

## **Grant Indication of Interest**

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Case Id:

Name:

Address:

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### **Grant Indication of Interest**

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Please review the following information.

**You have received an MSFH Program Initial Inspection Report. Please ensure that you have reviewed your Initial Inspection Report thoroughly.**

**If you received access to this step, you received recommendations on your Initial Inspection Report. Please review them below.**

You must meet the eligibility requirements listed in the Program Overview to proceed with the Grant Phase. Please be prepared to provide your homeowner's insurance declarations page, the Recommended Improvement(s) you will perform, the name and license number of the Contractor you intend to use to complete your Recommended Improvement(s).

**Do not complete a Mitigation Project based on Recommended Improvements prior to receiving approval of an MSFH Program Grant Application. MSFH Program Grant Disbursements for Mitigation Projects completed prior to Grant Application approval WILL be denied.**

☐ **I understand that if I complete a Mitigation Project prior to receiving approval of a MSFH Program Grant Application I will be denied disbursement of Grant funds for that Mitigation Project.**

**When selecting a contractor, it is your responsibility to ensure the Contractor is appropriately licensed. It is important to verify the Contractor's license authorizes them to perform the Recommended Improvement(s). The Contractor's license must be either certified or registered with the Florida Business and Professional Regulation (DBPR).**

You can verify a Contractor's license information by visiting the following website:

<https://www.myfloridalicense.com/>. For more helpful tips when selecting a Contractor, please see the instructions on each step or our Knowledgebase articles on [Selecting a Contractor](#).

**IMPORTANT NOTE:** The My Safe Florida Home Program and the Florida Department of Financial Services are not involved in or responsible for the Contractor selection process or any aspects of the construction and payment process between an Applicant and a Contractor. The My Safe Florida Home Program and the Florida Department of Financial Services assumes no responsibility for the performance of the Applicant's selected Contractor. It is the sole responsibility of the Applicant to find and manage an eligible Contractor and oversee the Contractor relationship.

Once you have reviewed the information above, you can elect to continue to the Grant Application. You must opt-in to receive access to a Grant Application. You will be sorted into the Group that corresponds to your Prioritization Questionnaire, and if funding is available, will be granted access to the Grant Application. If funding is not available, or if your Group is not currently allowed to apply, you will receive access to the Grant Application when or if it becomes available to you.

You must submit a Grant Application within 24 months of receiving your Initial Inspection Report. Initial Inspection Reports expire 24 months after they occur.

☐ I am interested in applying for a Grant.

## Introduction: Grant Phase

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Case Id:

Name:

Address:

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## Introduction: Grant Phase

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Please review the following information.

**Welcome to the MSFH Program Grant Application.** The Florida State Legislature has allocated funds through the MSFH Program to provide a Hurricane Mitigation Grant ("Grant") to eligible Homeowners who receive a free MSFH Program Initial Inspection make Recommended Improvements to their home.

The Grant Application contains the following steps:

- Introduction: Grant Phase
- Grant Application – Insurance Information
- Grant Application – Contractor Confirmation
- Grant Application Submit

Please ensure that you have reviewed your Initial Inspection Report **BEFORE** selecting which Recommended Improvements you would like to complete. Only Improvements recommended by an Inspector in an MSFH Program Initial Inspection Report and observed by an Inspector in a MSFH Program Final Inspection Report will be eligible for Grant Disbursement under the Program. No other construction is eligible for funding. **If your Initial Inspection Report does not identify any Recommended Improvements, you will not be able to utilize a Hurricane Mitigation Grant and therefore cannot complete a Grant Application.**

When selecting a contractor, it is your responsibility to ensure the Contractor is appropriately licensed. The Contractor's license must be either certified or registered with the Florida Business and Professional Regulation (DBPR).

You can verify a Contractor's license information by visiting the following website:

<https://www.myfloridalicense.com/>.

It is important to verify the Contractor's license authorizes them to perform the Recommended Improvement. For more helpful tips when selecting a Contractor, please see the instructions on each step or our Knowledgebase articles on [Selecting a Contractor](#).

