



FDOE INFORMATION DATABASE REQUIREMENTS:

VOLUME II - AUTOMATED STAFF INFORMATION SYSTEM 2025-26

**STATE OF FLORIDA
DEPARTMENT OF EDUCATION
COMPREHENSIVE MANAGEMENT INFORMATION SYSTEM**



Data Element Number: **200320**

Data Element Name: **Additional Withholding Tax**

The additional amount of federal withholding taxes taken, per pay period.

Code	Definition/Example
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00500 = \$50.00 additional tax withheld

Data Element Detailed Information

Length:	6	Use Types: State Reporting: No Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Numeric		
Year Implemented:	8788		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
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None

None

Programs Required:

Surveys Required: None

Appendices: None

Description of Changes:

None

STAFF DATA ELEMENTS

2025-26



Data Element Number: **200640**

Data Element Name: **Address, Mailing**

The employee's mailing address:

(25 characters) - Street number and name, P.O. box, or route and box number

(10 characters) - Apartment number, building number, etc.

(20 characters) - City and state. Positions 19-20 must be a two-character state code. (See attached table of state codes in Appendix H.)

(9 characters) - Zip code left justified.

NOTE: These are fixed fields.

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	64	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	9192	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Staff Payroll Information

Edits Required:

9,57

22,23,24,25

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

Appendix H: State Codes

Data Element Number: **200640**
Data Element Name: **Address, Mailing**

Description of Changes:

None



Data Element Number: **200960**

Data Element Name: **Address, Residence**

The employee's residence address (if different from mailing address).

This is a free-form field.

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	64	Use Types: State Reporting: No Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphanumeric		
Year Implemented:	8990		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

None

STAFF DATA ELEMENTS

2025-26



Data Element Number: **201905**

Data Element Name: **Birth Date**

The numeric representation of the date on which the staff member was born.

Code	Definition/Example
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MMDDYYYY Example: 09171974 = September 17, 1974

Data Element Detailed Information

Length:	8	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9293	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information 9,57

Survey 2 Yes

Survey 3 Yes

Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.

Data Element Number: **202715**

Data Element Name: **Contract Status**

A code to identify the contract status of instructional personnel.

Code	Definition/Example
AC	Annual Contract
CC	Continuing Contract
MY	Multiyear Contract
PC	Probationary Contract
PS	Professional Service Contract
SS	Single Status - no differentiation between annual and continuing contract
ZZ	Employee is a noninstructional staff member, a substitute teacher and/or is not paid on the regular instructional personnel salary schedule

Data Element Detailed Information

Length:	2	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Edits Required:

Data Element Number: **202715**
Data Element Name: **Contract Status**

Staff Payroll Information 48,49

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes

Appendices:

None

Description of Changes:

7/1/2013	Identified Survey Periods required for the re-activated data element.
7/1/2013	Identified the Staff format required for this data element.
7/1/2013	Updated additional types of contracts .
7/1/2013	Re-activated this data element from local accountability to include required state reporting again.
6/1/2011	Added new code PC according to SB 736.

Data Element Number: **202850**

Data Element Name: **Country of Citizenship**

A code to identify the employee's country of citizenship, if other than the United States.

See Appendix C: Country Codes.

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	2	Use Types:	
Data Type:	Alphabetic	State Reporting:	No
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

Appendix C: Country Codes

Description of Changes:

None

STAFF DATA ELEMENTS

2025-26

Data Element Number: **203070**

Data Element Name: **Days Absent, Other**

Number of days in the 180 day school year that the teacher or school administrator was absent attributed to reasons other than personal leave, sick leave, and temporary duty elsewhere. The school year comprises the student contact days for that school. (Round to the nearest full day.) Examples of reasons for these absences include annual leave, vacation leave, professional leave, suspension with or without pay, illness-in-line-of-duty leave, sabbatical leave, military leave, absence without leave, etc. These examples are guidelines only and may vary from district to district.

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplement pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5).

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	0001	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

2B,2D,31,55

Survey 2 Default
Survey 3 Default
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **203070**
Data Element Name: **Days Absent, Other**

10/10/2023	Removal of Survey 8. Data collection no longer conducted
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Data Element Number: **203080**

Data Element Name: **Days Absent, Personal Leave**

Number of days in the 180 day school year that the teacher or school administrator was absent for personal leave, as defined by the school district. The school year comprises the student contact days for that school. (Round to the nearest full day.)

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplemental pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5). Length:

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	0001	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

28,2D,31,55

Survey 2 Default

Survey 3 Default

Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **203080**

Data Element Name: **Days Absent, Personal Leave**

10/10/2023

Removal of Survey 8. Data collection no longer conducted

STAFF DATA ELEMENTS

2025-26

Data Element Number: **203090**

Data Element Name: **Days Absent, Sick Leave**

Number of days in the 180 day school year that the teacher or school administrator was absent attributed to sick leave. The school year comprises the student contact days for that school. (Round to the nearest full day.) Examples of sick leave include personal illness or injury, family illness, maternity leave, family medical leave, catastrophic illness, etc. These examples are guidelines only and may vary from district to district.

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplemental pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5).

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	0001	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

29,2D,31,55

Programs Required:

Surveys Required:

Survey 2	Default
Survey 3	Default
Survey 5	Yes

Appendices:

None

Description of Changes:

Data Element Number: **203090**
Data Element Name: **Days Absent, Sick Leave**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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STAFF DATA ELEMENTS

2025-26

Data Element Number: **203100**

Data Element Name: **Days Absent, Temporary Duty Elsewhere**

Number of days in the 180 day school year that the teacher or school administrator was absent attributed to temporary duty elsewhere. The school year comprises the student contact days for that school. (Round to the nearest full day.) Examples of temporary duty elsewhere include attendance at conferences, professional meetings, study courses, workshops, school academic or athletic events, etc. These examples are guidelines only and may vary from district to district.

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplemental pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5). Length:

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length: 3 Data Type: Numeric Year Implemented: 0001 State Standard: No Required Grades:	<table border="1"> <tr> <th colspan="2">Use Types:</th> </tr> <tr> <td>State Reporting:</td> <td> Yes </td> </tr> <tr> <td>Local Accountability:</td> <td> Yes </td> </tr> <tr> <td>FASTER:</td> <td> </td> </tr> <tr> <td>Migrant Tracking:</td> <td> </td> </tr> </table>	Use Types:		State Reporting:	Yes	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
Use Types:											
State Reporting:	Yes										
Local Accountability:	Yes										
FASTER:											
Migrant Tracking:											

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

2A,2D,31,55

	Survey 2	Default
	Survey 3	Default
	Survey 5	Yes

Appendices:

None

Description of Changes:

Data Element Number: **203100**
Data Element Name: **Days Absent, Temporary Duty Elsewhere**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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STAFF DATA ELEMENTS

2025-26

Data Element Number: **203140**

Data Element Name: **Days Present**

Number of days in the 180 day school year that the teacher or administrator was present in the job. The school year comprises the student contact days for that school. (Round to the nearest full day.)

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplemental pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5).

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	0001	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

2C,2D,31,55

Programs Required:

Surveys Required:

Survey 2	Default
Survey 3	Default
Survey 5	Yes

Appendices:

None

Description of Changes:

Data Element Number: **203140**
Data Element Name: **Days Present**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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Data Element Number: **203170**

Data Element Name: **Degree/Credential Earned**

A code to identify the highest degree level earned by an employee.

Code	Definition/Example
A	Associate's
B	Bachelor's
C	Child Development Associate (CDA) or CDA Equivalent
D	Doctorate
M	Master's
S	Specialist
Z	Not applicable

Note:

1. Child Development Associate (CDA) Equivalent is more recently termed ECPC – Early Childhood Professional Certificate or FCCPC – Florida Child Care Professional Credential.

Section 1002.63 – School-year prekindergarten program delivered by public schools / 1002.63(4) Each public school must have, for each prekindergarten class, at least one prekindergarten instructor who meets each requirement in s.1002.55(3)(c) for a prekindergarten instructor of a private prekindergarten provider.

Section 1002.55(3)(c) –The private prekindergarten provider must have, for each prekindergarten class, at least one prekindergarten instructor who meets each of the following requirements: 1. The prekindergarten instructor must hold, at a minimum, one of the following credentials: a. A child development associate credential issued by the National Credentialing Program of the Council for Professional Recognition; or b. a credential approved by the Department of Children and Family Services as being equivalent to or greater than the credential described in sub-subparagraph a.

2. Employee job codes that place them on line numbers 44-54, inclusive, on the Public Schools Staff Survey – EEO-5 should be coded with a Z.

Data Element Number: 203170
Data Element Name: Degree/Credential Earned

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	8889	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Edits Required:

Staff Demographic Information

27,2W

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **203490**

Data Element Name: **District Number**

The two-digit number for the district in which the staff member is currently employed. For employees who serve multiple districts, this is the fiscal agent district number. Also, the district number is for the district submitting the inservice education component.

See Appendix B: District Name Table.

Code	Definition/Example
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Not applicable for this element.

Format Note:

All state reporting formats are required for this data element.

Data Element Detailed Information

Length:	2	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9394	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	1,8,50,51
Staff Additional Job Assignments	1,33,50,51
Staff Benefits	1,9,20
Staff Demographic Information	1,1Q,1R,1S,1T,1U,1V, 1W,1#,23,28,29,2A, 2B,2C,2D,30,31,32, 33,34,35,36,38,50,54, 59
Staff Email Data Collection	1,11
Staff Experience	1,8,9,20
Staff Fiscal Year Benefits	1,10,22,40,41
Staff Fiscal Year Salaries	1,16,52

Data Element Number: 203490
Data Element Name: District Number

Staff Multidistrict Employee	1,6,8,20
Staff Payroll Information	1,43,50,53,54,57,58,60,66
Staff Professional Development	1,11,14,30,31

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendix B: District Name Table

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2013	Updated the Staff Salary Supplement format name change. Deleted the Teacher Exit Interview format.



Data Element Number: **203540**

Data Element Name: **District Number, Where Professional Development Completed**

The two-digit number for the district in which the staff member completed the professional development education component.

See Appendix B: District Name Table.

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	2	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Numeric	
Year Implemented:	9293	
State Standard:	Yes	
Required Grades:		

Applicable Format And Edit

Formats Required:

Staff Professional Development

Edits Required:

14

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

Appendix B: District Name Table

Description of Changes:

None



Data Element Number: **203810**

Data Element Name: **Duty Days**

For Survey Periods 2 and 3 this is the standard number of days per year an employee in this job is scheduled to work (including paid holidays). For Survey Period 5 this is the actual number of days the employee in this job worked (including paid holidays). Temporary or Substitute employees should be coded "000". Right justified.

Examples:

210 - The employee is in a job for which the standard number of duty days per year is 210.

000 - The employee is a Temporary, Substitute or Student employee.

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9293	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Fiscal Year Salaries 37,38

Staff Payroll Information 14,38

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **203810**
Data Element Name: **Duty Days**

7/1/2019	Added Survey 5 as a required survey reporting period.
7/1/2019	Added the Staff Fiscal Year Salaries format as a required reporting format.
7/1/2019	Revised definition to include reporting requirements for Surveys 2, 3, and 5.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **203905**

Data Element Name: **Employee Name, Legal**

The employee's last, first and middle names including appendage, as follows:

(17 characters) Last Name From 32 to 48

(3 characters) Appendage From 49 to 51

(12 characters) First Name From 52 - 63

(10 characters) Middle/Maiden Name or Initial. From 64 - 73

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	42	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Demographic Information	7,8,25,26
Staff Email Data Collection	4, 5, 6, 7

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **203905**
Data Element Name: **Employee Name, Legal**

7/1/2025	Definition updated to include From-To positions
10/10/2023	Removal of Survey 8. Data collection no longer conducted.

Data Element Number: **204000**

Data Element Name: **Employee Type**

A code to identify the type of employment with the school board.

Code	Definition/Example
CF	Contracted full-time employee
CP	Contracted part-time employee
RF	Regular full-time employee
RP	Regular part-time employee
ST	Student employee
TF	Temporary full-time employee
TP	Temporary part-time employee

Note: Report an employee as full-time if the employee's total current assignments require the employee's services each working day at least the number of hours equal to the number of hours of a regular working day for that job.

Note: Long term substitutes should be reported as temporary full-time employees (TF) and short term substitutes should be reported as temporary part-time employees (TP) unless the employee holds regular employment status.

Note: An employee who works under contract for the school district. A contract employee is hired for a specific job at a specific rate of pay. A contract employee does not become a regular addition to the staff and is not considered a permanent employee.

Data Element Detailed Information

Data Element Number: 204000
Data Element Name: Employee Type

	2	
	Alphabetic	
	9091	
	No	

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Staff Demographic Information	1\$,24,2C,2D,2V,38,54, 59
Staff Fiscal Year Salaries	16,1B,37,38,82
Staff Payroll Information	17,27,43,54,58,62,65,66

Programs Required:

Surveys Required:

Survey 2	Yes
Survey 3	Yes
Survey 5	Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2020	Added Staff Fiscal Year Salaries as a required format.
7/1/2017	Added a Note regarding contracted employees.
7/1/2017	Added Codes CF and CP for full-time and part-time contracted staff members.



Data Element Number: **204095**

Data Element Name: **Employment Date, Continuous Employment**

The date on which continuous employment with the school district began. This is the date of the latest entry into the payroll personnel system from which there has been no break in service.

