

Florida Department of Agriculture and Consumer Services
Division of Consumer Services



ADAM H. PUTNAM
COMMISSIONER

**SOLICITATION OF CONTRIBUTIONS
DISASTER RELIEF QUARTERLY REPORT**

Solicitation of Contributions Act
Sections 496.4072, Florida Statutes
Rule 5J-7.013, Florida Administrative Code

Please return completed
report to:

FDACS
Solicitation of Contributions
2005 Apalachee Pkwy.
Tallahassee, FL 32399-6500

1-800-HELP-FLA (435-7352) • 850-410-3800 *Calling Outside Florida*
www.800helpfla.com • 850-410-3804 *Fax*

All charitable organizations and sponsors must register with the Florida Department of Agriculture and Consumer Services (FDACS) prior to engaging in solicitation activities in Florida. The registration forms may be accessed online at: www.800helpfla.com.

Section 496.4072, F.S., requires that a charitable organization or sponsor that solicits contributions in Florida for a charitable purpose related to a specific disaster or crisis and receives at least \$50,000 in contributions in response to such solicitation to file quarterly disaster relief report. The department will post notice of each disaster or crisis subject to the reporting requirements of this section within 10 days after the disaster or crisis at www.800helpfla.com. There are no fees required with this form.

“**Crisis**” means an event that garners widespread national or global media coverage due to an actual or perceived threat of harm to an individual, a group, or a community.

“**Disaster**” means a natural, technological, or civil event, including, but not limited to, an explosion, chemical spill, earthquake, tsunami, landslide, volcanic activity, avalanche, wildfire, tornado, hurricane, drought, or flood, which affects one or more countries and causes damage of sufficient severity and magnitude to result in: (a) an official declaration of a state of emergency; or (b) an official request for international assistance.

The first quarterly report shall be filed on the last day of the 3rd month following the accrual of at least \$50,000 in contributions after the commencement of solicitations for the specific disaster or crisis. The charitable organization or sponsor shall continue to file quarterly reports with the department until the quarter after all contributions raised in response to the solicitation are expended.

A charitable organization or sponsor that has been registered with the department for at least 4 consecutive years immediately before soliciting contributions for a charitable purpose related to a specific disaster or crisis is exempt from these reporting requirements.

All documents and attachments submitted with this report are subject to public review pursuant to Chapter 119, F.S.
PLEASE TYPE OR PRINT.

Name of Charitable Organization or Sponsor:
(as listed with the department)

CH Number:
(as issued by the department)

Other names soliciting as:

Street Address *(include APT or SUITE # in all address lines; addresses must match those filed with the Division of Corporations; do not use a mail drop):*

City: _____ **State:** _____ **Zip Code:** _____ - _____

Mailing Address *(if different from above):*

City: _____ **State:** _____ **Zip Code:** _____ - _____

Telephone Number:
() -

Fax Number:
() -

Email address for organization:

Website:

Disaster/Crisis for which contributions were solicited:

Financial period:

1st Quarter (reporting period _____ to _____)

2nd Quarter (reporting period _____ to _____)

3rd Quarter (reporting period _____ to _____)

4th Quarter (reporting period _____ to _____)

Quarterly Revenue:

Gross contributions \$ _____

Quarterly Expenses:

Program relief services \$ _____

Fundraising \$ _____

Administrative \$ _____

Total Expenses: \$ _____

CONTACT PERSON

Person responsible for completing this application:

Name:

Title:

Telephone Number:
() -

Email Address:
