid opening date. If not previously qualified by the Department for the current biennium (July 1 through June 30) of odd numbered years, or you are unsure, please contact Ms. Sandra Rogers at (850)922-8855, for prequalification instructions. After the bid opening the low bidder must qualify in accordance with Rule 60D-5.004, F.A.C. A copy of the rule requirements is included in the "Instruction to Bidders" under Article B-2 "Bidder Qualification Requirements and Procedures".

Sealed bids will be received, publicly opened, and read aloud on:

DATE AND TIME: May 14, 2009, 10:30 a.m. (CDT)

PLACE: Hatch Mott MacDonald, 5111 N. 12th Avenue, Pensacola, Florida 32504

Any person with a qualified disability requiring special accommodations at the pre-bid conference, and/or bid/proposal opening, shall contact the person listed below at least (5) working days prior to the event. If you are hearing or speech impaired, please contact this office by using Florida Relay Services by dialing 1(800)955-8771 (TDD).

PROPOSAL: Bids must be submitted in full in accordance with the requirements of the Drawings, Specifications, Bidding Conditions and Contractual Conditions, which may be examined and obtained from the:

ARCHITECT-ENGINEER: Hatch Mott MacDonald, 5111 N. 12th Avenue, Pensacola, Florida 32504. Contact: Mr. Steven White, Sr. Project Engineer at (850)484-6011.

Drawings and specifications may be purchased for a Non-refundable price of \$150.00 per set from the Architect/Engineer. Bidder must pay postage/shipping. Partial sets may not be purchased.

A non-mandatory pre-bid conference will be held on April 23, 2009, 9:30 a.m. (CDT), at the Santa Rosa Correctional Institution's Administration Building, Conference Room. NOTE: Attendance at the pre-bid conference is HIGHLY recommended due to site issues. A brief walk-through of the work area(s) will be available as part of the pre-bid conference.

CONTRACT AWARD: Bid Tabulation and Notice of Award Recommendation will be sent to all bidders by Facsimile, Return Receipt Required. If no protest is filed per Article B-20 of the Instructions to Bidders, "Bid Protests, Points of Entry", a contract will be awarded by the Secretary, Department of Corrections. RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

## DEPARTMENT OF ENVIRONMENTAL PROTECTION

Notices for the Department of Environmental Protection between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

## DEPARTMENT OF CHILDREN AND FAMILY SERVICES

### INVITATION TO BID

Proposals are requested from qualified Roofing Contractors by the Department of Children and Families, hereinafter referred to as Owner, for the construction of:

PROJECT NUMBER: DCF 07240210

PROJECT: ROOF REPAIR  
QUINCY SERVICE CENTER  
6 SOUTH KEY STREET  
QUINCY, FLORIDA

PREQUALIFICATION: The Owner accepts bids from those firms which demonstrate current relevant licensure with the Florida Department of Business and Professional Registration by submittal of a copy of that license or certificate with their bid and compliance with the pre-qualification requirements as stated hereinbefore and in the project specifications. In the General and Technical Specifications, Exhibit 9, Owner's Experience Questionnaire and Contractor's Financial Statement shall be submitted with bid.

The work includes but is not limited to the removal and disposal of existing wet rigid insulation in designated areas and replace with new insulation. A new TPO roof system to be installed over the entire estimated 15,000 sq. ft. existing modified bituminous roof and the installation of 51 feet of new gutter and two (2) downspouts.

**BID GUARANTEE:** On projects where the base bid and sum of all additives exceeds \$100,000.00, bids shall be accompanied by a bid guarantee of not less than five (5) percent of the amount of the bid.

**PUBLIC CONSTRUCTION BOND:** If the construction award is \$100,000.00 or more, a Public Construction Bond, Exhibit 4, is required.

**BID DATE AND TIME:** Sealed bids will be received at the architect's office, 1382 Timberlane Road, Suite C, Tallahassee, Florida 32312, on Thursday, April 30, 2009 until 2:00 p.m. (Local Time), at which time they will be publicly opened and read aloud.

**PRE-BID INSPECTION:** The pre-bid inspection will be meeting at: Quincy Service Center, 6 South Key Street, Quincy, on Tuesday, April 21, 2009, 2:00 p.m. (Local Time). An informative meeting will take place @ this location.

**PROPOSAL:** Bids must be submitted in full accordance with the requirements of the drawings, specifications, bidding conditions and contractual conditions, which may be examined and obtained for \$100.00 refundable from the architect:

HICKS NATION ARCHITECTS, INC.  
1382 TIMBERLANE ROAD  
TALLAHASSEE, FLORIDA 32312  
TELEPHONE: (850)893-1130

**CONTRACT AWARD:** The bid tabulation and Notice of Award Recommendation will be posted by 2:00 p.m. (Local Time), May 4, 2009, at the Architects Office. In the event that the bid tabulation and Notice of Award Recommendation cannot be posted in this manner, then all bidders will be otherwise notified. Any protests of the bid must be made within 72 hours of posting of the results. "Failure to file a protest within the time prescribed in Section 120.53(5), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes." If no protest is filed per Section B-21 of the Instructions to Bidders, "Notice and Protest Procedures: the Owner will award the contract to the qualified, responsive low bidder in accordance with Chapter 60D-5, F.A.C.

#### NOTICE TO MECHANICAL CONTRACTORS INVITATION TO BID

Proposals are requested from qualified mechanical contractors by the Department of Children and Family Services, hereinafter referred to as Owner, for the construction of:

**PROJECT NUMBER:** DCF 09265100

**PROJECT:** REPLACEMENT OF EXIT LIGHTS,  
REPLACEMENT OF FIRE ALARM  
SYSTEM AND RETROFIT OF HVAC  
EQUIPMENT  
WEST FLORIDA COMMUNITY  
CARE CENTER  
MILTON, FLORIDA

**PREQUALIFICATION:** The Owner accepts bids from those contractors who demonstrate current licensed status with the Department of Business and Professional Regulations. The Instructions to Bidders "Bidder Qualification Requirements and Procedures" are included in the specifications under Article B-2.

**PERFORMANCE BOND AND LABOR AND MATERIAL BOND:** A performance bond and labor and material payment bond is required.

**DATE AND TIME:** Sealed bids will be received at the architect's office on May 5, 2009, until 2:00 p.m. Local Time (CST), at which time they will be publicly opened and read aloud.

**MANDATORY PRE-BID INSPECTION:** We will conduct a mandatory prebid inspection with the architect at the project site on Monday, April 27, 2009, 1:00 p.m. (CST) for all interested contractors.

**PROPOSAL:** Bids must be submitted in full accordance with the requirements of the drawings, specifications, bidding conditions and contractual conditions, and with a copy of the contractor's license. The contract documents may be examined and obtained from the Architect/Engineer:

STOA ARCHITECTS  
121 E. GOVERNMENT STREET  
PENSACOLA, FL, 32502  
TELEPHONE: (850) 432-1912

**CONTRACT AWARD:** The bid tabulation and Notice of Award Recommendation will be posted by 5:00 p.m. (Local Time), May 6, 2009, at the architect's office. In the event that the bid tabulation and Notice of Award Recommendation cannot be posted in this manner, then all bidders will be notified by Certified United States mail, Return Receipt requested. Any protests of the bid must be made within 72 hours of posting of the results. "Failure to file a protest within the time prescribed in Section 120.53(5), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes." If no protest is filed per Section B-21 of the Instructions to Bidders, "Notice and Protest Procedures", the contract will be awarded to the qualified, responsive low bidder by the Owner.

**FLORIDA DEVELOPMENTAL DISABILITIES COUNCIL****One Stop Service Center Initiative**

The Florida Developmental Disabilities Council, Inc. (FDDC) announces that this Request for Proposals (RFP #2009-EM-8000) is released in order to fund research and development that will address barriers to serving individuals with disabilities at the One Stop Service Centers in Florida. FDDC has set aside federal funds for a period not to exceed one (1) year for fiscal support of this RFP. Interested parties should obtain a copy of RFP #2009-EM-8000 for specific information related to funding amounts.