Code	Definition/Example
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MMDDYYYY Example: 08221975 = August 22, 1975

Data Element Detailed Information

Length:	8	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information 13,51,52,53

Survey 2 Yes

Survey 3 Yes

Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **204190**

Data Element Name: **Employment Date, Current Position**

Each date on which continuous employment began for a current primary job code. For reporting purposes, if the employee has more than one primary job, report the date for the primary job the employee has held the longest period of time.

Code	Definition/Example
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MMDDYYYY Example: 08151982 = August 15, 1982

Data Element Detailed Information

Length:	8
Data Type:	Numeric
Year Implemented:	8788
State Standard:	No
Required Grades:	

Use Types:	
State Reporting:	Yes
Local Accountability:	Yes
FASTER:	
Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information 12,1\$,51,52

	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Appendices: None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.



Data Element Number: **204285**

Data Element Name: **Employment Date, Original Position**

The first date of employment with the school district, regardless of breaks in service.

Code	Definition/Example
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MMDDYYYY Example: 09031978 = September 3, 1978

Data Element Detailed Information

Length:	8	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information 14,51,52,53

	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Appendices: None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.



Data Element Number: **204380**

Data Element Name: **Employment Length**

The number of months (to the nearest half month) an employee in this position is scheduled to work.

Examples:

Code	Definition/Example
000	Temporary/Substitute
090	9 months
095	9 1/2 months
120	12 months

Data Element Detailed Information

Length:	3	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Payroll Information

Edits Required:

15,39,62

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

None

Data Element Number: **204380**
Data Element Name: **Employment Length**

Description of Changes:

None



Data Element Number: **204570**

Data Element Name: **Employment Status Code**

A code to identify the employee's current employment relationship with the school board.

Code	Definition/Example
A	Active employee
L	Leave of absence without pay
P	Leave of absence with pay
T	Terminated employee - separated from employment with the district

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Fiscal Year Salaries	19,37,38
Staff Payroll Information	16

Programs Required:

Surveys Required:	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Data Element Number: **204570**
Data Element Name: **Employment Status Code**

None

Description of Changes:

None



STAFF DATA ELEMENTS
2025-26

Data Element Number: 204605
Data Element Name: Ethnicity

A code to indicate whether the staff member is of Hispanic or Latino ethnicity as per the description below.

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term, “Spanish origin” can be used in addition to “Hispanic or Latino”.

Code	Definition/Example
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N No, the staff member is not of Hispanic/Latino origin.

Y Yes, the staff member is of Hispanic/Latino origin.

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

	1 Alphabetic 0809 Yes		Yes Yes
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Staff Demographic Information1B

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **204605**
Data Element Name: **Ethnicity**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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Data Element Number: **204640**

Data Element Name: **Exempt from Public Records Law, Employee**

A one-digit code used to identify an employee, spouse or child of an employee who is exempt from the Florida Public Records Law (Section 119, Florida Statutes).

Code	Definition/Example
Y	Employee, spouse or child of an employee who is exempt from the Florida Public Records Law
Z	Not applicable

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	9596	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Demographic Information	19
Staff Email Data Collection	9

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **204640**

Data Element Name: **Exempt from Public Records Law, Employee**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
9/9/2013	Updated language to code "Y" to align with revised definition.
9/9/2013	Updated the definition to align with language in statute identifying all parties eligible for exemption.



Data Element Number: **204665**

Data Element Name: **Experience Length**

The number of years of professional experience for the reported experience type. 00 indicates that the employee is in the first year for the reported experience type.

Code	Definition/Example
------	--------------------

00 Example: 00 = 0 years experience

10 Example: 10 = 10 years experience

Data Element Detailed Information

Length:	2	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Numeric		
Year Implemented:	8788		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Experience 6,21,22,50

Programs Required:

Surveys Required:	Survey 2	Yes
	Survey 3	Yes

Appendices: None

Description of Changes:

Data Element Number: **204665**
Data Element Name: **Experience Length**

None

Data Element Number: **204760**

Data Element Name: **Experience Type**

A code to identify each type of professional experience for instructional and instructional administrative employees (excluding substitute teachers).

Code	Definition/Example
------	--------------------

A Administration in education

C Service to the district in current job code assignment

D Teaching in current district

M Military Service

NOTE: The eight experience types listed above are not mutually exclusive. Each year of professional experience should be reported in as many of the above categories as are applicable.

Any reference to public school teaching experience (Types F & P) includes that earned at charter schools.

Florida Teaching

F Teaching in Florida public schools

S Teaching in Florida nonpublic schools

NOTE: The eight experience types listed above are not mutually exclusive. Each year of professional experience should be reported in as many of the above categories as are applicable.

Any reference to public school teaching experience (Types F & P) includes that earned at charter schools.

Out-of-State Teaching

N Teaching in out-of-state nonpublic schools

P Teaching in out-of-state public schools

NOTE: The eight experience types listed above are not mutually exclusive. Each year of professional experience should be reported in as many of the above categories as are applicable.

Data Element Number: 204760
Data Element Name: Experience Type

Any reference to public school teaching experience (Types F & P) includes that earned at charter schools.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Experience

Edits Required:

5,8,21,23

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes

Appendices:

None

Description of Changes:

None

STAFF DATA ELEMENTS

2025-26



Data Element Number: **205080**

Data Element Name: **Fiscal Year**

The state fiscal year running from July 1 through June 30 for which the reported data are applicable.

Code	Definition/Example
------	--------------------

8788 Example: Fiscal year July 1, 1987 through June 30, 1988

Data Element Detailed Information

Length:	4	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9394	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	4,8,50,51
Staff Additional Job Assignments	4,33,50
Staff Benefits	4,9,20
Staff Demographic Information	4,12,13,1\$,23,2E,30,31,33,34,35,36,38,52,53,54,59
Staff Experience	4,8
Staff Fiscal Year Benefits	4,10,22,40,41
Staff Fiscal Year Salaries	4,7,10,11,12,16, 18,37,52,82
Staff Multidistrict Employee	4,8,20
Staff Payroll Information	4,43,50,53,54,57,58,60,66
Staff Professional Development	5,11,30,31

Programs Required:

Data Element Number: **205080**
Data Element Name: **Fiscal Year**

Surveys Required:

Survey 2	Yes
Survey 3	Yes
Survey 5	Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2013	Updated the Staff Salary Supplement format name change. Deleted the Teacher Exit Interview format.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **205180**

Data Element Name: **Fiscal Year Salary**

Numerical value of all salaries paid to the staff member for the job being reported.

Code	Definition/Example
------	--------------------

NNNNNNNN Example: 001700000 = \$17,000.00
N

Data Element Detailed Information

Length:	9	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9798	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Fiscal Year Salaries

7,10,12,18,37,38,82

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

7/1/2025 Updated definition language.
None



Data Element Number: **206000**

Data Element Name: **Florida Educators Certificate Expiration Year**

The date the staff member's Florida Educators Certificate expires.

Code	Definition/Example
------	--------------------

YYYY Example: 2004 = an expiration date of June 30, 2004

Data Element Detailed Information

<table> <tr> <td>Length:</td> <td>4</td> </tr> <tr> <td>Data Type:</td> <td>Numeric</td> </tr> <tr> <td>Year Implemented:</td> <td>9192</td> </tr> <tr> <td>State Standard:</td> <td>No</td> </tr> <tr> <td>Required Grades:</td> <td></td> </tr> </table>	Length:	4	Data Type:	Numeric	Year Implemented:	9192	State Standard:	No	Required Grades:		<table> <tr> <th colspan="2">Use Types:</th> </tr> <tr> <td>State Reporting:</td> <td>No</td> </tr> <tr> <td>Local Accountability:</td> <td>Yes</td> </tr> <tr> <td>FASTER:</td> <td></td> </tr> <tr> <td>Migrant Tracking:</td> <td></td> </tr> </table>	Use Types:		State Reporting:	No	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
Length:	4																				
Data Type:	Numeric																				
Year Implemented:	9192																				
State Standard:	No																				
Required Grades:																					
Use Types:																					
State Reporting:	No																				
Local Accountability:	Yes																				
FASTER:																					
Migrant Tracking:																					

Applicable Format And Edit

Formats Required:	Edits Required:
--------------------------	------------------------

None

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

None



Data Element Number: **206020**

Data Element Name: **Florida Educators Certificate Number**

The ten-digit number that is either assigned by the Department of Education for a teacher or a district- assigned number given in accordance with the assignment codes below:

Code	Definition/Example
0000000000	Employee has no assigned certificate number.
0000999999	A number assigned to a community college or university instructor for reporting purposes.
7777777777	District Issued Certificate Number (i.e. nondegreed teacher of career and technical education courses)
8888888888	Specialized Student Services License Number (directly related to their licensed field, i.e. Licensed Occupational Therapist, Licensed Speech Language Pathologist, Licensed Audiologist, Licensed Occupational Therapy Assistant, Licensed Athletic Trainer, Certified Member of the Florida Registry of Interpreters for the Deaf (FRID), Certified by the National Registry of Interpreters for the Deaf (RID))
9999999999	A number assigned to a teacher providing special education and related services to an exceptional education student with a disability through a contractual arrangement with an approved nonpublic school or community facility in accordance with Rule 6A-6.0361, FAC.

All numbers should be right justified.

Note: ☐ Substitute teacher job codes (i.e. 51080, 52080, 53080, 54080, 55080, 59080) should not automatically be assigned Florida Educator Certificate Number 0000000000 if the substitute teacher holds a valid certificate or license.

Regular Certificate Types

0000000001- 6001999999	Educator Certificate License Numbers assigned by the Bureau of Educator Certification of the Department of Education. (Excluding 0000999999)
6002000001- 6002999999	Speech Language Certificate Numbers assigned by the Bureau of Educator Certification of the Department of Education.
6003000001- 6003999999	Athletic Coach Certificate Numbers assigned by the Bureau of Educator Certification of the Department of Education.
6004000001- 6004999999	Exchange Teacher Certificate Numbers assigned by the Bureau of Educator Certification of the Department of Education
6007000000- 6007999999	Classical Teacher Certificate Numbers assigned by the Bureau of Educator Certification of the Department of Education.

Data Element Number: **206020**
Data Element Name: **Florida Educators Certificate Number**

All numbers should be right justified.

Note: ☐ Substitute teacher job codes (i.e. 51080, 52080, 53080, 54080, 55080, 59080) should not automatically be assigned Florida Educator Certificate Number 0000000000 if the substitute teacher holds a valid certificate or license.

Data Element Detailed Information

Length:	10	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9293	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

6

Programs Required:

Surveys Required:

Survey 2	Yes
Survey 3	Yes
Survey 5	Yes

Appendices:

None

Description of Changes:

9/25/2025	Added the numerical range 6007000000 - 6007999999 for Classical Certificate Type numbers per s. 1012.55(5), F.S., and Rule 6A-4.004, F.A.C.
10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2018	Added note regarding substitute teachers that hold a valid certificate or license.
7/1/2018	Added two additional certification /license codes
2/12/2018	New Florida Educator Certification License Numbers assigned by the Versa System from the Bureau of Educator Certification of the Department of Education
7/1/2017	Changed the code definition for clarification of Rule 6A-6.0361, FAC.



Data Element Number: **206030**

Data Element Name: **Florida Educators Certificate Subject Coverage**

A code for each subject the staff member is certified to teach.

The file containing the codes is at NWRDC.

File Description: Subject Code Name File

Dataset Name: DPS.DISTRICT.K9.F61707.Yxxxx

xxxx is the school year (i.e., 9394)

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	4	Use Types:	
Data Type:	Alphanumeric	State Reporting:	No
Year Implemented:	9293	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

Data Element Number: **206030**

Data Element Name: **Florida Educators Certificate Subject Coverage**

None



Data Element Number: **206040**

Data Element Name: **Florida Educators Certificate Type**

A code to identify the type of certificate issued to instructional personnel.

Code	Definition/Example
AC	Athletic Coaching
NP	Non-renewable Professional
RC	Restricted Classical.
RG	Regular/Professional
RP	Restricted Professional
SB	Substitute
TA	Temporary Restricted (five years) Non-renewable certificate – Apprenticeship Certification
TB	Temporary (one year) certificate with credit required to reissue
TC	Temporary (one year) certificate with no credit required to reissue
TD	Temporary (three years) Non-renewable certificate
TF	Temporary (five years) Non-renewable certificate
TI	Temporary (five years) Non-renewable certificate – Internship Certification

Data Element Number: **206040**
Data Element Name: **Florida Educators Certificate Type**

TM Temporary (two years)

TU Temporary (five years) Non-renewable certificate – Military Certification

Data Element Detailed Information

Length:	2	Use Types:	
Data Type:	Alphanumeric	State Reporting:	No
Year Implemented:	9192	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

9/25/2025	Added new code "RC" for Restricted Classical per s. 1012.55(5), F.S., and Rule 6A-4.004, F.A.C.
10/27/2023	Added new codes: TF, TU, TI, TA. Temporary (five years) Non-renewable certificates
9/25/2020	Added new code "RP" per Rule 6A-4.004(6), F.A.C.
	None



Data Element Number: **207395**

Data Element Name: **Paraprofessional Qualification**

A code to indicate the qualification status for employment as a paraprofessional.

