

Associate in Science
/ Applied Science
Accountability Report
Form No. AAS-AS-03

ASSOCIATE IN SCIENCE / APPLIED SCIENCE ACCOUNTABILITY REPORT
Form No. AAS-AS-03

Section 1007.331, Florida Statutes (F.S.), and Rule 6A-14.096, Florida Administrative Code (F.A.C.), outline the requirements for career center or charter technical career center associate in applied science and associate in science degree program proposals. Each career center or charter technical career center authorized to offer associate programs must complete Form No. AAS-AS-03 annually. The completed Accountability Report form shall be submitted to the Division of Career and Adult Education at CAE_SiteDetermined@fldoe.org.

School District Name:	
Institution Name:	

Section 1. Institution Level Accountability Information

1. Has the Institution maintained Council on Occupational Education (COE) accreditation?
Yes No
2. Has the institution maintained enrollment in previously approved programs?
Yes No
3. Has the institution continued to comply with all provisions of the statewide articulation agreements?
Yes No
4. Has the adoption of associate degrees resulted in the institution terminating programs?
Yes No
5. Has the institution managed financial resources appropriately?
Yes No
6. Has the institution provided other indicators of success through mandatory reports?
Yes No

If the response was "no" to any of the above questions, provide an explanation below:

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Section 2. INSTITUTIONAL INFORMATION

Program Name:	
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Section 2. INSTITUTIONAL INFORMATION

10-Digit CIP:	
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PROGRAM MARKET DEMAND INDICATORS

Section 1003.491(5), Florida Statutes, requires the Commissioner of Education to annually assess postsecondary program offerings to identify if they are linked to occupations that are in high demand by employers, require high-level skills, and provide middle-level and high-level wages. Four measures are program demand are used:

- 1) Indicator of whether the program trains for an occupation on the Department of Florida Commerce’s (FloridaCommerce) Statewide Demand Occupation List (DOL);
- 2) Indicator of whether the program trains for an occupation on the institution’s regional DOL published by FloridaCommerce;
- 3) Indicator of whether the final program SOC in the framework is linked to an occupation that is expected to grow over the next eight years, as projected by Florida Commerce; or
- 4) Indicator of whether the program trains for an occupation with middle to high wages, using wage data provided by FloridaCommerce.

Market Demand Findings

Report on the market demand finding for the most recently available analysis. Programs that received a “yes” on any one of the four market demand measures are considered to have demonstrated market demand. For these programs, no further action is required in this section; please proceed to Section II. Program Resources.

Demand Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)	Demand Assessment
1. Statewide DOL				
2. Regional DOL				
3. Growth				
4. Middle-to-High Wages				

Institutional Documentation of Market Demand

Programs that did not meet any of the workforce indicators – i.e., received four “no's” on Demand Indicators 1-4 – did not demonstrate market demand using statewide indicators; these programs require further review of local market demand. In the space below, please describe the evidence of market demand for this program. You may also attach supporting documentation such as letters of support (from industry, employers, community organizations, etc.), employer survey results, labor market demand data, etc.

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PROGRAM RESOURCES

Maintaining Enrollment

Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)
Total Headcount Enrolment in Career Certificate and Applied Technology Diploma Programs			
Total Headcount Enrollment in Associate in Science/Applied Science Program			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

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Maintaining Qualified Faculty

Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)
Full-Time Faculty FTE			
Full-Time Faculty with Terminal Degree			
Part-Time Faculty FTE			
Part-Time Faculty with Terminal Degree			
Faculty Support: Lab Assistants, etc.			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

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PROGRAM QUALITY INDICATORS

Student Outcomes in the A.A.S/A.S Degree Program

Quality Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)
Retention rate			
Completion rate			
Degrees awarded			
Number employed			
Average starting salary			
Percent continuing education or employed			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Other Indicators of Student Success

Describe any other indicators of success, such as surveys of graduates and employers.