There are key challenges and impediments to providing individuals with disability services through the One-Stop System. The Workforce Innovation Act (WIA) One Stop Service Center is an Employment Center that specializes in providing employment related services at no cost, to businesses and all employment seekers. Services are publicly funded and remain driven by the needs for the local business community. Some issues that present challenges to the One Stop Service Centers affect creating a seamless and effective One-Stop Workforce development system for all employment seekers.

Moreover, research shows that the WIA One-Stop Service System model is not designed to address the need for a wide array of accommodations and other supports that people with disabilities may need to achieve employment, or to work with individuals along a long-term career path, complete with long-term supports. This means that without collaboration with entities that possess disability expertise, the ability for One-Stop Career Centers to increase their capacity to serve those with disabilities is constrained.

Given the research, the Council anticipates funding an initiative to support an employment initiative that will address barriers to serving individuals with disabilities at the One Stop Service Centers in Florida through collaborative efforts and education. More specifically, the initiative will address, and support efforts for equal access to employment services and awareness for individuals with disabilities.

Copies of this RFP can be downloaded from the FDDC website ([www.fddc.org](http://www.fddc.org)) or copies may be requested by writing: FDDC, 124 Marriott Drive, Suite 201, Tallahassee, FL 32301 or calling (850)488-4180 or Toll Free 1(800)580-7801 or TDD Toll Free (888)488-8633.

The deadline for submitting written questions and letters of intent for this RFP is Friday, May 8, 2009, by 4:00 p.m. (EST). Letters of intent are encouraged but not mandatory. Letters of Intent will only be accepted by fax, mail, or hand delivery. Letters of Intent by email will not be accepted. All answers to written questions will be posted on the FDDC website during the week of May 25, 2009. The deadline for submitting proposals for this RFP to FDDC is Tuesday, June 23, 2009 by 2:00 p.m. (EST).

THE ABOVE ANNOUNCEMENT WILL APPEAR ON THE FDDC WEB PAGE ([WWW.FDDC.ORG](http://WWW.FDDC.ORG)) ON April 10, 2009. PLEASE FORWARD ALL REQUESTS FOR COPIES OF THE FRP TO: Misty Grimm.

**NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY****REQUEST FOR PROPOSAL FOR AUDIT SERVICES**

The Board of the Northwest Florida Transportation Corridor Authority ("NFTCA") is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal years ending September 30, 2006, 2007, 2008, 2009, and 2010. These audits are to be performed in accordance with general auditing standards in addition to the following:

- (1) Section 218.39, Florida Statutes
- (2) Rules of the Florida Department of Financial Services
- (3) Rules of the Auditor General (Chapter 10.550, Local Government Entity Audits)
- (4) AICPA Audit and Accounting Guide – Audits of State and Local Governmental Units
- (5) Federal and Florida Single Audit Acts as appropriate based on funding and expenditures in a given year
- (6) Circular No. A-133, Executive Office of the President, Office of Management and Budget, Washington, DC as appropriate based on funding and expenditures in a given year

**I. General Information**

- (1) The NFTCA is an independent special district created by the Florida Legislature in 2005. It is governed and established by Part IV of Chapter 343 of the Florida Statutes. Its primary purpose is to improve mobility on the U.S. 98 corridor in northwest Florida to enhance traveler safety, identify and develop hurricane evacuation routes, promote economic development along the corridor, and implement transportation projects to alleviate current or anticipated traffic congestions. The NFTCA has had a very simple financial structure for its entire existence. All revenues to date are comprised of periodic funding through the Florida Department of Transportation. Expenditures to date have been limited to monthly payments to one consultant and to the NFTCA's attorney. Due to funding issues, the NFTCA has never hired an auditor to conduct an independent audit. Therefore, the NFTCA requires that the selected firm to perform audits for all prior years as required by law.

Despite the current simplicity of the NFTCA financial structure, it is anticipated that it could become more complex as transportation projects are funded and implemented in the coming years. The NFTCA has the potential to plan, seek regulatory approvals, construct, and operate transportation projects including projects

funded by toll facilities. The NFTCA also has the potential to enter into public private partnerships to do the same.