Code	Definition/Example
A	Has an associate's or higher degree
B	Has two years of study at an institution of higher education (completed 60 semester hours)
C	Meets locally approved academic assessment of qualifications
E	High School Diploma or Equivalent
Z	Not Applicable

Note:

This data element applies to paraprofessionals with instructional roles which include selected job codes beginning with 51 through 59.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0405	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Additional Job Assignments

Staff Demographic Information

Edits Required:

11,12,13,14

2H,2I,2J,2K,33,34,35,36

Programs Required:

Data Element Number: **207395**
Data Element Name: **Paraprofessional Qualification**

Surveys Required:

Survey 2	Yes
Survey 3	Yes
Survey 5	Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2019	Added clarifying language to the definition for this data element.
7/1/2019	Removed second and third note; not relevant to name and code changes.
7/1/2019	Deleted code 'D' (Not Qualified) and added code 'E' to include additional qualifications of the paraprofessional.
7/1/2019	Changed data element name to align with requirements of data to be reported.
7/1/2017	Added clarifying language to code "B" and removed reference to NCLB in code "D."
7/1/2017	Removed reference to NCLB in definition.
7/1/2017	Changed the element name to comply with the Every Student Succeeds Act (ESSA) by removing the word 'Highly'.

STAFF DATA ELEMENTS

2025-26



Data Element Number: **208750**

Data Element Name: **Job Code**

The code associated with each job assignment of the employee.

Example: 51077 Bilingual Specialist

See Appendix E: Job Code Assignments.

Code	Definition/Example
Not applicable for this element.	

Data Element Detailed Information

Length:	5	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9798	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Email Data Collection	3
Staff Fiscal Year Benefits	6,10,41
Staff Fiscal Year Salaries	6,8,9,10,11,16, 1A,35,36,37,38,81

Programs Required:	
Surveys Required:	Survey 5 Yes
Appendices:	Appendix E: Job Code Assignments

Description of Changes:

Data Element Number: **208750**
Data Element Name: **Job Code**

None

STAFF DATA ELEMENTS

2025-26

Data Element Number: **208830**

Data Element Name: **Job Code, Additional**

The code associated with each additional job assignment of the employee.

Example: 51077 Bilingual Specialist

See Appendix E: Job Code Assignments.

Code	Definition/Example
------	--------------------

Not applicable for this element.

NOTE: Caution should be used in differentiating an additional job assignment from a second primary job. For example, if a teacher of Language Arts, Middle/Junior High also teaches a class of gifted students one period each day, the job assignment of "Teacher, Gifted" is an additional job assignment.

Data Element Detailed Information

Length:	5	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Additional Job Assignments

6,33,34,52,80

Survey 2 Yes

Survey 3 Yes

Appendices:

Appendix E: Job Code Assignments

Description of Changes:

Data Element Number: **208830**
Data Element Name: **Job Code, Additional**

None

STAFF DATA ELEMENTS

2025-26



Data Element Number: **208950**

Data Element Name: **Job Code FTE**

The full-time equivalency of the job assignment (to the nearest whole percent). For one full-time equivalency, the employee's services are required each working day at least the number of hours equal to the number of hours of a regular working day for that job.

Examples:

- 100 100% of the employee's time is spent at the reported job assignment.
- 050 50% of the employee's time is spent at the reported job assignment.
- 000 Substitute teacher, temporary part-time or student employee.

Code	Definition/Example
------	--------------------

Not applicable for this element.

NOTE: The sum of all job code FTEs for one full-time position should not exceed 100.

Data Element Detailed Information

<table> <tr> <td>Length:</td> <td>3</td> </tr> <tr> <td>Data Type:</td> <td>Numeric</td> </tr> <tr> <td>Year Implemented:</td> <td>8990</td> </tr> <tr> <td>State Standard:</td> <td>No</td> </tr> <tr> <td>Required Grades:</td> <td></td> </tr> </table>	Length:	3	Data Type:	Numeric	Year Implemented:	8990	State Standard:	No	Required Grades:		<table> <tr> <th colspan="2">Use Types:</th> </tr> <tr> <td>State Reporting:</td> <td> Yes </td> </tr> <tr> <td>Local Accountability:</td> <td> Yes </td> </tr> <tr> <td>FASTER:</td> <td> </td> </tr> <tr> <td>Migrant Tracking:</td> <td> </td> </tr> </table>	Use Types:		State Reporting:	Yes	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
Length:	3																				
Data Type:	Numeric																				
Year Implemented:	8990																				
State Standard:	No																				
Required Grades:																					
Use Types:																					
State Reporting:	Yes																				
Local Accountability:	Yes																				
FASTER:																					
Migrant Tracking:																					

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Job Assignments	7,34
Staff Fiscal Year Salaries	1A,35,36
Staff Payroll Information	7,37,52

Programs Required:

Surveys Required:	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Appendices:	None
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Data Element Number: **208950**
Data Element Name: **Job Code FTE**

Description of Changes:	
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7/1/2019	Added Survey 5 as a required survey period.
7/1/2019	Added the Staff Fiscal Year Salaries Format as a required reporting format

Data Element Number: **209070**

Data Element Name: **Job Code Fund Source**

A code to identify up to three fund sources (and corresponding percentages) from which the employee's salary is paid:

Code	Definition/Example
B	Elementary and Secondary Education Act (ESEA), as amended by NCLB Title I, Part A
C	Charter School, Not Paid Through District
E	IDEA - Individuals with Disabilities Education Act
G	State/Local Funded Programs (e.g., FEFP, State Categorical Programs)
H	Supplemental Academic Instruction (SAI) (FEFP)
M	Elementary and Secondary Education Act (ESEA), as amended by NCLB Title I, Part C (Migrant Education Program)
N	State Fiscal Stabilization Funds (ARRA)
O	Other Federal Programs
P	Targeted ARRA Stimulus Funds
Q	Other ARRA Stimulus Grants
R	Reading First Grant
S	Florida Education Finance Program (FEFP) Reading Allocation

Data Element Number: **209070**
Data Element Name: **Job Code Fund Source**

T Race to the Top (ARRA)

U Education Jobs Fund

Examples:

B050G0500000 Fifty percent of the employee's salary or wage is paid from ESEA, Title 1, and 50 percent is paid from State Funded Programs.

E100000000000 One hundred percent of the employee's salary or wage is paid from IDEA, Individuals with Disabilities Education Act.

Data Element Detailed Information

Length:	12	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Additional Job Assignments

Staff Fiscal Year Salaries

Staff Payroll Information

8,9,30,31,32,80

8,9,10,11,12,81

8,9,30,31,32,64

Edits Required:

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Survey 5 Yes

Appendices:

None

Description of Changes:

7/1/2018

Added Code H per 2018 Legislative Changes for Supplemental Academic Instruction pursuant to section 1011.62 (1)(f), F.S. , as amended by HB 7055.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **209310**

Data Element Name: **Job Code, Primary**

The code associated with each primary job assignment of the employee.

Example: 53002 Business Education Teacher

See Appendix E: Job Code Assignments.

Code	Definition/Example
------	--------------------

Not applicable for this element.

NOTE: The majority of employees in a district will have only one primary job. However, it is possible for some individuals to have more than one primary job. For example, an employee could hold the primary job of bus driver and a second primary job of cafeteria worker. Caution should be used in differentiating a second primary job from an additional job assignment.

Data Element Detailed Information

Length:	5	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information 17,1A,1P,1Q,1S,2W,32,38,56

Staff Email Data Collection 3

Staff Payroll Information 14,18,37,38,39,43,51,60,62,64

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

Appendix E: Job Code Assignments

Description of Changes:

Data Element Number: **209310**
Data Element Name: **Job Code, Primary**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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STAFF DATA ELEMENTS

2025-26



Data Element Number: **211930**

Data Element Name: **Migrant Regular School Year**

A code to identify the job category of the employee who worked with the Migrant program during the regular school year and who was paid from Title I, Part C, Migrant Education Program funds and the corresponding full-time equivalency (FTE) of this assignment.

Code	Definition/Example
A	Administrators and coordinators (non-clerical)
B	Teachers
C	Paraprofessionals (instructional)
D	Paraprofessionals (non-instructional)
E	Counselors
F	Recruiters
G	Records Transfer Staff
H	Other employee paid from Title I, Part C, MEP funds but not included in codes A-G above.
Z	Employee was not paid from Title I, Part C, Migrant Education Program funds during the regular school year or was employed in a school-wide program where MEP funds were combined with those of other programs.

Examples:

B050 Fifty percent of the teacher's assignment was in the Migrant Education Program during the regular school year and was paid from Title I, Part C, Migrant Education Program funds.

C100 One hundred percent of the instructional paraprofessional's assignment was in the Migrant Education Program during the regular school year and was paid from Title I, Part C, Migrant Education Program funds.

Z000 This employee was not paid from Title I, Part C, Migrant Education Program funds during the regular school year or was employed in a school-wide program where MEP funds were combined with those of other programs.

Data Element Number: **211930**
Data Element Name: **Migrant Regular School Year**

NOTE: To calculate FTE, use the percentage of time the employee was funded by MEP funds. Alternatively, calculate FTE using the number of days worked. One regular school year FTE equals 180 full-time work days. To calculate FTE, sum the total days the individual worked for the regular school year and divide this sum by the number of full-time days that constitute one FTE, i.e., 180 days.

Use only the percentage of days worked by an individual that were paid by MEP funds in calculating the total FTE numbers to be reported.

Do not include staff employed in school wide programs where MEP funds are combined with those of other programs. These employees should be coded Z000.

Data Element Detailed Information

Length:	4	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Alphanumeric	
Year Implemented:	0708	
State Standard:	No	
Required Grades:		

Applicable Format And Edit

Formats Required:

Staff Fiscal Year Salaries

Edits Required:

21,25

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

None

Description of Changes:

None

STAFF DATA ELEMENTS

2025-26



Data Element Number: **212010**

Data Element Name: **Migrant Summer**

A code to identify the job category of the employee who worked with the Migrant Summer/Intersession program and who was paid from Title I, Part C, Migrant Education Program (MEP) funds and the corresponding full-time equivalency (FTE) of this assignment.

Code	Definition/Example
A	Administrators and coordinators (non-clerical)
B	Teachers
C	Paraprofessionals (instructional)
D	Paraprofessionals (non-instructional)
E	Counselors
F	Recruiters
G	Records transfer staff
H	Other employee paid from Title I, Part C, MEP funds but not included in codes A-G above.
Z	Employee was not paid from Title I, Part C, Migrant Education Program (MEP) funds during the summer/intersession term(s) or was employed in a school-wide program where MEP funds were combined with those of other programs.

Examples:

B020 Twenty percent of the teacher's assignment was in the Migrant Education Program during the summer/intersession term(s) and was paid from Title I, Part C, Migrant Education Program funds.

C100 One hundred percent of the instructional paraprofessional's assignment was in the Migrant Education Program during the summer/intersession term(s) and was paid from Title I, Part C, Migrant Education Program funds.

Z000 This employee was not paid from Title I, Part C, Migrant Education Program funds during the summer/intersession term(s) or was employed in a school-wide program where MEP funds were combined with those of other programs.

Data Element Number: 212010
Data Element Name: Migrant Summer

NOTE: To calculate FTE, use the percentage of time the employee was funded by MEP funds. Alternatively, calculate FTE using the number of days worked. One summer term FTE is equal to 30 full-time work days. To calculate the FTE number, sum the total days the individual worked for a term and divide this sum by the number of full-time days that constitute one FTE in the term (i.e., 30 days).

Use only the percentage of days worked by an individual that were paid by MEP funds in calculating the total FTE numbers to be reported.

Do not include staff employed in school wide programs where MEP funds are combined with those of other programs. These employees should be coded Z000.

Data Element Detailed Information

Length:	4	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Alphanumeric	
Year Implemented:	0708	
State Standard:	No	
Required Grades:		

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Fiscal Year Salaries 20

Programs Required:	
Surveys Required:	Survey 5 Yes
Appendices:	None

Description of Changes:

None



Data Element Number: **212090**

Data Element Name: **Multidistrict Employee, Assignment Identifier**

A code to identify those individuals employed in more than one district.

Code	Definition/Example
X	Multidistrict consortium employee, in accordance with Rule 6A-1.099, FAC, Cooperative projects and activities.
Y	Employed in more than one district through another formal agreement or employed in projects serving more than one district.

Data Element Detailed Information			
Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Multidistrict Employee 5,21

Programs Required:	
Surveys Required:	Survey 2
Appendices:	None

Description of Changes:

None



Data Element Number: **212410**

Data Element Name: **Multidistrict Employee, District Number**

The number for each district which a multidistrict employee serves other than the fiscal agent district. For employees serving the entire state, enter 99.

See Appendix B: District Name Table.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	2
Data Type:	Numeric
Year Implemented:	8788
State Standard:	No
Required Grades:	

Use Types:	
State Reporting:	Yes
Local Accountability:	Yes
FASTER:	
Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Multidistrict Employee

Edits Required:

6,8

Programs Required:

Surveys Required:

Survey 2 Yes

Appendices:

Appendix B: District Name Table

Description of Changes:

None



Data Element Number: **212730**

Data Element Name: **Number of Exemptions**

The number of exemptions claimed for federal income tax withholding purposes.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	2	Use Types: <table> <tr> <td>State Reporting:</td><td>No</td></tr> <tr> <td>Local Accountability:</td><td>Yes</td></tr> <tr> <td>FASTER:</td><td></td></tr> <tr> <td>Migrant Tracking:</td><td></td></tr> </table>	State Reporting:	No	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
State Reporting:	No									
Local Accountability:	Yes									
FASTER:										
Migrant Tracking:										
Data Type:	Numeric									
Year Implemented:	8788									
State Standard:	No									
Required Grades:										

Applicable Format And Edit

Formats Required:	Edits Required:
--------------------------	------------------------

None

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

None



Data Element Number: **215238**

Data Element Name: **Professional Development, Component Number**

A seven-digit code which identifies each component from the district Master Inservice Plan (MIP) of professional learning components.

