Child Support Program

Dismissal of Administrative Proceeding

<<Option 35>>

<< Date>>
Depository Number: <<DepNum>>
Child Support Case Number: <<CSECase Number>>
Activity Number: <<ActivityNum>>
Parties Involved: <<CPFirstName>> <<CPLastName>> and <<NCPFirstName>> <<NCPLastName>>

On <<DateOptionA,B,orC isMailed>>, we started this proceeding by issuing a **<<Option 1>>**. We have decided to end this proceeding because **<<Option 2>>**

This proceeding is terminated without prejudice. If circumstances change, a judicial or administrative proceeding may be started at a later time.

To contact us call **<<Option 3>>** or visit:

Child Support Program
<<Local site address 1>>
<<Local site address 2>>

cc <<NCP attorney>>
   <<CP attorney>>
   <<Other parent or Caretaker>>

<<Optional Educational Message Line1>>
<<Optional Educational Message Line2>>
<<Optional Educational Message Line3>>
<<Optional Educational Message Line4>>
<<Optional Educational Message Line5>>

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OPTION 1 (based on which notice was originally sent)

    A. Notice of Proceeding to Establish Administrative Support Order
    B. Notice of Administrative Proceeding to Establish Paternity
    C. Notice of Proceeding to Establish Administrative Paternity and Support Order

OPTION 2 (based on the reason for the dismissal)

    A. the parent who requested our services has asked that we no longer provide child support services in this case.
    B. the required information needed to proceed was not provided.
    C. a judicial order has been issued which supersedes any administrative order.
    D. we have been unable to find the other parent to serve the first notice.
    E. the issue is now being pursued in circuit court.
    F. the parents are now living together.
    G. genetic testing has excluded the Respondent.
    H. <<FreeFormText>> **(If H is chosen the user must enter free text)**

Option 3 (based on the office handling the case)

    A. <<ZCCOUNTY_CODES>>

<<Optional Educational Message Line1>>
<<Optional Educational Message Line2>>
<<Optional Educational Message Line3>>
<<Optional Educational Message Line4>>
<<Optional Educational Message Line5>>
Access your information online, anytime, with Child Support eServices.

For quick and easy access to your child support information online anytime, visit our website at
<InsertAppropriateFDORInternetAddr>> Login or register today to review your information, make updates and check the status of recent actions.

<<Option 35>> refers to common administrative logic option 35 for recipients address. Must also incorporate option 5 language.