- (2) Questions regarding the Request for Proposal (RFP) are to be addressed to:

Ray Reissener  
Vice President  
HDR, Inc.  
109 Harrison Avenue  
Panama City, FL 32401-2725  
Phone: (850)215-4081

- (3) All responses to this RFP must be received as soon as possible, but no later than 12:00 Noon (CST), May 10, 2009, at the address listed above. Original and nine signed copies of your proposal shall be submitted in one sealed package, clearly marked on the outside "Proposal for Independent Auditing Services". All responses received by the deadline above will be unsealed at 1:15 p.m. (CST), May 10, 2009, at the address listed above. Any responses received after the deadline will be returned to the proposer unopened and marked "RECEIVED AFTER DEADLINE". No costs incurred by the responding firms in preparing proposals to this request shall be reimbursed by the NFTCA.
- (4) The Audit Committee consists of the Chairman, Vice Chairman, and Secretary Treasurer of the NFTCA.
- (5) The Audit Committee reserves the right to reject any or all proposals submitted and to request additional information from the proposers. At the discretion of the NFTCA or the Audit Committee, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.
- (6) The NFTCA reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the NFTCA and the firm selected.
- (7) The Audit Committee will rank the proposers and recommend the highest ranked firm in accordance with Section 218.391, Florida Statutes, to the NFTCA.
- (8) It is anticipated that the NFTCA will choose a proposer at its May 21, 2009 meeting. The NFTCA will notify all proposers that will be considered at that meeting. The chosen proposer must be prepared to begin contract negotiation immediately. It is anticipated that the NFTCA will enter into a contract for services related to fiscal years ending September 30, 2006, 2007, 2008, 2009, 2010.

- (9) All requirements and conditions set forth in this RFP shall be incorporated into the contract between the NFTCA and the selected firm unless expressly provided otherwise by the contract.

## II. Services Required

- (1) Conduct audit and prepare all related reports and documents, including an Annual Financial Report, required of NFTCA under state and federal law for the fiscal years ending September 30, 2006, 2007, 2008, 2009, 2010.
- (2) Provide guidance and assist in implementing improvements in the NFTCA's accounting practices.
- (3) Audit services required for the fiscal years ending September 30, 2006, 2007, and 2008 must be completed as soon as possible after the engagement between NFTCA and the proposer commences. A proposer's willingness and ability to complete these services promptly shall be a factor in the ranking and selection of firms. As discussed above, the revenues and expenditure for the fiscal year ending September 30, 2006, 2007, and 2008 are very simple and, therefore, it is not anticipated that audit related services for those years will require significant time.

## III. Information to be Included in the Proposal

- (1) Title page showing the RFP subject, the name of the firm, address, telephone number, the name of the contact person and the date.
- (2) A table of contents providing a clear identification of the material by section and by page number.
- (3) A statement setting forth the proposer's understanding of the work to be done and a positive commitment to perform the work within the time periods required by law. This statement shall also discuss the proposer's willingness and ability to complete Audit services required for the fiscal years ending September 30, 2006, 2007, and 2008 on an expedited basis as well as an estimated date of completion for those services.
- (4) A statement providing rates of compensation per hour for each employee type that will perform services under the contract with the NFTCA along with an estimate of the percentage of the services to be conducted by each employee type. In addition, include a list all expense types that will be charged to the NFTCA and the charge for each.
- (5) A statement as to whether the firm is local, regional or national.
- (6) The location of any office from which the work is to be done. If work will be done from multiple offices, provide an explanation and estimated percentage of the work that will be done from each office.
- (7) An identification of the partners, managers and supervisors who will work on the audits, including staff from other than the local office if necessary for the



audits. Resumes for each managerial and supervisory person to be assigned to the audit should be submitted and include the following information:

- a. Formal education
  - b. Supplemental education relative to governmental accounting and auditing
  - c. Experience in public accounting in general
  - d. Experience in private business or government
  - e. Experience in auditing governmental units
  - f. Membership in various national and state governmental accounting boards, committees, or associations (past and present)
  - g. Professional recognition, such as Certified Public Accounting licenses, awards, etc.
- (8) Clearly indicate the firm's expertise related to government audit matters including a description of the firm's experience in preparing governmental financial statements. In addition, provide a listing of Florida local government entities for which your firm is providing or has provided audit services.
  - (9) The proposal should set forth a work plan, including an explanation of the audit methodology to be followed, to perform the services required in Section II of this request for proposal.
  - (10) Indicate the firm's approach to peer review and provide a report of the most recent peer review. Indicate whether that peer review included a review of local government client activities.
  - (11) Indicate any disciplinary actions that have been instituted or proposed against the firm during the last three years. In addition, describe the results of any State or Federal reviews during the past three years of the firm's governmental client audit work.

#### IV. Evaluation Procedures

1. All responses will be reviewed by the Audit Committee.
2. The responses will be evaluated using two sets of criteria. Firms meeting the mandatory elements will have their proposals evaluated and scored on technical qualifications. The order of the mandatory elements and technical qualifications, respectively, do not indicate an order of importance.

The following represent the principal criteria which will be considered during the evaluations by the Audit Committee and the NFTCA.

#### Mandatory Elements:

- a. The audit firm is independent and licensed to practice in Florida
- b. The firm has no conflict of interest with the NFTCA with regard to any other work performed by the firm
- c. The firm adheres to the instructions in this request for proposal on preparing and submitting the proposal

d. The firm submits a copy of its last external quality control review report and the firm has a record of quality audit work

e. Ability to provide timely audit.

f. Willingness to be compensated on the basis of time expended by employees and expenses incurred

#### Technical Qualifications:

- a. General Government audit experience
- b. Qualifications of individuals assigned to audit
- c. Size and organization structure of firm
- d. Demonstrated understanding of NFTCA's requirements including expedited service for Audit services required for the fiscal years ending September 30, 2006, 2007, and 2008
- e. Audit approach
- f. Reasonableness of rates of compensation per hour for each employee type along with the estimate of the percentage of the services to be conducted by each employee type
- g. Reasonableness of list of all expense types that will be charged to the NFTCA and the charge for each

#### V. Note to All Prospective Proposers

QUESTIONS OR INQUIRIES REGARDING THE MEANING OR INTERPRETATION OF ANY OF THE PROVISIONS OF THIS RFP MUST BE DIRECTED TO RAY REISSENER. CONTACT WITH OTHER NFTCA REPRESENTATIVES FOR PURPOSES OF INQUIRIES REGARDING MEANING OR INTERPRETATION SHALL BE GROUNDS FOR ELIMINATION. THE NFTCA SHALL NOT BE RESPONSIBLE FOR ANY REPRESENTATIONS MADE BY ANYONE OTHER THAN RAY REISSENER.

### SARASOTA MEMORIAL HOSPITAL

#### REQUEST FOR STATEMENTS OF QUALIFICATIONS

for Architectural and Engineering Services for

The Medical Arts Medical Office Building for the  
SARASOTA COUNTY PUBLIC HOSPITAL BOARD

The Sarasota County Public Hospital Board of Sarasota County, Florida is accepting statements of qualifications from Architectural/Engineering Consulting Firms under the provisions of the Consultants' Competitive Negotiation Act, Section 287.055, Florida Statutes. The scope of work may include programming, schematic design, design development, construction documents, and construction administration for all architectural, civil, site work, mechanical, electrical, plumbing, fire protection, and structural design work for the common areas and tenant fit out projects on an approximately 40,000 sq. ft., existing, shelled medical office building located at 1950 Arlington Street, Sarasota, FL 34239. Firms interested in being

considered as candidates are required to submit five bound statements of qualifications that include at least the following data, to be organized in the following order:

Firms to submit include Architectural/Engineering firms or an association of firms under the direction of the Architect. Services required may include architectural, civil, mechanical, electrical, plumbing, fire protection, and structural. Firms are required to submit qualifications that include at least the following data, in the order listed below:

1. A copy of Florida Professional and Corporate Registration certificates.
2. Proof of General and Professional Liability Insurability.
3. Whether the firm or any of the associations are a Minority Business Enterprise
4. Proposed design team with resumes
5. Similar successfully completed projects
6. Proposed schedule for completion of this project
7. Qualified firms will be notified of the public selection meeting.