See Appendix D: Professional Development Component Number.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	7	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Numeric		
Year Implemented:	9394		
State Standard:	Yes		
Required Grades:			

Applicable Format And Edit

Formats Required:

Staff Professional Development

Edits Required:

11,12,31

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

Appendix D: Professional Development Component Number

Description of Changes:

7/1/2014

Updated language in the definition.

Data Element Number: **215243**

Data Element Name: **Professional Development, Learning Method**

A one-character code to describe the primary means (50 percent or more) of supporting the delivery of the professional development components priority learning goals.

Code	Definition/Example
A	Knowledge Acquisition: Workshop - training event or process (limited to knowledge transmission/training focused on understanding the component's content)
B	Electronic, Interactive (includes facilitation supporting development/application on the job)
C	Electronic, Non-Interactive (knowledge transmission/training but no job embedded implementation supports)
D	Learning Community/Lesson Study Group (Use this code where job embedded collegial support processes are core learning delivery method)
F	Independent Inquiry (Includes development, for example, Action Research; Creating PD or teaching resources with intended application outcomes specified)
G	Structured Coaching/Mentoring (May include one-on-one or small group instruction by a coach/mentor with a teacher or school administrator with specific learning objectives)
H	Implementation of "high effect" practice(s) (monitored with structured feedback from peer, coach, or supervisor)
I	Job Embedded: Workshop, training event or process focused on (modeling and supporting new/improved practices being successfully demonstrated on the job)
J	Deliberate Practice: Learning processes embedded in deliberate practice growth targets or individual professional development plans (IPDP), Leadership Development Plans (ILDLP), or School Improvement Plans (SIP)

Data Element Detailed Information

	1		
	Alphabetic		
	0203		
	No		

--	--

Staff Professional Development

6

Programs Required:

Surveys Required:

Survey 5

Yes

Appendices:

None

Description of Changes:

- 7/1/2018

Deleted Code K.
- 7/1/2014

Updated definitions for existing codes and added new codes.
- 7/1/2014

Added more language to the definition.
- 7/1/2013

Modified definitions to all existing codes and Added codes H and I.



Data Element Number: **215246**

Data Element Name: **Professional Development, Evaluation Method, Staff**

A one-character code to describe the primary means (50 percent or more) of evaluating the impact and/or fidelity of implementing the professional development.

Code	Definition/Example
A	Changes in instructional or learning environment practices implemented in the classroom or directly with students (observed or measured impact on educator proficiency through the district's instructional or school leader evaluation system indicators, components, and/or domains, and/or deliberate practice or IPDP/ILDP growth targets, and/or district or school level processes for tracking student progress)
B	Changes in instructional leadership or faculty development practices (observed or measured impact on leader proficiency, faculty or students)
C	Changes in student services/support practices
D	Other changes in practices supporting effective implementation of job responsibilities (observed or measured impact on specific job responsibilities)
E	Fidelity of Implementation of the professional learning process (where impact on the job is not or cannot be observed or measured, evaluation is on alignment of actual training/development with planned high quality professional learning design and specific learning objective(s))
F	Changes in observed educator proficiency in implementing targeted state standards or initiatives (e.g. FEAPs practices, Principal Leadership Standards, PD Evaluation Protocol Standards, MTSS)
G	Changes in observed educator proficiency in practices that occur generally without students present (e.g. lesson design, collegial team learning processes, problem solving processes, needs assessments, data analyses, sharing practices with colleagues)

Note: Having no impact or fidelity evaluation method for a component is not an option. All components must include an evaluation method.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	1011	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Data Element Number: **215246**
Data Element Name: **Professional Development, Evaluation Method, Staff**

Applicable Format And Edit

Formats Required:

Edits Required:

Staff Professional Development

7

Survey 5 Yes

None

Description of Changes:

7/1/2015	Revised language to definition.
7/1/2014	Added Note.
7/1/2014	Updated definitions for existing codes and added new codes.
7/1/2014	Added language to definition of data element.
7/1/2013	Modified definitions to codes A, B, D and Added code E.

Data Element Number: **215248**

Data Element Name: **Professional Development, Evaluation Method, Student**

A one-character code to describe the primary means (50 percent or more) of evaluating the professional development's impact on student performance, or readiness for college and/or careers.

Code	Definition/Example
A	Results of national, state or district-developed/standardized student performance measure(s)
B	Results of school/teacher-constructed student growth measure(s) that track student progress
C	Portfolios of student work
D	Observation of student performance
F	Other performance assessment(s) that reveal impact on students including learning objectives or behavioral growth (e.g., Band, Art, Chorus)
G	Did not evaluate student outcomes as "evaluation method, staff" is the significantly more relevant measure for assessing impact of the component and supporting decisions to retain, revise, or delete the component
Z	Did not evaluate student outcomes due to absence of a reliable, valid and measurable cause and effect relationship between the professional development and impact on students

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0506	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Edits Required:

Data Element Number: **215248**

Data Element Name: **Professional Development, Evaluation Method, Student**

Staff Professional Development

16

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

None

Description of Changes:

7/1/2015	Updated definition to codes A and F.
7/1/2015	Revised language to definition.
7/1/2014	Updated definitions for existing codes and added a new code.
7/1/2014	Added more language to the definition.

Data Element Number: **215253**

Data Element Name: **Professional Development, Implementation Method**

A one-character code to describe the primary means (50 percent or more) for monitoring and providing feedback on implementation of the professional learning.

Code	Definition/Example
M	Structured Coaching/Mentoring by coaches, mentors, knowledgeable others not part of the district's personnel evaluation process (monitoring/feedback on the learning may include direct observation, conferencing, oral reflection and/or lesson or practice demonstration/modeling)
N	Independent Learning/Action Research related to job responsibilities, specific professional learning goals or deliberate practice growth targets (should include evidence of monitoring job-embedded implementation of targeted learning)
O	Collaborative Planning - Monitoring, and feedback related to targeted professional learning, includes Learning Community or other properly implemented team learning practices focused on job-embedded learning supported by colleagues
P	Participant Product related to training or learning process (may include lesson plans, written reflection on lessons learned, audio/video exemplars, case study findings, modeling improved practice, samples of resulting student work, and/or collegial training resources)
Q	Lesson Study group participation (monitoring and feedback focused on both the research-based Lesson Study process and impact of the process on lessons implemented)
R	Electronic - Interactive with on-going monitoring and feedback via online or face-to-face facilitation on targeted learning
S	Electronic - Non-interactive with learning monitored thru online comprehension checks and/or participant's summative reports or modeling to peers or supervisors
T	Evaluation of Practice Indicators – The practice portion of district personnel evaluation processes for monitoring and providing feedback on evaluation indicators/components/domains are employed to monitor and provide feedback on implementation of the professional learning. (Note: this code may be used when the professional learning target(s) are aligned to specific personnel evaluation system indicators/components/and/or domains)

Data Element Detailed Information

	1		
	Alphabetic		
	0203		
	No		

Staff Professional Development

13

Programs Required:

Surveys Required:

Survey 5

Yes

Appendices:

None

Description of Changes:

- 7/1/2015

Grammatical correction to codes R and S.
- 7/1/2015

Revised language in definition.
- 7/1/2014

Updated definitions for existing codes and added a new code.
- 7/1/2014

Added more language to the definition.



Data Element Number: **215258**

Data Element Name: **Professional Development, Participation Hours**

The number of hours of participation in each professional development component. The total includes hours allocated to training/knowledge acquisition processes and hours allocated for job-embedded implementation leading to successful implementation of targeted practice(s).

Code	Definition/Example
------	--------------------

(XXX) 060 = 60 participation hours

NOTE: Participation hours must be greater than zero.

Data Element Detailed Information

Length:	3
Data Type:	Numeric
Year Implemented:	9293
State Standard:	No
Required Grades:	

Use Types:	
State Reporting:	☐ Yes
Local Accountability:	☐ Yes
FASTER:	☐
Migrant Tracking:	☐

Applicable Format And Edit

Formats Required:

Staff Professional Development

Edits Required:

8

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

None

Description of Changes:

7/1/2015	Removed limit on the number of hours.
7/1/2014	Added more language to the definition.



Data Element Number: **215263**

Data Element Name: **Professional Development Credits, Primary Purpose**

A one-character code to describe the primary expected use of the master inservice points that result from the professional development. Where multiple purposes are anticipated, code the one purpose or application which 50% or more of completers are expected to use.

Code	Definition/Example
A*	Add-on Endorsement
B	Alternative Certification (Professional Development Certification Program)
C	Florida Educators Certificate Renewal
D	Other Professional Certificate/License Renewal
E**	Professional Skills Building – Non-Instructional
G****	Approved District Leadership Development Program (to include the W. Cecil Golden Professional Development Program for School Leaders)
H*****	No certification, job acquisition or retention purposes

*Note: An out-of-field teacher for whom the most critical and primary purpose of the inservice is “add-on” endorsement.

**Note: All Non-Certified personnel should be included in this category.

****Note: As part of an approved district leadership development program, to include the professional development offerings provided through the W. Cecil Golden Professional Development Program for School Leaders. S.B.E. 6A-5.081

*****Note: Use for components in the district’s master plan that are not intended to be used for any of the other purposes listed.

Data Element Detailed Information

Data Element Number: 215263
Data Element Name: Professional Development Credits, Primary Purpose

	1		
	Alphabetic		
	0203		
	No		

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Staff Professional Development 15

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

- | | |
|----------|---|
| 7/1/2018 | Deleted Note 3 (***) and Updated Note 4 (****) |
| 7/1/2018 | Deleted Code F; Updated Codes B and G |
| 7/1/2014 | Updated information for “non-certified” note and added a new note. |
| 7/1/2014 | Updated definitions for existing codes and added a new code. |
| 7/1/2014 | Added more language to the definition in response to element name revision. |
| 7/1/2014 | Revised the data element name. |



Data Element Number: **216245**

Data Element Name: **Race: American Indian or Alaska Native**

A code to indicate whether the staff member is an American Indian or Alaska Native as per the description below.

A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Code	Definition/Example
------	--------------------

N No, the staff member is not an American Indian or Alaska Native.

Y Yes, the staff member is an American Indian or Alaska Native.

Notes:

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0809	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information

1C,1D

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **216245**
Data Element Name: **Race: American Indian or Alaska Native**

10/10/2023 Removal of Survey 8. Data collection no longer conducted.

STAFF DATA ELEMENTS

2025-26



Data Element Number: **216297**

Data Element Name: **Race: Asian**

A code to indicate whether the staff member is Asian as per the description below.

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

Code	Definition/Example
------	--------------------

N No, the staff member is not Asian.

Y Yes, the staff member is Asian.

Notes:

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0809	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Demographic Information

1C,1D

Programs Required:

Surveys Required:	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Appendices: None

Description of Changes:

Data Element Number: **216297**
Data Element Name: **Race: Asian**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
------------	---



Data Element Number: **216347**

Data Element Name: **Race: Black or African American**

A code to indicate whether the staff member is Black or African American as per the description below.

A person having origins in any of the black racial groups of Africa.

Code	Definition/Example
N	No, the staff member is not Black or African American.
Y	Yes, the staff member is Black or African American.

Notes:

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

Data Element Detailed Information			
Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphabetic		
Year Implemented:	0809		
State Standard:	Yes		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Demographic Information	1C,1D

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **216347**

Data Element Name: **Race: Black or African American**

10/10/2023

Removal of Survey 8. Data collection no longer conducted.



Data Element Number: **216397**

Data Element Name: **Race: Native Hawaiian or Other Pacific Islander**

A code to indicate whether the staff member is a Native Hawaiian or Other Pacific Islander as per the description below.

A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Code	Definition/Example
N	No, the staff member is not a Native Hawaiian or Other Pacific Islander.
Y	Yes, the staff member is a Native Hawaiian or Other Pacific Islander.

Notes:

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

Data Element Detailed Information			
Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphabetic		
Year Implemented:	0809		
State Standard:	Yes		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Demographic Information	1C,1D

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **216397**

Data Element Name: **Race: Native Hawaiian or Other Pacific Islander**

10/10/2023

Removal of Survey 8. Data collection no longer conducted.



Data Element Number: **216447**

Data Element Name: **Race: White**

A code to indicate whether the staff member is White as per the description below.

A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Code	Definition/Example
N	No, the staff member is not White.
Y	Yes, the staff member is White.

Notes:

Staff members coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).

Data Element Detailed Information			
Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphabetic		
Year Implemented:	0809		
State Standard:	Yes		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information

1C,1D

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **216447**
Data Element Name: **Race: White**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
------------	---

Data Element Number: **217265**

Data Element Name: **Salary Schedule Pay Type**

The pay type on the district salary schedule from which the instructional staff member or school administrator is paid.

Code	Definition/Example
0	Not an instructional employee or is not paid on the regular instructional personnel salary schedule.
1	Bachelor's
2	Bachelor's Plus
3	Master's
4	Master's Plus
5	Beyond Master's Plus
6	Specialist
7	Doctorate
8	Flat Rate - Example: JROTC instructors
A	Instructional personnel or school administrators hired prior to July 1, 2014 paid on a salary schedule that excludes adjustments for advanced degrees.
B	Instructional personnel or school administrators (regardless of the employee's hire date) paid on a Performance Salary Schedule.

Notes:
Grandfathered salary schedule - The district school board shall adopt a salary schedule or salary schedules to be used as the basis for paying all school employees hired before July 1, 2014. Instructional personnel on annual contract as of July 1, 2014, shall be placed on the performance salary schedule. Any employee who opts into the performance salary schedule may not return to the grandfathered salary schedule. [F.S. 1012.22(1)©4.a.]

