



Child Support Program

CS-OP05
Rule 12E-1.036
Florida Administrative Code
Effective 09/19/17

Notice of Genetic Testing Appointment

<<Recipient Name>>
<<Recipient Address>>



<< Date>>
Child Support Case Number: <<CSE Case Number>>
Activity Number: <<ActivityNum>>

We scheduled a genetic testing appointment to find out if <<Alleged Father Name>> is the biological father of the child(ren) named below:

Child's Name <<ChildName>> Date of Birth <<ChildDOB>>

We scheduled this appointment because <<Alleged Father Name>> is named in an affidavit or written declaration that states he is or may be the child(ren)'s biological father. Your appointment date and time is:

<<Option 1>>
<<Option 2>>

If the child(ren) resides with you, you must bring the child(ren) for genetic testing.
If you are a nonparent caregiver, only the child(ren) must provide a sample.
If you are a minor parent, your parent or guardian must come with you to the appointment.
During your appointment we will take a photo to verify your identity .

You must bring picture identification to identify yourself and the child. Valid adult identification includes:

- A state issued driver's license or ID card.
A U.S. passport, a stamped foreign passport, or an ID card issued by the U.S. Bureau of Citizenship and Immigration Services.
A U.S. armed forces ID card.
Florida or federal inmate ID cards.

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Valid child identification includes:

- A state issued ID card.
- A certified copy of a birth certificate.
- A social security card.
- An insurance card or a school ID.

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Option page for CS-OP05

Option 1

A. (If the recipient is NOT incarcerated)

- a. Date: <<Appointment Date>>
- b. Time:<<Appointment Time>>
- c. Place:<<First Name of Appointment Site>>
- d. Address:<<Appointment Site Address 2>>
<<Appointment Site Address 1>>
<<City, Region, Zip-Code>>

B. (If the recipient IS incarcerated)

- a. We arranged the date and time for genetic testing with the <<correctional facility name>>correctional facility.

Option 2:

A. (if the notice is being sent to the NCP)

You must follow all other requirements in the Order to Appear for Genetic Testing.

If you cannot appear at the date, time and place stated above, you must contact us at <<Option 3>> before the appointment to reschedule. If you are unable to appear for your scheduled appointment you may visit any local child support office, Monday – Friday, between the hours of 9:00 am – 4:00 pm to provide your genetic test sample before the appointment date.

If you are an alleged father and do not appear or call ahead of time, your driver’s license may be suspended, you may be fined \$500, or both.

B. (If the notice is being sent to the CP)

If you cannot appear at the date, time and place stated above, you must contact us at <<Option 3>> before the appointment to reschedule or visit any local child support office, Monday – Friday, between the hours of 9:00 am – 4:00 pm to provide your genetic test sample before the appointment date.

If the child(ren) reside with you and you are receiving cash assistance, Medicaid or food assistance and do not appear or call ahead of time to reschedule, we will tell the Department of Children and Families that you are not cooperating.

Important

If you do not cooperate the Department of Children and Families may:

- Cancel cash assistance for your family as provided by section 414.32(1) Florida Statutes.
- Cancel Medicaid and food assistance for yourself.
- Medicaid and assistance for your child(ren) will continue.
- Medicaid during pregnancy continues.

If the child(ren) reside with you and you are not receiving cash assistance, Medicaid or food assistance and do not appear or call ahead of time to reschedule we may close your case.

Option 3 (based on the office handling the case)

A. 1-305-530-2600 (if case is handled in Miami-Dade County)

B. 1-800-622-KIDS (5437) (if A is not met, [all other sites])