Comments:

1. The Hospital reserves the right to reject any or all submittals and to discontinue the selection process at any time
2. The Hospital reserves the right to request information or the submittal of documentation in addition to that set forth above.
3. Questions regarding submissions shall be directed to: Thomas Perigo at (941)917-2048
4. Submittals must be received by the hospital no later than 3:30 p.m., Tuesday, May 5, 2009. Submit statements to: Thomas Perigo, Director of Architecture and Facility Planning, 1515 S. Osprey Avenue, Building A, Sarasota, FL 34239. Submittals received after this deadline (will be unopened and available for pick up).
5. Only the person listed as the contact person shall be contacted. No other SMH staff, administrators, or board members shall be contacted. Failure to comply could result in immediate disqualification at the discretion of the Director of Architecture and Construction.

Submissions shall be titled  
Architectural and Engineering Services  
for  
The Medical Arts Medical Office Building  
at Sarasota Memorial Hospital

REQUEST FOR STATEMENTS OF QUALIFICATIONS for  
GENERAL CONTRACTING WORK for The Medical Arts  
Medical Office Building for the SARASOTA COUNTY  
PUBLIC HOSPITAL BOARD

The Sarasota County Public Hospital Board of Sarasota County, Florida is accepting statements of qualifications from General Contracting Firms under the provisions of the Consultants' Competitive Negotiation Act, Section 287.055, Florida Statutes. The scope of work may include pre-construction phase services such as cost estimating, value engineering, critical path method scheduling, constructability reviews and cost control, in addition to construction services for the common areas and tenant fit out projects on an approximately 40,000 sq. ft., existing, shelled medical office building located at 1950 Arlington Street, Sarasota, FL 34239. Firms interested in being considered as candidates are required to submit five bound statements of qualifications that include at least the following data, to be organized in the following order:

1. A copy of Florida professional and corporate registration certificates.
2. Completed AIA Document A305 Contractor's Qualification Statement latest edition.
3. Proof of general and professional liability insurance coverage.
4. A separate statement as to whether the firm is a certified small/or Minority Business Enterprise as defined by the Florida Small Business Assistance Act of 1985.
5. A list of at least five client references consisting of name, title, address, telephone number and project name(s) for each project.
6. Resumes of key personnel that would be used on the projects at Sarasota Memorial and their past experience in projects of similar size and scope.
7. Location of firm's main office.
8. A proposed schedule of completion for this project

All interested firms are further informed as follows:

1. The hospital reserves the right to reject any or all submittals.
2. The basis for selecting candidates includes, but is not limited to, consideration of related project experience, qualifications of proposed team. The hospital reserves the right to request additional information beyond the data set forth above.
3. Qualified firms will be notified of the public selection meeting.



Submissions shall be titled  
**“GENERAL CONTRACTING WORK**  
 for The Medical Arts Medical Office Building  
 at Sarasota Memorial Hospital

4. Submittals must be received by the hospital no later than 3:30 p.m., Tuesday, May 5, 2009. Submit statements to: Thomas Perigo, Director of Architecture and Facility Planning, 1515 S. Osprey Avenue, Building A, Sarasota, FL 34239.  
 Submittals received after this deadline (will be unopened and available for pick up).
5. Interested persons should contact: Tom Perigo at (941)917-2048 with any questions.
6. No attempts shall be made to contact Administrators, Board Members or any SMH staff other than the contact name(s) listed under the potential penalty of disqualification from the process.