Data Element Number: **217265**

Data Element Name: **Salary Schedule Pay Type**

Beginning July 1, 2014, instructional personnel or school administrators new to the district, returning to the district after a break in service without an authorized leave of absence, or appointed for the first time to a position in the district in the capacity of instructional personnel or school administrator shall be placed on the performance salary schedule. Employees hired on or after July 1, 2014, or employees who choose to move from the grandfathered salary schedule to the performance salary schedule shall be compensated pursuant to the performance salary schedule. [F.S. 1012.22(1)©5.a.(II)]

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	8990	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Payroll Information

Edits Required:

10,11,12,13,19,42,49,54,57,58

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes

Appendices:

None

Description of Changes:

7/1/2019	Revised the definition for Code = 0 by removing the word 'and'.
7/1/2017	Revised language to replace 'individual' with instructional personnel or school administrator' and replaced 'matrix' with 'schedule'.
7/1/2017	Revised code A definition to align the date requirement according to F.S. 1012.22(1)(c)4.a.
7/1/2017	Added two notes to clarify the Grandfathered Salary Schedule and Performance Pay Salary Schedule.
7/1/2016	Deleted code 9 – no longer valid for reporting.
9/23/2014	Revised language to code 9
7/1/2013	Changed to include alphabetic characters in addition to numeric characters.
7/1/2013	Added codes 9, A and B to reflect other salary schedule options available to districts per 1012.22, F.S. Modified code 8 back to its original definition prior to July 1, 2011.
7/1/2013	Revised the definition to align with the new data element name.
7/1/2013	Renamed the data element to properly define the selections available.

Data Element Number: **217265**

Data Element Name: **Salary Schedule Pay Type**

9/23/2011	Redefined codes 0 and 8 to align with SB 736 regarding pay for advanced degrees. Added phrase "and does not meet definition in code 8" to code 0. Added "or school administrators" to code 8.
6/19/2011	Deleted reference to Survey Period 5 – this data element is not required in Survey Period 5 nor is the Format required in Survey Period 5.
6/1/2011	Revised definition of code 8 to include staff hired after July 1, 2011.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **217325**

Data Element Name: **Salary Schedule Step**

A two-digit salary schedule step for instructional personnel. Instructional personnel who are in their first year should be placed on Step 00. Second year personnel are on Step 01 and so forth. Use code 99 for employees who are not instructional personnel and/or are not paid on the regular instructional personnel salary schedule. Use code 98 for instructional employees on a flat rate schedule (e.g., JROTC instructors).

Code	Definition/Example
------	--------------------

Not applicable for this element.

 	2 Numeric 8990 No	 	Yes Yes
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Staff Payroll Information

20,42

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

None

Description of Changes:

- | | |
|-----------|---|
| 9/23/2011 | Modified definition for step 98. Added "instructional" in last sentence. |
| 9/9/2011 | Deleted Survey 5 as a required survey period. This data element is located on a Staff format that is only reported in Survey Periods 2 and 3. |



Data Element Number: **217385**

Data Element Name: **Additional Compensation Type**

A code to identify each type of annual compensation scheduled to be paid.

Code	Definition/Example
1	Supplement for assignment to a school in the bottom two categories of the school improvement system under s.1012.22(1)(c)(5)(c)(II), F.S. such that the supplement remains in force for at least 1 year following improved performance in that school.
2	Supplement for certification and teaching in critical teacher shortage areas per s. 1012.22(1)(c)(5)(c)(III)F.S. Statewide critical teacher shortage areas are identified by the State Board of Education under s.1012.07, F.S. However, the district school board may identify other areas of critical shortage within the school district for district purposes and may remove areas identified by the State Board which do not apply within the school district.
3	Supplement for assignment of additional academic responsibilities per s. 1012.22(1)(c)(5)(c)(IV)F.S.
4	Bonus for instruction in a course that led to a CAPE Industry Certification per s. 1011.62(1)(o), F.S.
A	Supplement for Athletic - includes additional compensation to athletic directors, trainers, head coaches, assistant coaches, etc.
B	Supplement for Academic - includes additional compensation to band directors, department heads, cheerleader sponsors, yearbook directors, drama sponsors, etc.
E	Supplement for Inservice Stipends - additional compensation paid to an employee who has completed certain inservice hours, coursework, or other training.
F	Supplement for Extended Day - additional compensation to those who teach an extended period for extra pay beyond the regular contracted day, including teaching during a planning period and after-school tutoring.
G	Other
H	Bonus for Florida Excellent Teaching Program - includes salary bonuses and mentoring bonuses as indicated in s. 1012.72, F.S.
I	Florida School Recognition Program as defined in s. 1008.36, F.S.

Data Element Number: **217385**

Data Element Name: **Additional Compensation Type**

J	Bonus for Performance
K	Bonus for Advanced Placement Instruction as defined in s. 1011.62(1)(n), F.S.
N	Bonus for Teacher Retention in an area of critical state concern.
O	Bonus for Teacher Recruitment in an area of critical state concern.
P	Bonus for teacher (instructional personnel) retention.
Q	Bonus for International Baccalaureate instruction as defined in s. 1011.62(1)(l), F.S.
R	Bonus for teacher (instructional personnel) recruitment.
S	Sick Leave Buy Back – payment for unused sick leave.
T	Terminal Pay – payment for unused annual leave.
U	In-Kind Compensation – examples: uniforms, car, etc.
V	Sabbatical Leave Pay.
W	Bonus for Advance International Certificate of Education as defined in s. 1011.62(1)(m), F.S.
Y	Supplement for Advanced Degree (in area of certification) as defined in s. 1012.22(1)(c)3,F.S.
Z	Supplement for assignment to a Title 1 eligible school per s. 1012.22(1)(c)(5)(c)(l)F.S.

Data Element Detailed Information

Data Element Number: **217385**
 Data Element Name: **Additional Compensation Type**

	1		
	Alphanumeric		Yes
	8788		Yes
	No		

Additional Compensation Type

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Staff Additional Compensation 5, 8, 51

Programs Required:

Surveys Required:

Survey 2 Yes
 Survey 3 Yes

Appendices:

None

Description of Changes:

7/1/2015	Added a code for CAPE bonus per s. 1011.62(1)(o),F.S.
7/1/2013	The format was renamed.
7/1/2013	Revised the language to most of the codes to classify as supplement or bonus. Deleted codes C and X.
7/1/2013	Revised the definition to align with the new data element name.
7/1/2013	Renamed the data element to properly define the selections available.
12/5/2012	Added four new codes (Z, 1, 2, 3) as per section 1012.22(1)(c)(5)(c), Florida Statutes.
11/2/2011	Revised definition of code X by deleting statutory reference which was repealed. Code remains for district follow-up reporting.
6/1/2011	Revised definition of code J to delete statute reference that is no longer applicable. Added new code Y to align with SB 736.



Data Element Number: **217415**

Data Element Name: **Additional Compensation Type/Value**

A code to identify up to eleven types of annual compensation and their corresponding monetary values paid to an employee during the fiscal year being reported.

Report the Additional Compensation Type in positions 1, 9, 17, etc. followed by the corresponding Additional Compensation Value in the next seven positions. Use the following codes for Additional Supplement Type:

The monetary value of the salary supplement should be reported using two decimal places as follows.

Example: 0045000 = \$450.00

Code	Definition/Example
0	No additional compensation
1	Supplement for assignment to a school in the bottom two categories of the school improvement system under s. 1012.22(1)(c)(5)(c)(II)F.S. such that the supplement remains in force for at least 1 year following improved performance in that school.
2	Supplement for certification and teaching in critical teacher shortage areas per s. 1012.22(1)(c)(5)(c)(III)F.S. Statewide critical teacher shortage areas are identified by the State Board of Education under s.1012.07, F.S. However, the district school board may identify other areas of critical shortage within the school district for district purposes and may remove areas identified by the State Board which do not apply within the school district.
3	Supplement for assignment of additional academic responsibilities per s. 1012.22(1)(c)(5)(c)(IV)F.S
4	Bonus for instruction in a course that led to a CAPE Industry Certification per s. 1011.62(1)(o), F.S.
6	Bonus for Computer Science Instruction for a classroom teacher that holds an educator certificate in computer science or has passed the computer science subject area examination and holds an adjunct certificate per s. 1007.2616, F.S.
7	Bonus for Computer Science Instruction for a classroom teacher that holds an industry certificate associated with a computer science course per s. 1007.2616, F.S.
A	Supplement for Athletic - includes additional compensation to athletic directors, trainers, head coaches, assistant coaches, etc.
B	Supplement for Academic - includes additional compensation to band directors, department heads, cheerleader sponsors, yearbook directors, drama sponsors, etc.

Data Element Number: **217415**

Data Element Name: **Additional Compensation Type/Value**

E	Supplement for Inservice Stipends -additional compensation paid to an employee who has completed certain inservice hours, coursework, or other training.
F	Supplement for Extended Day - additional compensation to those who teach an extended period for extra pay beyond the regular contracted day, including teaching during a planning period or after-school tutoring
G	Other
H	Bonus for Florida Excellent Teaching Program - includes salary bonuses and mentoring bonuses as indicated in s. 1012.72, F.S.
I	Florida School Recognition Program as defined in s. 1008.36, F.S.
J	Bonus for Performance
K	Bonus for Advanced Placement Instruction as defined in s. 1011.62(1)(n), F.S.
N	Bonus for Teacher Retention in an area of critical state concern.
O	Bonus for Teacher Recruitment in an area of critical state concern.
P	Bonus for teacher (instructional personnel) retention.
Q	Bonus for International Baccalaureate instruction as defined in s. 1011.62(1)(l), F.S.
R	Bonus for teacher (instructional personnel) recruitment.
S	Sick Leave Buy Back – payment for unused sick leave
T	Terminal Pay – Payment for unused annual leave.
U	In-Kind Compensation – Examples: uniforms, car, etc.
V	Sabbatical Leave Pay

Data Element Number: **217415**
 Data Element Name: **Additional Compensation Type/Value**

- W Bonus for Advance International Certificate of Education as defined in s. 1011.62(1)(m), F.S.
- Y Supplement for Advanced Degree (in area of certification) as defined in s. 1012.22(1)(c)3 F.S.
- Z Supplement for assignment to a Title 1 eligible school per s. 1012.22(1)(c)(5)(c)(I)F.S.

Data Element Detailed Information

Length:	88	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	9798	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Fiscal Year Salaries

Edits Required:

13, 14, 17, 18, 32, 33, 34

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

10/15/2020 Deleted code 5 for Best & Brightest per its repeal in HB 641 (1011.62, F.S.).

7/1/2018 Added two new codes – 6 and 7 per s. 1007.2616, F.S.

7/23/2015 Added a code for Florida Best and Brightest Teacher Scholarship Program

7/1/2015 Added a code for CAPE bonus per s. 1011.62(1)(o),F.S.

7/1/2013 Revised the language to most of the codes to classify as supplement or bonus. Deleted codes C and X.

7/1/2013 Revised the definition to align with the new data element name.

7/1/2013 Renamed the data element to properly define the selections available.

12/5/2012 Added four new codes (Z, 1, 2, 3) as per section 1012.22(1)(c)(5)(c), Florida Statutes

Data Element Number: **217415**

Data Element Name: **Additional Compensation Type/Value**

11/2/2011	Revised definitions of codes K, Q & W to update statutory reference. Revised definition of code X by deleting statutory reference which was repealed; code remains for district follow-up reporting.
6/1/2011	Revised definition of code J to delete statute reference that is no longer applicable. Added new code Y to align with SB 736.



Data Element Number: **217445**

Data Element Name: **Additional Compensation Value**

The monetary value of the additional compensation. Actual value of compensation paid to the employee up to the survey reporting period.

Code	Definition/Example
------	--------------------

0045000 = \$450.00

Data Element Detailed Information

Length:	7	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Numeric		
Year Implemented:	8788		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:

Staff Additional Compensation

6

Edits Required:

	Survey 2	Yes
	Survey 3	Yes

Appendices: None

Description of Changes:

7/1/2025	Updated definition language.
7/1/2013	The format was renamed.
7/1/2013	Revised the definition to align with the new data element name.
7/1/2013	Renamed the data element to match the name change of it its corresponding "Type" data element.



Data Element Number: **217505**

Data Element Name: **School Number, Other**

The state assigned four-digit school number (0001-9899) which indicates each administrative reporting unit to which the individual is assigned other than the primary/home school.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	4	Use Types:	
Data Type:	Numeric	State Reporting:	No
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

None



Data Element Number: **217565**

Data Element Name: **School Number, Primary/Home**

The state assigned four-digit school number (0001-9899) which indicates the primary administrative reporting unit to which the individual is assigned.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	4
Data Type:	Numeric
Year Implemented:	8788
State Standard:	No
Required Grades:	

Use Types:	
State Reporting:	Yes
Local Accountability:	Yes
FASTER:	
Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Job Assignments	5
Staff Demographic Information	5,1A
Staff Email Data Collection	2
Staff Fiscal Year Benefits	5
Staff Fiscal Year Salaries	5
Staff Payroll Information	5,18,53
Staff Professional Development	2

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

Appendices:

None

Data Element Number: **217565**
Data Element Name: **School Number, Primary/Home**

Description of Changes:	
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10/10/2023	Removal of Survey 8. Data collection no longer conducted.
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Data Element Number: **217638**

Data Element Name: **School Principal Certification Program**

A one-character code to describe the status of a participant in a district approved School Principal Certification Program. This element applies only to employees who have been in an approved district School Principal Certification Program during the Fiscal Year being reported.