**IMPORTANT NOTE:** The My Safe Florida Home Program and the Florida Department of Financial Services are not involved in or responsible for the Contractor selection process or any aspects of the construction and payment process between an Applicant and a Contractor. The My Safe Florida Home Program and the Florida Department of Financial Services assumes no responsibility for the performance of the Applicant's selected Contractor. It is the sole responsibility of the Applicant to find and manage an eligible Contractor and oversee the Contractor relationship.

Your Grant Application is complete when you have completed all the above listed steps and your status changes to "Grant Application Submitted" on the Applicant Portal. For more information about what needs to be included, please see the instructions on each step or our Knowledgebase articles on the [Grant Application](#).

**Once you submit the Grant Application, it will undergo a review by a MSFH Case Manager. During the review, the Program will verify that you are eligible for a Grant, and that you have provided a licensed Contractor to complete the Recommended Improvement(s).**

**Please see the following information regarding eligibility.**

#### **MSFH Program Grant Requirements**

- The Applicant's home must meet all the requirements for a Hurricane Mitigation Inspection and must have received an Initial Inspection through the Program.
- The Applicant's home must be a dwelling with an insured value of \$700,000 or less. Low-Income Homeowners, as defined under section 420.0004(11), F.S., are exempt from this requirement.
- The building permit application for initial construction of the owner's home must have been made before January 1, 2008.
- The Applicant must provide the name and license number of the Contractor intended to perform the Mitigation Project.
- The Applicant must complete a Mitigation project based on Improvement(s) recommended in the Initial Inspection Report.
- The Applicant must make the home available for a Final Inspection once the Mitigation Project is completed.
- The Applicant must provide to the Program any and all information received from the Applicant's insurer identifying the discounts realized by the Applicant because of the Improvements funded through the Program.
- The Applicant must provide information regarding the Mitigation Improvements performed after the Final Inspection is completed.
- The Applicant must submit a Grant Application within 24 months of the MSFH Program Initial Inspection.

If the MSFH Program is unable to approve your Grant Application, you will be sent a Request for Information (RFI). You will need to return to the system and submit additional information to satisfy the RFI. Please ensure you check your emails regularly in case an RFI is sent to you. RFIs must be responded to within **60 days**. If you do not respond within 60 days, your case will be deemed withdrawn and will be administratively closed. **Closed cases cannot be reopened, so ensure that you check your case and your email regularly.**

☐ **I understand that I must respond to Requests for Information (RFIs) within sixty (60) days or my case will be deemed withdrawn and will be administratively closed.**

**If your Grant Application is approved, you will receive a message alerting you to begin with the Improvement(s) recommended in your Initial Inspection Report. Funding is set aside for Applicants after a Grant Application is approved. To receive MSFH Program Grant Disbursement, the Applicant must request a MSFH Program Final Inspection, or request an extension for an additional 6 months, within one (1) year of receiving Grant Application approval.**

☐ I understand that I must request a MSFH Program Final Inspection within one (1) year of receiving Grant Application approval, or request one 6-month extension, to be eligible to receive Grant Disbursement. If I do not request a Final Inspection or request an extension, my case will be deemed abandoned and administratively closed.

If you need to change your Contractor after your Grant Application is approved, you will have an opportunity to do so at the Draw Request submission. It is the Applicant's responsibility to verify that the Contractor's license is appropriate.

**IMPORTANT NOTE:** Improvements must be recommended in the Initial Inspection Report and observed in the Final Inspection Report to be eligible for Grant Disbursement. If you do not use a properly licensed Contractor or complete a Recommended Improvement, YOU WILL RECEIVE GRANT DISBURSEMENT.

☐ I confirm that I have read the Introduction to the Grant Application and will read the instructions on each step thoroughly.

## **Grant Application:** **Insurance Information**

Case Id:

Name:

Address:

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### **Grant Application: Insurance Information**

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Please review the following information.