---

## **TOWER-OHL GROUP**

### INVITATION FOR PRE-QUALIFIED CONTRACTORS TO SUBMIT SEALED BIDS

Project: Regional Training Institute, Phase 4  
 Camp Blanding  
 5629 State Road 16 West  
 Starke, Florida 32091

Call for Bids: Tower-OHL Group has been selected by the State of Florida, Department of Military Affairs, Construction and Facility Management Office for negotiations as the Construction Manager at Risk on the above referenced project. Tower-OHL Group is requesting Sealed Bids from Pre-Qualified Trade Contractors for all applicable trades for construction on the above referenced project until 2:00 p.m., Tuesday, May 5, 2009.

Project Scope: RTI, Phase 4 primarily includes construction of the following: 2-story, 20,500sf Billeting Bldg. East Wing; 3-story, 41,500sf Billeting Bldg. West Wing, 6,800sf Dining Facility Expansion, 1,200sf Pre-Engineered Weapons Cleaning Canopy, 7,000sf Pre-Engineered Covered Dining Patio, interconnecting Covered Walkways for all of RTI, Landscaping and Irrigation for all of RTI, two new Chillers, Combative Pit, 1/2 mile Running Track, Emergency Access Road, Milling and Re-Surfacing of Apalachicola and Panama City Roads, Expansion to Parking Lots, Stairway Finish Upgrades at the Phase 2 Billeting Bldg., and Floor Finish Upgrades at the existing RTI Administration Building. Design and construction materials will be consistent with the earlier phased construction of the RTI Complex.

Pre-Qualification: Only bidders that meet pre-qualification criteria will be allowed to bid. Pre-Qualification Packages are available at our Jacksonville office located at 11315 Business Park Blvd. starting April 3, 2009. As part of the pre-qualification an executed original of the Tower-OHL

Master Subcontract Agreement must accompany the submission of the fully completed and signed pre-qualification forms. Pre-qualification packages are due to Tower-OHL by 2:00 p.m., Friday, April 10, 2009 to be considered for evaluation. Tower-OHL will review all properly received Pre-Qualification Packages for eligibility to bid. Evaluation of the Pre-Qualification Packages and response by fax to all that submitted Pre-Qualification Packages will be by Thursday April 16, 2009. Bid packages for the project will be available in our office starting Friday April 17, 2009 for those that have pre qualified.

Minority Program: Minority Business Enterprises (MBE) are encouraged to participate in this Invitation to Bid. Utilization of MBE participation is highly encouraged from all Bidders. MBE's must be certified by the office of Supplier diversity.

Bonding Requirements: 100% labor and performance bonds may be required from successful bidders. The cost of the material and performance bond shall be listed in the space on the proposal form as a net add to the base bid.

Bid Packages: Bid Packages will be available and may be picked up at the office of Tower-OHL / Jacksonville starting Friday April 17, 2009.

Bid Submittal: Sealed bids will be received on Tuesday, May 5, 2009.

Questions: Questions concerning bidding and project scope are to be sent by fax to: Tower-OHL, (904)292-4865, Attention: Questions received after Friday, April 24, 2009, will not be accepted. All questions that have been submitted will be answered in an addendum on April 28, 2009.

---

## Section XII Miscellaneous

### **DEPARTMENT OF STATE**

#### NOTICE OF OPEN PUBLIC COMMENT PERIOD FOR 2009 HAVA STATE PLAN

The Secretary of State, chief election official for the Florida, announces that the preliminary 2009 update to the State Plan pursuant to the Help America Vote Act of 2002 is currently available for public comment. Pursuant to Section 256 of the Help America Vote Act of 2002, the public comment period is open for 30 days. All written comments must be submitted no later than May 9, 2009. A copy of the preliminary 2009 update to the HAVA State Plan may be obtained at the Florida Department of State's Division of Elections' website: <http://election.dos.state.fl.us> or by contacting: Nolah Shotwell, Executive Administrative Assistant, Office of General Counsel, Florida Department of State, R. A. Gray Building, 500 S. Bronough Street, Tallahassee, Florida 32399, (850)245-6536. Comments may be submitted electronically to the Division of Elections' website: <http://election.dos.state.fl.us/hava> or in writing to: 2009 HAVA State Planning