Code	Definition/Example
A	Admitted (entered the program and not withdrawn during the fiscal year)
B	Enrolled (previously entered, still in the program, and not completed or withdrawn)
C	Completed (completed the program this year)
D	Withdrawn (exited the program without completing the program)
Z	Not applicable/none of the above

Note: For Survey Periods 2 and 3 the School Principal Certification Program code must be Z.

Data Element Detailed Information			
Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0809	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit			
Formats Required:		Edits Required:	
Staff Demographic Information		2X,2Y	
Programs Required:			
Surveys Required:		Survey 2	Default
		Survey 3	Default

Data Element Number: 217638
Data Element Name: School Principal Certification Program

Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
------------	---



Data Element Number: **217685**

Data Element Name: **Selected Benefits, Frequency**

A four-digit code (two decimal places are assumed) indicating the number of times per fiscal year a contribution is made to the selected employee benefit.

Code	Definition/Example
------	--------------------

Examples:

0100 The benefit is paid once in the year.

1000 The benefit is paid 10 equal times per year.

1050 The benefit is paid 10.5 times per year, i.e., 10 equal full contributions and one-half of a contribution is made.

Data Element Detailed Information

Length:	4	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9495	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Benefits

6

Survey 2 Yes

Survey 3 Yes

Appendices:

None

Description of Changes:

Data Element Number: **217685**
Data Element Name: **Selected Benefits, Frequency**

None

Data Element Number: **217745**

Data Element Name: **Selected Benefits, Type**

A code to identify each type of benefit to which the school district contributes.

See Appendix I: Selected Benefits Definitions.

Code	Definition/Example
A	Health and Hospitalization
B	Life Insurance
C	Social Security
D	Florida Retirement System
E	Commercial or Mutual Insurance Annuity Plan
F	Unemployment Compensation
G	Worker's Compensation
K	Cafeteria Plan
L	Other
M	Medicare
N	Cafeteria Plan - Administrative Costs

Data Element Number: 217745
Data Element Name: Selected Benefits, Type

	1		
	Alphabetic		
	9495		
	No		

	Yes
	Yes

--	--

Staff Benefits5,9

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes

Appendices:

Appendix I: Selected Benefits Definitions

Description of Changes:

None

Data Element Number: **217775**

Data Element Name: **Selected Benefits, Type/Value**

A code to identify up to eleven types of benefits and their corresponding monetary values to which the school district contributed for the employee during the fiscal year being reported.

Report the selected Benefits, Type in positions 1, 10, 19, etc. followed by the corresponding Selected Benefits, Value in the next eight positions.

For Selected Benefits Type explanations, see Appendix I: Selected Benefits Definitions.

Code	Definition/Example
A	Health and Hospitalization
B	Life Insurance
C	Social Security
D	Florida Retirement System
E	Commercial or Mutual Insurance Annuity Plan
F	Unemployment Compensation
G	Worker's Compensation
K	Cafeteria Plan
L	Other
M	Medicare
N	Cafeteria Plan - Administrative Costs

Data Element Number: **217775**
Data Element Name: **Selected Benefits, Type/Value**

Z No Benefits

The monetary value of the contribution to the selected employee benefit should be reported using two decimal places, as follows.

Note: The selected Benefits, Value should be the actual amount of the benefit attributable to the reported Job Code and should include only the employer's cost. Do not include any employee contributions.

Examples:

00000000 Equals 0 No benefits received.

00012500 Equals \$125.00

Note: The selected Benefits, Value should be the actual amount of the benefit attributable to the reported Job Code and should include only the employer's cost. Do not include any employee contributions.

Data Element Detailed Information

Length:	99	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	9798	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Fiscal Year Benefits

Edits Required:

41

Programs Required:

Surveys Required:

Survey 5 Yes

Appendices:

Appendix I: Selected Benefits Definitions

Description of Changes:

None



Data Element Number: **217805**

Data Element Name: **Selected Benefits, Value**

The monetary value of the contribution to the selected employee benefit.

Code	Definition/Example
------	--------------------

00000000 = 0 (substitutes)

00012500 = \$125.00

Data Element Detailed Information

Length:	8	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Numeric	
Year Implemented:	9495	
State Standard:	No	
Required Grades:		

Applicable Format And Edit

Formats Required:

Staff Benefits

Edits Required:

7

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

None

Description of Changes:

Data Element Number: **217805**
Data Element Name: **Selected Benefits, Value**

None



Data Element Number: **217865**

Data Element Name: **Separation Date**

The date of the employee's separation from regular service with the school district.

Code	Definition/Example
------	--------------------

00000000 = Not applicable. Include temporary employees here.

(MMDDYYYY) 06021988 = June 2, 1988

NOTE: Report the date of separation from regular employment for employees who return to temporary employment with the district. For example, report the separation date for a teacher who retires and returns to the district as a temporary substitute teacher.

Data Element Detailed Information

Length:	8	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Demographic Information

12,13,15,20,2E,2F,51, 52,53

Programs Required:

Surveys Required:

Survey 2 Default
Survey 3 Default
Survey 5 Yes

Appendices:

None

Description of Changes:

Data Element Number: **217865**
Data Element Name: **Separation Date**

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
------------	---

Data Element Number: **217925**

Data Element Name: **Separation Reason**

The reason for which the employee separated from the school system.

Code	Definition/Example
A	Retirement
B	Resignation for employment in education in Florida
C	Resignation for employment outside of education
D	Resignation with prejudice
E	Resignation for other personal reasons
F	Staff reduction
G	Dismissal due to findings by the board related to charges
H	Death
I	Contract expired
J	Reason not known
K	Disabled
L	Resignation for employment in education outside Florida

Data Element Number: **217925**
Data Element Name: **Separation Reason**

M Contract not renewed, due to less than satisfactory performance

N Dismissal during probationary period.

O Job Abandonment

P Classroom teachers or principals who were dismissed for ineffective performance as demonstrated through the district's evaluation system.

Z Not applicable. Include temporary employees here.

Note: When code M is specified, the district must maintain written documentation (e.g., appraisals, recommendations, etc.) supporting the non-renewal of the contract based on unsatisfactory job performance.

Note: Code N is used for supervisors or principals dismissed during the 97 day probationary period pursuant to s. 1012.33(1)(b), F.S. Also this code can be used for other staff dismissed during the probationary period.

Note: Report the date of separation from regular employment for employees who return to temporary employment with the district. For example, report the separation date for a teacher who retires and returns to the district as a temporary substitute teacher.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	9293	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

16,21,2E,2F,2V

Programs Required:

Surveys Required:

Survey 2 Default
Survey 3 Default
Survey 5 Yes

Appendices:

None

Data Element Number: **217925**
Data Element Name: **Separation Reason**

Description of Changes:	
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10/10/2023	Removal of Survey 8. Data collection no longer conducted.
1/2/2014	Added new codes to respond to Race to the Top requirements.
11/10/2011	Updated "Note" for Code N to reflect revised statutory reference.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **217985**

Data Element Name: **Sex**

A code representing the sex of the employee.

Code	Definition/Example
F	Female
M	Male

Data Element Detailed Information

Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Alphabetic	
Year Implemented:	9192	
State Standard:	Yes	
Required Grades:		

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Demographic Information 10

Programs Required:

Surveys Required:	Survey 2	Yes
	Survey 3	Yes
	Survey 5	Yes

Appendices: None

Description of Changes:

Data Element Number: **217985**

Data Element Name: **Sex**

4/10/2024

Gender to Sex change

10/10/2023

Removal of Survey 8. Data collection no longer conducted.

STAFF DATA ELEMENTS

2025-26



Data Element Number: **218045**

Data Element Name: **Social Security Number**

The number assigned to an individual by the Social Security Administration (left justified).

NOTE: For contracted or charter school staff for whom the school district cannot obtain a Social Security Number, the district must assign a Staff Number Identifier for the employee using the following method:

Code	Definition/Example
------	--------------------

First Two Positions

CS The first two positions in the Social Security Number field must be coded with the letters "CS".

NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.

Last Seven Positions

NNNNNNN The last seven positions must be numeric.

NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.

Data Element Detailed Information

Length:	10	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	8788	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	2,8,10,50,51
Staff Additional Job Assignments	2,33,36,50,51
Staff Benefits	2,11,20
Staff Demographic Information	2,23,2U,30,31,33,34,35,36,38,54,59
Staff Email Data Collection	10,11
Staff Experience	2,8,10,20
Staff Fiscal Year Benefits	2,10,13,22,40,41

Data Element Number: **218045**
Data Element Name: **Social Security Number**

Staff Fiscal Year Salaries	2,16,29,52
Staff Multidistrict Employee	2,8,
Staff Payroll Information	2,29,43,50,53,54,57,58,60,66
Staff Professional Development	3,11,18,30,31

Programs Required:

Surveys Required:

Survey 2	Yes
Survey 3	Yes
Survey 5	Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2013	Updated the Staff Salary Supplement format name change. Deleted the Teacher Exit Interview format.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **218075**

Data Element Name: **Staff Number Identifier, Local**

A ten-character code used by the school district locally to uniquely identify an employee. This staff identifier must be different than the Social Security Number or the district-defined number used in lieu of a social security number provided in the Social Security Number data element field.

Code	Definition/Example
------	--------------------

Not applicable for this element.

Data Element Detailed Information

Length:	10	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphanumeric		
Year Implemented:	0708		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	9,10
Staff Additional Job Assignments	35,36
Staff Benefits	10,11
Staff Demographic Information	2T,2U
Staff Experience	9,10
Staff Fiscal Year Benefits	12,13
Staff Fiscal Year Salaries	28,29,
Staff Multidistrict Employee	9,10
Staff Payroll Information	28
Staff Professional Development	17,18

Programs Required:

Surveys Required:

Survey 2 Yes

Data Element Number: **218075**
Data Element Name: **Staff Number Identifier, Local**

Survey 3 Yes
Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023	Removal of Survey 8. Data collection no longer conducted.
7/1/2014	This data element is now required for 2014-15 reporting.
7/1/2013	Updated the Staff Salary Supplement format name change. Deleted the Teacher Exit Interview format.



Data Element Number: **220125**

Data Element Name: **Survey Period Code**

A code representing one of the state reporting periods.

Code	Definition/Example
------	--------------------

1 July

2 October

3 February

4 June

5 End of Year

8 July

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	9394	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Additional Compensation

Staff Additional Job Assignments

Edits Required:

3,8,50,51

3,33,50,51

Data Element Number: **220125**
 Data Element Name: **Survey Period Code**

Staff Benefits	3,9,20
Staff Demographic Information	3,1M,1O,1Q,1R,1S,1T,1U,1V,1W,1#,1 \$,20,21,23,28,29,2A,2B,2C,2D,2X,30,3 3,34,35,36,38,54,59
Staff Experience	3,8,20
Staff Fiscal Year Benefits	3,10,22,40,41
Staff Fiscal Year Salaries	3,16,52
Staff Multidistrict Employee	3,8,20
Staff Payroll Information	3,43,50,53,54,58,60,66
Staff Professional Development	4,11,30,31

Programs Required:

Surveys Required:

Survey 2 Yes
 Survey 3 Yes
 Survey 5 Yes

Appendices:

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.
 7/1/2013 Updated the Staff Salary Supplement format name change.
 Deleted the Teacher Exit Interview format.



Data Element Number: **220150**

Data Element Name: **Personnel Evaluation**

A code to indicate the level of performance on the evaluation of the instructional staff member or school administrator status in accordance with Section 1012.34, Florida Statutes.

Code	Definition/Example
C	The instructional staff member or school administrator was determined to be highly effective on his or her evaluation.
D	The instructional staff member or school administrator was determined to be effective on his or her evaluation.
E	The instructional staff member or school administrator was determined to need improvement on his or her evaluation.
F	The instructional staff member in the first three years of employment needs improvement and was determined to be developing on his or her evaluation.
G	The instructional staff member or school administrator was determined to be unsatisfactory on his or her evaluation.
H	The instructional staff member or school administrator was required to receive an evaluation but was not evaluated.
I	The instructional staff member or school administrator was not required to be evaluated.
Z	The staff member is not an instructional staff member or a school administrator.

For Survey 3 only report mid-year Personnel Evaluations for classroom teachers newly hired by the district according to Section 1012.34(3)(a), F.S.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	0708	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Data Element Number: **220150**
Data Element Name: **Personnel Evaluation**

Applicable Format And Edit

Formats Required:

Staff Demographic Information

Edits Required:

1O,1P,1Q,1R,1S,1T,1U,1V,1W,1#,1\$

Programs Required:

Surveys Required:

Survey 3 Yes

Survey 5 Yes

Appendices:

None

Description of Changes:

7/1/2017	Revised definition for code "H" to indicate an evaluation was required but was not done. Added code "I" to indicate an evaluation was not required to be done.
1/2/2014	Moved data element from the Staff Fiscal Year Salaries and Staff Payroll Information formats to the Staff Demographic Information format.
7/1/2012	Revised code 'H' to delete reference to charter school employees' exemption.
2/20/2012	Revised definition for code H to include language for charter school exclusion.
11/22/2011	Added code "H" to indicate an evaluation was not done.
6/1/2011	Added note to specify that Survey 3 reporting for the Staff Payroll format is for newly hired classroom teachers.
6/1/2011	Deleted Survey Period 2 as a required survey period.
6/1/2011	Revised codes to align with new legislation SB -736. Deleted codes A and B. Added codes C, D, E, F and G. Revised code Z by replacing "classroom teacher or school principal" with "instructional staff member or school administrator."
6/1/2011	Revised definition to align with new legislation SB -736. "Classroom teacher or school principal" was replaced with "instructional staff member or school administrator." Statutory reference was updated.