The My Safe Florida Home Program aims to strengthen Florida homes against hurricanes and to save Homeowners money on home insurance premiums. The Program is required to report data relating to the amount of money the Program is saving Florida Homeowners on their home insurance premiums. One of the requirements to receive funding through the Program is that the Homeowner must agree to provide to the Program any and all information received from the Homeowner's insurer identifying the discounts realized by the Homeowner because of the Improvements funded through the Program.

☐ I hereby agree to provide the Program information received from my insurer identifying the discounts I realized because of the Mitigation Project funded through the Program.

Applicants are required to provide the Program with evidence that their home is a dwelling with an insured value of \$700,000 or less.

The most convenient form of proof is a copy of the Homeowner's insurance policy's "Declaration Page." The "Declaration Page" should be included in your insurance policy papers and will state the insured value amount under Coverage A (Dwelling). Please provide a copy of your current insurance declarations page, that shows the address of the insured property, the policyholder's name, and the dates the policy is in effect, as well as the Dwelling value.

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### **Documentation**

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☐ Declarations Page: Copy of declarations page of your current insurance policy **\*Required**

\*\*No files uploaded

## **Grant Application:** **Contractor Confirmation**

Case Id:

Name:

Address:

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### **Grant Application: Contractor Confirmation**

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Please review the following information.

Please review your Recommended Improvements listed below and in your Initial Inspection Report. **Only Improvements RECOMMENDED by an Inspector in a MSFH Program Initial Inspection Report and OBSERVED by an Inspector in a MSFH Program Final Inspection Report will be eligible for funding under the MSFH Program.** No other construction is eligible for funding.

Please note that if an Improvement option does not appear here, it is NOT a Recommended Improvement and the MSFH Program WILL NOT provide any funds for performing that construction.

If no checkboxes appear below, your Initial Inspection Report does not identify any Recommended Improvements. Applicants who do not receive any Recommended Improvements on the MSFH Program Initial Inspection Report will not be able to utilize a Hurricane Mitigation Grant and, therefore, cannot complete a Grant Application.

**Please select AT LEAST ONE Mitigation Project by selecting Recommended Improvements from the following list. Failure to select a project will result in an RFI.**

- ☐ Improvement 1.0 – Opening Protection
- ☐ Improvement 2.0 – Roof to Wall Attachments
- ☐ Improvement 3.0 – Roof Deck Attachments
- ☐ Improvement 4.0 – Secondary Water Resistance (SWR)

To better understand these Improvements, please review the Improvements Guide within the Homeowner's Guide [here](#).

Please input the following information about your intended Contractor. The Contractor's license must be either certified or registered with the Florida Business and Professional Regulation (DBPR). Applicants can verify their Contractor's license information by visiting the following website: <https://www.myfloridalicense.com/>.

**IMPORTANT NOTE:** The My Safe Florida Home Program and the Florida Department of Financial Services are not involved in or responsible for the Contractor selection process or any aspects of the construction and payment process between an Applicant and a Contractor. The My Safe Florida Home Program and the Florida Department of Financial Services assumes no responsibility for the performance of the Applicant's selected Contractor. It is the sole responsibility of the Applicant to find and manage an eligible Contractor and oversee the Contractor relationship.

If you need to change your Contractor after your Grant Application is approved, you will have an opportunity to do so in the Draw Request. However, you **must** verify that any new Contractor's license is certified or registered with DBPR.

☐ I understand that the MSFH Program will review my selected Recommended Improvement and intended Contractor to complete Recommended Improvement(s). If I do not complete my selected Recommended Improvement with the Contractor(s) I have selected, I risk not receiving Disbursement of Grant funds.

☐ I understand that it is my responsibility to verify that the Contractor's license is appropriate. If I change Contractors after my initial submission is reviewed, I understand that I risk selecting an inappropriate Contractor.

Contractor Name:

Contractor's Address:

Contractor's License Number: **Please add just ONE active license number**

Contractor's Email:

Do you have an additional contractor to add?

Contractor Name:

Contractor's Address:

Contractor's License Number:

Contractor's Email:

Do you have an additional contractor to add?

