



Motor vehicle dealers, private tag agencies, and county tax collectors receiving contributions under the Florida Tax Credit Scholarship Program (Program) must report contributions received to each eligible nonprofit scholarship-funding organization participating in the Program and to the Florida Department of Revenue (Department).

**Due Dates:**

Reports by **motor vehicle dealers and private tag agencies** are due on the 1st day of the month following the sales and use tax reporting period and are late after the 20th day of the month following each reporting period. If the 20th falls on a Saturday, Sunday, or a state or federal holiday, the report will be timely if received on the first business day following the 20th.



Reports by **county tax collectors** are due at the same time sales and use tax reports and payments are due to the Department, as prescribed in section 219.07, Florida Statutes.

When no contributions have been collected during a reporting period, motor vehicle dealers, private tag agencies, and county tax collectors are not required to file a report for the reporting period.

**Mail Copy A with your contribution payment to:**

Step Up For Students, Inc.  
PO Box 645707  
Cincinnati, OH 45264-5707

**Mail Copy B of the report only (no payments) to:**

Florida Department of Revenue  
Revenue Processing  
PO Box 5138  
Tallahassee, FL 32314-5138

**Keep Copy C for your records.**



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