Data Element Number: **220195**

Data Element Name: **Title I School-Wide**

A code to identify the job category of the employee who worked with a Title I School-wide program and who was paid from Title I, Part A funds and the corresponding full-time equivalency (FTE) of this assignment.

Code	Definition/Example
A	Administrator (non-clerical)
B	Teacher
C	Paraprofessional (instructional)
D	Paraprofessional (non-instructional)
E	Support staff (clerical and non-clerical)
F	Other Instructional Staff (counselors, librarians, psychologists, etc.)
Z	This employee was not employed in a Title I, Part A School-wide program and/or was not paid from Title I, Part A funds.

Example:

B050	Fifty percent of the teacher's assignment was in a Title I, Part A School-wide program and was paid from Title I, Part A funds.
C100	One hundred percent of the instructional paraprofessional's assignment was in a Title I, Part A School-wide program and was paid from Title I, Part A funds.
Z000	This employee was not employed in a Title I, Part A School-wide program and/or was not paid from Title I, Part A funds.

Data Element Number: 220195
Data Element Name: Title I School-Wide

	4		
	Alphanumeric		
	0708		
	No		

	Yes
	Yes

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Staff Fiscal Year Salaries22,26

Programs Required:

Surveys Required:Survey 5Yes

Appendices:None

Description of Changes:

None



Data Element Number: **220205**

Data Element Name: **Title I Targeted Assistance**

A code to identify the job category of the employee who worked with a Title I Targeted Assistance program and who was paid from Title I, Part A funds and the corresponding full-time equivalency (FTE) of this assignment.

Code	Definition/Example
A	Administrator (non-clerical)
B	Teacher
C	Paraprofessional (instructional)
D	Paraprofessional (non-instructional)
E	Support staff (clerical and non-clerical)
F	Other Instructional Staff (counselors, librarians, psychologists, etc.)
Z	This employee was not employed in a Title I, Part A Targeted Assistance program and/or was not paid from Title I, Part A funds.

Examples:

B050	Fifty percent of the teacher's assignment was in a Title I, Part A Targeted Assistance program and was paid from Title I, Part A funds.
C100	One hundred percent of the instructional paraprofessional's assignment was in a Title I, Part A Targeted Assistance program and was paid from Title I, Part A funds.
Z000	This employee was not employed in a Title I, Part A Targeted Assistance program and/or was not paid from Title I, Part A funds.

	4		
	Alphanumeric		
	0708		
	No		

	Yes
	Yes

--	--

Staff Fiscal Year Salaries

23,27,53

Programs Required:

Surveys Required:

Survey 5

Yes

Appendices:

None

Description of Changes:

None



Data Element Number: **220225**

Data Element Name: **Transaction Code**

A code indicating the appropriate action to be taken with respect to the district data base reporting records.

Code	Definition/Example
------	--------------------

A Add Record

C Update Record

D Delete Record

Data Element Detailed Information

Length: 1 Data Type: Alphabetic Year Implemented: 9394 State Standard: Yes Required Grades:	Use Types: State Reporting: Yes Local Accountability: No FASTER: Migrant Tracking:
--	--

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	7
Staff Additional Job Assignments	10
Staff Benefits	8
Staff Demographic Information	18
Staff Experience	7
Staff Fiscal Year Benefits	9
Staff Fiscal Year Salaries	15
Staff Multidistrict Employee	7

Data Element Number: 220225
Data Element Name: Transaction Code

Staff Payroll Information	21
Staff Professional Development	10

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.
7/1/2013 Updated the Staff Salary Supplement format name change.
Deleted the Teacher Exit Interview format.



Data Element Number: **220325**

Data Element Name: **Veteran Status**

A code to identify the veteran status of the employee. As defined in Section 1.01(14), Florida Statutes: "The term 'Veteran' means a person who served in the active military, naval, or air service and who was discharged or released therefrom under honorable conditions only or who later received an upgraded discharge under honorable conditions, notwithstanding any action by the Veteran Administration on individuals discharged or released with other than honorable discharges."

Code	Definition/Example
------	--------------------

V Veteran

Z Not applicable

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	No
Year Implemented:	9091	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

None

Edits Required:

None

Programs Required:

Surveys Required:

None

Appendices:

None

Description of Changes:

Data Element Number: **220325**
Data Element Name: **Veteran Status**

None

STAFF DATA ELEMENTS

2025-26

Data Element Number: **221806**

Data Element Name: **Personnel Evaluation, Instructional Leadership Component**

A two-digit code (two decimal places are assumed) indicating the percent of a school administrator's evaluation that is based on instructional leadership, as defined in Section 1012.34(3)(a)3, Florida Statutes.

The percent reported for the Personnel Evaluation, Instructional Leadership Component must be greater than or equal to 33 or less than or equal to 67.

Code	Definition/Example
------	--------------------

Notes: Employees who are not school administrators or school administrators who were not evaluated should be coded 00.

Data Element Detailed Information

Length:	2	Use Types: <table border="1"> <tr> <td>State Reporting:</td> <td> Yes </td> </tr> <tr> <td>Local Accountability:</td> <td> Yes </td> </tr> <tr> <td>FASTER:</td> <td> </td> </tr> <tr> <td>Migrant Tracking:</td> <td> </td> </tr> </table>	State Reporting:	Yes	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
State Reporting:	Yes									
Local Accountability:	Yes									
FASTER:										
Migrant Tracking:										
Data Type:	Numeric									
Year Implemented:	1112									
State Standard:	No									
Required Grades:										

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Demographic Information

1Q,1V,1#

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

- | | |
|----------|--|
| 7/1/2015 | Deleted examples of codes to avoid confusion on actual two-digit codes reported. |
| 7/1/2015 | Included another paragraph to the definition. |
| 1/2/2014 | Moved data element from the Staff Fiscal Year Salaries format to the Staff Demographic Information format. |
| 7/1/2012 | Added examples for two-digit coding. |

Data Element Number: **221806**

Data Element Name: **Personnel Evaluation, Instructional Leadership Component**

7/1/2012	Revised note to delete reference to charter school employees' exemption.
2/20/2012	Updated "Note" to include language for charter school exclusion.
11/22/2011	Updated "Notes" to include school administrators who were not evaluated.
6/1/2011	New element.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **221807**

Data Element Name: **Personnel Evaluation, Instructional Practice Component**

A two-digit code (two decimal places are assumed) indicating the percent of an instructional staff member's evaluation that is based on instructional practice, as defined in Section 1012.34(3)(a)2, Florida Statutes.

The percent reported for the Personnel Evaluation, Instructional Practice Component must be greater than or equal to 33 or less than or equal to 67.

Code	Definition/Example
------	--------------------

Notes: Employees who are not instructional staff or instructional staff members who were not evaluated should be coded 00.

Data Element Detailed Information

Length:	2	Use Types: <table border="1"> <tr> <td>State Reporting:</td> <td> Yes </td> </tr> <tr> <td>Local Accountability:</td> <td> Yes </td> </tr> <tr> <td>FASTER:</td> <td> </td> </tr> <tr> <td>Migrant Tracking:</td> <td> </td> </tr> </table>	State Reporting:	Yes	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
State Reporting:	Yes									
Local Accountability:	Yes									
FASTER:										
Migrant Tracking:										
Data Type:	Numeric									
Year Implemented:	1112									
State Standard:	No									
Required Grades:										

Applicable Format And Edit

Formats Required:	Edits Required:
-------------------	-----------------

Staff Demographic Information 1R,1W,1#

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

- | | |
|----------|--|
| 7/1/2015 | Deleted examples of codes to avoid confusion on actual two-digit codes reported. |
| 7/1/2015 | Included another paragraph to the definition. |
| 1/2/2014 | Moved data element from the Staff Fiscal Year Salaries format to the Staff Demographic Information format. |
| 7/1/2012 | Added examples for two-digit coding. |

Data Element Number: **221807**

Data Element Name: **Personnel Evaluation, Instructional Practice Component**

7/1/2012	Revised note to delete reference to charter school employees' exemption.
2/20/2012	Updated "Note" to include language for charter school exclusion.
11/22/2011	Updated "Notes" to include instructional staff members who were not evaluated.
6/1/2011	New element.



Data Element Number: **221808**

Data Element Name: **Personnel Evaluation, Measures of Student Performance**

A code to indicate the measures of student performance, as defined by Section 1012.34(7)(a)-(b), Florida Statutes, is based in the personnel evaluation of a classroom teacher or school administrator.

Code	Definition/Example
B	Exclusively (100%) on district-developed or district-selected end-of-course assessments
C	Exclusively (100%) on other standardized assessments, including nationally recognized standardized assessments
D	Exclusively (100%) on industry certification examinations
E	Exclusively (100%) on measurable learning targets / student learning objectives
F	Combination of assessments, with the state assessments accounting for the largest component
G	Combination of assessments, with the state assessments not accounting for the largest component
H	The classroom teacher or school administrator was not evaluated.
I	Combination of assessments, no state assessments.
J	Exclusively (100%) statewide VAM models
K	Exclusively (100%) on statewide assessments without VAM models
Z	Not a classroom teacher or school administrator.
None	

Data Element Number: **221808**
 Data Element Name: **Personnel Evaluation, Measures of Student Performance**

	1	
	Alphabetic	
	1112	Yes
	No	Yes

Staff Demographic Information

	1U
----------------------	---------------------------------

Staff Demographic Information 1U

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

7/1/2016	Deleted code A to split into two codes – new codes J & K .
7/1/2015	Revised definition to code “E” and added code “I”.
7/1/2015	Revised language to definition.
7/1/2015	Data element name changed.
1/2/2014	Moved data element from the Staff Fiscal Year Salaries format to the Staff Demographic Information format.
7/1/2012	Revised code ‘H’ to delete reference to charter school employees’ exemption.
2/20/2012	Revised definition for code H to include language for charter school exclusion.
11/22/2011	Added code “H” to indicate no evaluation was done.
6/1/2011	New element.



Data Element Number: **221809**

Data Element Name: **Personnel Evaluation, Professional and Job Responsibilities Component**

A two-digit code (two decimal places are assumed) indicating the percent of an instructional staff member or school administrator's evaluation that is based on professional and job responsibilities, as defined by Section 1012.34(3)(a)4, Florida Statutes.

The percent reported for the Personnel Evaluation, Professional and Job Responsibilities Component must be less than or equal to 33.

Code	Definition/Example
------	--------------------

Notes: Employees who are not school administrators or instructional staff members, or school administrators or instructional staff members who were not evaluated should be coded 00.

Data Element Detailed Information

<table> <tr> <td>Length:</td> <td>2</td> </tr> <tr> <td>Data Type:</td> <td>Numeric</td> </tr> <tr> <td>Year Implemented:</td> <td>1112</td> </tr> <tr> <td>State Standard:</td> <td>No</td> </tr> <tr> <td>Required Grades:</td> <td></td> </tr> </table>	Length:	2	Data Type:	Numeric	Year Implemented:	1112	State Standard:	No	Required Grades:		<table> <tr> <th colspan="2">Use Types:</th> </tr> <tr> <td>State Reporting:</td> <td>Yes</td> </tr> <tr> <td>Local Accountability:</td> <td>Yes</td> </tr> <tr> <td>FASTER:</td> <td></td> </tr> <tr> <td>Migrant Tracking:</td> <td></td> </tr> </table>	Use Types:		State Reporting:	Yes	Local Accountability:	Yes	FASTER:		Migrant Tracking:	
Length:	2																				
Data Type:	Numeric																				
Year Implemented:	1112																				
State Standard:	No																				
Required Grades:																					
Use Types:																					
State Reporting:	Yes																				
Local Accountability:	Yes																				
FASTER:																					
Migrant Tracking:																					

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information

1S,1V,1W

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

Data Element Number: **221809**

Data Element Name: **Personnel Evaluation, Professional and Job Responsibilities Component**

7/1/2015	Deleted examples of codes to avoid confusion on actual two-digit codes reported.
7/1/2015	Included another paragraph to the definition.
1/2/2014	Moved data element from the Staff Fiscal Year Salaries format to the Staff Demographic Information format.
7/1/2012	Added examples for two-digit coding.
7/1/2012	Revised note to delete reference to charter school employees' exemption.
2/20/2012	Updated "Note" to include language for charter school exclusion.
11/22/2011	Revision Description:Updated "Notes" to include school administrators or instructional staff members who were not evaluated.
6/1/2011	New element.

STAFF DATA ELEMENTS

2025-26

Data Element Number: **221810**

Data Element Name: **Personnel Evaluation, Student Performance Component**

A two-digit code (two decimal places are assumed) indicating the percent of an instructional staff member or school administrator's evaluation that is based on performance of students, as defined in Section 1012.34(3)(a)1, Florida Statutes.

The percent reported for the Personnel Evaluation, Student Performance Component must be greater than or equal to 33 or less than or equal to 67.

Code	Definition/Example
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Notes: Employees who are not school administrators or instructional staff members, or school administrators or instructional staff members who were not evaluated should be coded 00.

Data Element Detailed Information

Length:	2	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	1112	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Demographic Information

1T,1U,1W

Programs Required:

Surveys Required: Survey 5 Yes

Appendices: None

Description of Changes:

7/1/2015	Deleted examples of codes to avoid confusion on actual two-digit codes reported.
7/1/2015	Revised language to definition and included another paragraph to the definition.
7/1/2015	Data element name changed.
1/2/2014	Moved data element from the Staff Fiscal Year Salaries format to the Staff Demographic Information format.