Contractor Name:

Contractor's Address:

Contractor's License Number:

Contractor's Email:

☐ I confirm that I will consult with my Contractor to ensure that the Recommended Improvements from my MSFH Program Initial Inspection Report were complete to meet all state, local, and MSFH Program Improvement standards prior to requesting a MSFH Program Final Inspection. I acknowledge that if Recommended Improvements are not installed according to the MSFH Program Improvement standards, the MSFH Program will not disburse Grant funds for those Improvements.

☐ I understand that Improvements must be recommended in the Initial Inspection Report and observed in the Final Inspection Report to be eligible for Grant funding. If I do not use a properly licensed Contractor or complete a Recommended Improvement, I will not receive a Disbursement of Grant funds.

## Submit Grant Application

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Case Id:

Name:

Address:

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### Submit Grant Application

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Please review the following information.

**This is the final step in the Grant Application.** Once this step is completed, your Grant Application will be considered submitted, and your Grant Application will undergo review. Some applications will undergo a secondary QC review which may delay review completion.

☐ I hereby affirm that the information I have provided to the Program is true and correct to the best of my knowledge. I understand that:

- Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083. See § 837.06, Florida Statutes.
- Any person who shall make or cause to be made any false statement, in writing, relating to his or her financial condition, assets or liabilities, or relating to the financial condition, assets or liabilities of any firm or corporation in which such person has a financial interest, or for whom he or she is acting, with a fraudulent intent of obtaining credit, goods, money or other property, and shall by such false statement obtain credit, goods, money or other property, shall be guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083. See § 817.03, Florida Statutes.
- Any person who willfully files with the Department, or who willfully signs for filing with the Department, a materially false or materially misleading financial statement or document in support of such statement required by law or rule, with intent to deceive and with knowledge that the statement or document is materially false or materially misleading, commits a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084. See § 817.2341(1), Florida Statutes.
- Any person who knowingly makes a material false statement or report to the Department or any agent of the Department, or knowingly and materially overvalues any property in any document or report prepared to be presented to the Department or any agent of the Department, commits a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084. See § 817.2341(3)(a), Florida Statutes.

☐ I hereby certify, under penalty of perjury, that I have submitted only one Grant Application or that I am allowed to submit a subsequent Grant Application pursuant to s. 215.5586, F.S.

☐ I acknowledge that I am only eligible to complete a Mitigation Project based on the Recommendations Improvements in my Initial Inspection Report and that my Grant Application will not be approved unless I have selected at least one recommended Improvement.

☐ I acknowledge that approval of this Grant Application does not guarantee a Disbursement of Grant funds.

☐ I acknowledge that Grant Disbursement will be contingent upon upload of required documentation and information in the Draw Request.

☐ I agree to provide information received from my insurer identifying the discounts I realized because of Improvements funded through the MSFH Program. I will submit my Final Inspection Report to my insurer and will provide a new declarations page, letter, or email from my insurer that lists the amount of any discounts I have received after they have reviewed my MSFH Program Final Inspection Report.

☐ I acknowledge that a MSFH Program Final Inspection MUST BE COMPLETED to identify any Improvements made before my Draw Request will be approved. I agree to make my home available for a MSFH Program Final Inspection once my Mitigation Project is complete.

If the MSFH Program is unable to approve your Grant Application, you will be sent a Request for Information (RFI). You will need to return to the system and submit additional information to satisfy the RFI. Please ensure you check your emails regularly in case an RFI is sent to you. RFIs must be responded to within sixty (60) days. If you do not respond within sixty (60) days, your case will be deemed withdrawn and will be administratively closed. Closed cases cannot be reopened, so ensure that you check your case and your email regularly.

☐ I understand that I must respond to Requests for Information (RFIs) within sixty (60) days or my case will be deemed withdrawn and will be administratively closed.

Signature:

\*\*No signature

**DO NOT COMPLETE THIS STEP WITHOUT CHECKING THAT YOU HAVE ENTERED YOUR INFORMATION CORRECTLY.**  
You will not be able to edit the step once you have selected "Complete & Submit."