Data Element Number: **221810**

Data Element Name: **Personnel Evaluation, Student Performance Component**

7/1/2012	Added examples for two-digit coding.
7/1/2012	Revised note to delete reference to charter school employees' exemption.
2/20/2012	Updated "Note" to include language for charter school exclusion.
11/22/2011	Updated "Notes" to include school administrators or instructional staff members who were not evaluated.
6/1/2011	New element



Data Element Number: **221811**

Data Element Name: **Mentor/Supervising Educator**

A code to indicate whether the staff member is a Mentor or Supervising Educator. [See Notes section for additional information.]

Code	Definition/Example
N	No, the staff member is not a mentor or supervising educator.
Y	Yes, the staff member is a mentor or supervising educator.
Z	Not Applicable (for reporting in Survey Period 5 only)

Notes: A Mentor/Supervising Educator is an individual who supervises or directs teacher preparation candidates during field experiences or student internships, provides mentoring to a district alternative certification program participant, or supervises or directs principal leadership candidates.

Data Element Detailed Information			
Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphabetic		
Year Implemented:	1213		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Demographic Information	1M
	Survey 2 Yes
	Survey 3 Yes
Appendices:	None

Description of Changes:

Data Element Number: **221811**

Data Element Name: **Mentor/Supervising Educator**

7/1/2014	Added code "Z." Code required for reporting in Survey 5 but not listed on the data element.
7/1/2012	New Element
6/26/2012	Updated wording in the codes to match data element name.
6/26/2012	Revised the "Note" to give districts guidance on the particular staff this data element is targeting.
6/26/2012	Deleted Survey 5 as a required reporting period. Only required for Surveys 2 & 3.
6/26/2012	Revised the name of the data element to capture the selection of staff to be included.



Data Element Number: **221817**

Data Element Name: **Salary Adjustment/Type**

An addition to the base salary schedule that is not a bonus and becomes part of the employee's permanent base salary and is considered compensation under s. 121.021(22), F.S. [Section 1012.22(c)1a, F.S.]

Report up to five types of Salary Adjustments and their corresponding monetary values. Report the Salary Adjustment type in positions 1, 9, 17, etc. followed by the corresponding Salary Adjustment value in the next seven positions.

The monetary value of the salary adjustment should be reported using two decimal places.

Code	Definition/Example
A	Instructional or school administrative employee rated as "highly effective" on the prior year personnel evaluation [s.1012.22 (1)(c)5a(II)b(I), F.S.]
B	Instructional or school administrative employee rated as "effective" on the prior year personnel evaluation [s.1012.22 (1)(c)5a(II)b(II), F.S.]
C	Cost-of-living adjustment [s.1012.22 (1)(c)2, F.S.]
D	Salary adjustment for salary schedule step
E	Advanced degree value that is part of the base salary for employees hired prior to July 1, 2011
F	Other salary adjustment
Z	No salary adjustment

Examples:

B0095000Z0000000Z0000000Z0000000Z0000000 = The employee received \$950.00 for an effective rating on the employee's prior year personnel evaluation.

C0036000Z0000000Z0000000Z0000000Z0000000 = The employee receives \$30 more a month for a "cost of living" salary adjustment. The Salary Adjustment value reported is \$360.00 (\$30 x 12 months).

Data Element Detailed Information

Data Element Number: 221817
Data Element Name: Salary Adjustment/Type

	40		
	Alphanumeric		
	1314		
	No		

	Yes
	Yes

Staff Payroll Information1A,34,35,46

Programs Required:

Surveys Required:

Survey 2 Yes
Survey 3 Yes

Appendices:

None

Description of Changes:

7/1/2013New Element

STAFF DATA ELEMENTS

2025-26

Data Element Number: **221818**

Data Element Name: **Salary, Annual**

The annual salary, before deductions and excluding additional compensations (such as supplements or bonuses), expected to be paid to the employee in this job for the entire school year. This amount is the base salary and any salary adjustments (compensation that became part of the employee's permanent base salary).

Code	Definition/Example
------	--------------------

NNNNNNNN Example: 008550000 = \$85,500.00
N

Notes: All zeros may be reported for temporary part-time or student employees.

Data Element Detailed Information

Length:	9	Use Types:	
Data Type:	Numeric	State Reporting:	Yes
Year Implemented:	1314	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
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Staff Payroll Information 27,33,44,65,66

	Survey 2	Yes
	Survey 3	Yes

Appendices: None

Description of Changes:

7/1/2025 Updated definition language.
7/1/2013 New Element



Data Element Number: **221819**

Data Element Name: **Florida Education Identifier**

A code issued by the Florida Department of Education used to uniquely identify a person in Florida's education data system.

Code	Definition/Example
------	--------------------

FL123456789012 Florida Education Identifier (FLEID) for an employee.

FLxxxxxxxxxxxx Florida Education Identifier (FLEID) standard.

Notes:
The Florida Education Identifier is assigned to a person and used across the student and staff information database systems.
The Florida Education Identifier is abbreviated FLEID.
The Florida Education Identifier always begins with FL.

Data Element Detailed Information

Length:	14	Use Types:	
Data Type:	Alphanumeric	State Reporting:	Yes
Year Implemented:	1314	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:	Edits Required:
Staff Additional Compensation	11
Staff Additional Job Assignments	15
Staff Benefits	13
Staff Demographic Information	1N
Staff Email Data Collection	12
Staff Experience	11
Staff Fiscal Year Benefits	14
Staff Fiscal Year Salaries	41
Staff Multidistrict Employee	11

Data Element Number: 221819
Data Element Name: Florida Education Identifier

Staff Payroll Information	47
Staff Professional Development	9

Survey 2 Yes
Survey 3 Yes
Survey 5 Yes

None

Description of Changes:

10/10/2023 Removal of Survey 8. Data collection no longer conducted.
7/1/2013 New Element

STAFF DATA ELEMENTS

2025-26

Data Element Number: **221824**

Data Element Name: **Grandfathered Salary Schedule Pay Type Indicator**

Grandfathered Salary Schedule Pay Type Indicator denotes whether the instructional staff member or school administrator, that was hired prior to 07/01/2014, was appointed for the first time on or after 07/01/2014 to a position in the capacity of instructional personnel or school administrator and was placed on the performance salary schedule. (S. 1012.22 (1) (c)5.a. (II), F.S.)

Code	Definition/Example
N	Instructional staff member or school administrator was not appointed to a position that changed in capacity
Y	Instructional staff member or school administrator was appointed to a position that changed in capacity.
Z	Not applicable

Notes:

- A change in capacity during the reporting year where employee's Job Code changed from lines 09-19 to 21-43, inclusive, of the Public Schools Staff Survey - EEO-05; or changed from lines 21-43 to 09-19, inclusive.
- "Instructional personnel" means instructional personnel as defined in s. 1012.01(2)(a)-(d), F.S.
- "School administrator" means a school administrator as defined in s. 1012.01(3)(c), F.S.

Data Element Detailed Information

Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	1617	Local Accountability:	Yes
State Standard:	No	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit

Formats Required:

Staff Payroll Information

Edits Required:

10,11,12,13,54

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

Data Element Number: **221824**

Data Element Name: **Grandfathered Salary Schedule Pay Type Indicator**

Description of Changes:	
7/1/2017	Provided clarifying language in note for when 'change in capacity' applies.
7/1/2017	Revised definition to change the date requirement according to F.S. 1012.22(1)(c)4.a.
7/1/2016	New Element



Data Element Number: **221828**

Data Element Name: **Youth Mental Health Awareness Training**

A code to indicate school personnel completion or non-completion of the Youth Mental Health Awareness Training required per section 1012.584, F.S. and State Board Rule 6A-1.094120, F.A.C. (November 22, 2022)

Code	Definition/Example
N	The employee has not completed the training and has at least one job code that requires it
T	The employee has completed the training and does not have at least one job code that requires it.
Y	The employee has completed the training and has at least one job code that requires it.
Z	The employee has not completed the training and does not have at least one job code that requires it.

Per sections 1012.584 and 1002.33, F.S. and State Board Rule 6A-1.094120, F.A.C., all public schools, including charter schools, must receive Youth Mental Health Awareness Training.
The positions that must receive Youth Mental Health Awareness Training pursuant to State Board Rule 6A-1.094120, F.A.C. are posted on the FDOE website

Data Element Detailed Information			
Length:	1	Use Types:	
Data Type:	Alphabetic	State Reporting:	Yes
Year Implemented:	2324	Local Accountability:	Yes
State Standard:	Yes	FASTER:	
Required Grades:		Migrant Tracking:	

Applicable Format And Edit	
Formats Required:	Edits Required:
Staff Demographic Information	3C

Programs Required:

Surveys Required:

Survey 2

Survey 3

Survey 5

Data Element Number: 221828
Data Element Name: Youth Mental Health Awareness Training

Appendices:

None

Description of Changes:

Data Element Number: **221829**

Data Element Name: **Literacy Micro-Credential**

A code to indicate instructional personnel's completion or non-completion of the Emergent Literacy Micro-Credential (Birth-PreK), Elementary Literacy Micro-Credential (PreK-Fifth Grade), and/or Secondary Literacy Micro-Credential (Sixth - Twelfth Grade), per Section 1003.485, F.S., (December 31, 2022).

Per Section 1002.63, prekindergarten instructor means personnel delivering the prekindergarten program.

Per Section 1012.01(2), F.S., instructional staff member means any K-12 staff member whose function includes the provision of direct instructional services to students. Instructional staff member also include K-12 personnel whose functions provide direct support in the learning process of students.

Code	Definition/Example
A	Yes, the instructional staff member has completed the Emergent Literacy Micro-Credential and the Elementary Literacy Micro-Credential.
B	Yes, the instructional staff member has completed the Emergent Literacy Micro-Credential and the Secondary Literacy Micro-Credential
C	Yes, the instructional staff member has completed the Elementary Literacy Micro-Credential and the Secondary Literacy Micro-Credential
D	Yes, the instructional staff member has completed the Emergent Literacy Micro-Credential, the Elementary Literacy Micro-Credential and the Secondary Literacy Micro-Credential
E	Yes, the instructional staff member has completed the Emergent Literacy Micro-Credential.
L	Yes, the instructional staff member has completed the Elementary Literacy Micro-Credential
N	No, the instructional staff member has not completed the Literacy Micro-Credential.
S	Yes, the instructional staff member has completed the Secondary Literacy Micro-Credential
Z	Not applicable – the individual is not classified as instructional personnel

If an individual has completed more than one Literacy Micro-Credential, select code A, B, C, D, E, L, or S to indicate the specific Literacy Micro-Credentials that have been earned.

Included in the classification of instructional personnel are the following K-12 personnel: classroom teachers, student personnel services, librarians/media specialists, education paraprofessionals and other instructional staff.

Data Element Number: 221829
Data Element Name: Literacy Micro-Credential

Data Element Detailed Information

Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
Data Type:	Alphabetic	
Year Implemented:	2324	
State Standard:	No	
Required Grades:		

Applicable Format And Edit

Formats Required:

Edits Required:

Staff Demographic Information3A,3B

Programs Required:

Surveys Required: Survey 2
Survey 3
Survey 5

Appendices: None

Description of Changes:



Data Element Number: **221830**

Data Element Name: **Reading Endorsement**

A code to indicate the instructional personnel's completion or non-completion of the Reading Endorsement per s.1012.586, F.S.

Code	Definition/Example
N	No, the instructional personnel has not completed the Reading Endorsement.
R	The instructional personnel has met the requirement through the K-12 Reading Certification Exam
Y	Yes, the instructional personnel has completed the Reading Endorsement.
Z	Not applicable – not an instructional employee.

If an individual has completed one or more of the Reading Endorsement Competencies, but has not earned the full Reading Endorsement, select N to indicate non-completion of the Reading Endorsement.

Completion of the Reading Endorsement should be reported to indicate that the instructional personnel meets the qualifications to deliver interventions per s. 1011.62(8)F.S. Completion of this training should be reported regardless of whether or not the individual is currently delivering reading interventions.

Per (s).1012.01(2), F.S., Instructional personnel means any K-12 staff member whose function includes the provision of direct instructional services to students. Instructional personnel also includes K-12 personnel whose functions provide direct support in the learning process of students. Included in the classification of instructional personnel are the following K-12 personnel classroom teachers, student personnel services, librarians/media specialists, education paraprofessionals and other instructional staff

Data Element Detailed Information

Length: 1 Data Type: Alphabetic Year Implemented: 2324 State Standard: No Required Grades:	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:
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Applicable Format And Edit

Formats Required:

Edits Required:

Data Element Number: 221830
Data Element Name: Reading Endorsement

Staff Demographic Information 2Z

Survey 2
Survey 3
Survey 5

None

Description of Changes:

7/29/2025 Revising the definition to select code “N” to indicate non-completion of the Reading Endorsement.
7/1/2025 Updated codes N and Z, along with their definitions.



Data Element Number: **221831**

Data Element Name: **Teacher Apprenticeship Program Indicator**

An indicator of whether the staff member is participating in a registered Teacher Apprenticeship Program as defined by Statute 1012.555(2)(d).

Code	Definition/Example
N	The staff member is not participating in a registered Teacher Apprenticeship Program
Y	The staff member is participating in a registered Teacher Apprenticeship Program

Data Element Detailed Information

Length:	1	Use Types: State Reporting: Yes Local Accountability: Yes FASTER: Migrant Tracking:	
Data Type:	Alphabetic		
Year Implemented:	2526		
State Standard:	No		
Required Grades:			

Applicable Format And Edit

Formats Required:		Edits Required:	
Staff Demographic Information		3D, 3E	
Programs Required:	All Programs		
Surveys Required:	Survey 2	Yes	
	Survey 3	Yes	
	Survey 5	Yes	
Appendices:	None		

Description of Changes: