



Terminal Supplier Fuel Tax Return
For Calendar Year

DR-309631
R. 01/26
Rule 12B-5.150, F.A.C.
Effective 01/26
Page 1 of 18

Handwritten Example
0 1 2 3 4 5 6 7 8 9
Use black ink.

Typed Example
0 1 2 3 4 5 6 7 8 9

IMPORTANT
Complete and return
coupon to the Department
of Revenue.

**Complete Form DR-309631
Before Entering Information
on the Attached Coupon.**

Mail the original of this form along with coupon
to the:

Florida Department of Revenue
5050 W Tennessee St
Tallahassee FL 32399-0165

Detach
here

Detach
here

Mail To:
Florida Department of Revenue
5050 W Tennessee St
Tallahassee FL 32399-0165

Terminal Supplier Fuel Tax Return Coupon

DR-309631
R. 01/26

For Calendar Year:

COMPLETE and MAIL with your RETURN/PAYMENT.

Please write your Federal Employer Identification Number (FEIN) on check.

Be sure to SIGN YOUR CHECK.

Make check payable to: Florida Department of Revenue

FEIN

0 0 0 0 0 0 0 0 0 0

ENTER BUSINESS NAME:

Name
Address
City/St/ZIP

AMOUNT DUE FROM LINE 31
IF CREDIT DUE ENTER 0

US Dollars | Cents |

0 0 0 , 0 0 0 , 0 0 0 . 0 0

FOR COLLECTION
PERIOD ENDING

M M D D Y Y

DR-309631

Do Not Write in the Space Below.

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**Terminal Supplier
Fuel Tax Return**
For Calendar Year

☐ Check here if filing a supplemental return

FEIN:

License Number:

Collection Period Ending:

DOR USE ONLY

		/			/		
POSTMARK OR HAND-DELIVERY DATE							

Return Due By

Late After

Complete Reverse Side of Return First

24. Combined gasoline and diesel fuel tax due: (Page 4, Line 24)24. _____

CREDITS

25. Ultimate vendor credits:
From ultimate vendor credit worksheet (Page 13, Line 24)25. _____

26. Credit memos issued by the Department of Revenue:26. _____

27. Other allowed credits: (Page 17, Line 14)27. _____

TOTAL DUE WITH RETURN CALCULATION

28. Tax due with return: (Line 24 minus Lines 25 through 27)28. _____

29. Penalty:29. _____

30. Interest:30. _____

31. Total due with return: (Line 28 plus Line 29 plus Line 30)31. _____

☐ Check here if you have electronically transmitted funds

Under penalty of perjury, I declare that I have read this return and the facts stated in it are true.

Signature of Officer/Owner

Title

Date

Name of Preparer (Print)

Signature of Preparer

Telephone Number

FEIN

Date

Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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GALLONS			
		DIESEL	
	A. Gasoline	B. Undyed	C. Dyed
1. Beginning physical inventory:			
2. Receipts: (Page 5, Section I, Line 8)			
3. Disbursements: (Page 5, Section II, Line 13)			
4. Transfers:			
5. Gain or (Loss):			
6. Ending physical inventory:			
7. Net taxable gallons: (Page 5, Section II, Line 12, Columns A and B)			
8. Tax-paid purchases: (Page 5, Section I, Line 2)			
9. Taxable gallons: (Line 7 minus Line 8)			
DOLLARS			
State Tax Calculations			
10. Gasoline: (Line 9, Column A times)			
Diesel: (Line 9, Column B times)			
11. Collection allowance -			
Gasoline: (Line 10, Column A times)			
12. Collection allowance -			
Diesel: (Line 10, Column B times)			
13. Net state fuel tax due:			
Local Option - Tax and Collection Allowance Calculations - Gasoline	A. Gasoline	DIESEL	
		B. Undyed	C. Dyed
14. Local option tax entitled to collection allowance -			
Gasoline: (Schedule 11, Page 12, Column C total/			
Schedule 5LO)			
15. Collection allowance - gasoline local option			
tax: (Line 14, Column A times)			
16. Local option tax not entitled to collection allowance -			
Gasoline: (Schedule 11, Page 12, Column E total/			
Schedule 5LO)			
17. Total local option tax due - Gasoline: (Line 14 minus			
Line 15 plus Line 16)			
Local Option - Tax and Collection Allowance - Diesel			
18. Local option tax entitled to collection allowance -			
Diesel: (Line 9, Column B times)			
19. Collection allowance: diesel local option tax:			
(Line 18, Column B times)			
20. Local option tax not entitled to collection allowance -			
Diesel: (Line 9, Column B times)			
21. Total local option tax due - Diesel: (Line 18 minus			
Line 19 plus Line 20)			
Total State and Local Option Tax Due Calculations			
22. Total tax due - Gasoline: (Line 13, Column A			
plus Line 17, Column A)			
23. Total tax due - Diesel: (Line 13, Column B			
plus Line 21, Column B)			
24. Combined gasoline and diesel fuel tax due: (Add Lines 22 and 23. Carry to Page 3, Line 24.)			

Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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Enter the total gallons from each receipt and disbursement schedule on this page. Report receipts and disbursements in whole net gallons.

GALLONS

Section I - Receipts: (see instructions)

1. In-state refinery production:
2. Gallons received - Florida tax paid: (Carry to Page 4, Line 8.)
3. Gallons received from supplier for export - other states taxes paid:
4. Gallons received from licensed terminal suppliers - Florida tax unpaid (internal exchanges):
5. Total product received or blended - Florida tax unpaid:
6. Gallons imported direct to customer - Florida tax unpaid:
7. Gallons imported by bulk transfer into tax-free storage:
8. Total receipts: (Carry to Page 4, Line 2.)

From Schedule	A. Gasoline	DIESEL	
		B. Undyed	C. Dyed
1A.			
1B.			
2A.			
2B.			
3A.			
3B.			

Section II - Disbursements: (see instructions)

1. Gallons delivered to retail locations and end-users - Florida state and local option taxes collected:
2. Gallons diesel delivered - all taxes collected (state and local option taxes):
3. Gallons delivered - Florida state tax collected (gasoline only):
4. Gallons delivered to licensed dealers - Florida tax unpaid (exchanges/sales above rack):
5. Gallons dyed diesel delivered - Florida tax unpaid:
6. Gallons delivered - tax collected by supplier from purchaser for another state:
7. Gallons exported by other than bulk transfer:
8. Gallons exported by supplier - tax self - accrued by supplier for another state:
9. Gallons exported by supplier through bulk transfer:
10. Gallons delivered to U.S. Government (500 gallons or more):
11. Gallons of undyed diesel delivered to other tax exempt entities:
12. Total taxable disbursements: (Add Lines 1, 2, 3, 7, 10, and 11. Carry to Page 4, Line 7.)
13. Total disbursements: (Add Lines 1 through 11. Carry to Page 4, Line 3.)

From Schedule	A. Gasoline	DIESEL	
		B. Undyed	C. Dyed
11/5LO.			
5A.			
5B.			
6A.			
6B.			
6C.			
7A.			
7B.			
7D.			
8.			
10.			

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5

Check here if filing a supplemental schedule

Schedule/Product Type	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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Use Schedule 11 to report gallons of gasoline delivered - all tax collected.

Use Schedule 11 to report gallons of gasoline delivered - all tax collected.

5A.	Gallons Diesel Delivered - All Taxes Collected (State and Local)
5B.	Gallons Delivered Florida State Tax Only Collected (Gasoline/Aviation)
5L.O.	Gasoline/Gasohol Delivered to Retail Locations and End-Users
6A.	Gallons Delivered to Licensed Dealers - Florida Tax - Unpaid (Exchanges/Sales Above Rack)
6B.	Gallons Delivered - Florida Tax - Unpaid (Dyed Diesel Only)
6C.	Gallons Delivered - Tax Collected by Supplier for Another State
7A.	Gallons Exported by Other Than Bulk Transfer - Florida Tax-Paid
7B.	Gallons Exported by Supplier - Tax Self-accrued by Supplier for Another State
7D.	Gallons Exported By Supplier Through Bulk Transfer
8.	Gallons Delivered to U.S. Government - Tax Exempt (500 Gallons or More)
10.	Gallons of Undyed Diesel Delivered to Other Tax-exempt Entities

5A.	Gallons Diesel Delivered - All Taxes Collected (State and Local)
5B.	Gallons Delivered Florida State Tax Only Collected (Gasoline/Aviation)
5L.O.	Gasoline/Gasohol Delivered to Retail Locations and End-Users
6A.	Gallons Delivered to Licensed Dealers - Florida Tax - Unpaid (Exchanges/Sales Above Rack)
6B.	Gallons Delivered - Florida Tax - Unpaid (Dyed Diesel Only)
6C.	Gallons Delivered - Tax Collected by Supplier for Another State
7A.	Gallons Exported by Other Than Bulk Transfer - Florida Tax-Paid
7B.	Gallons Exported by Supplier - Tax Self-accrued by Supplier for Another State
7D.	Gallons Exported By Supplier Through Bulk Transfer
8.	Gallons Delivered to U.S. Government - Tax Exempt (500 Gallons or More)
10.	Gallons of Undyed Diesel Delivered to Other Tax-exempt Entities

065	Gasoline	227	Low Sulfur Diesel Fuel - Dyed
072	Dyed Kerosene	B00	Undyed/Unblended Biodiesel (B100)
124	Gasohol	D00	Dyed Biodiesel (B100)
167	Low Sulfur Diesel #2/Undyed/Blended Biodiesel (B20, B10, B5, B2)	E00	Denatured Ethanol (gasoline content equals 1.97% to 2.49%)
226	High Sulfur Diesel Fuel		Dyed Low Sulfur Diesel Fuel - Dyed

065 Gasoline	227 Low Sulfur Diesel Fuel - Dyed
072 Dyed Kerosene	B00 Undyed/Unblended Biodiesel (B100)
124 Gasohol	D00 Dyed Biodiesel (B100)
167 Low Sulfur Diesel #2/Undyed/Blended Biodiesel (B20, B10, B5, B2)	E00 Denatured Ethanol (gasoline content equals 1.97% to 2.49%)
226 High Sulfur Diesel Fuel - Dyed	

(1) Carrier's Name	(2) Carrier's FEIN	(3) Mode	(4) Point of		(5) Term. Code	Sold To		(8) Date Shipped	(9) Document Number	(10) Net Gallons	(11) Gross Gal- Ions	(12) Billed Gal- Ions
			Origin	Destination		(6) Purchaser's Name	(7) Purchaser's FEIN					
Subtotal												

Schedule 11 — Retail local option tax worksheet for summarizing by county gasoline/gasohol/denatured ethanol gallons delivered to retail locations and end-users (local option tax collected)

Product Type:

065 — Gasoline

124 — Gasohol

Schedule/Product Type 11/	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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County		(A) Gallons of Gasoline or Gasohol Sold	(B) Rate Entitled to Collection Allowance	(C) Local Option Tax Entitled to Collection Allowance (A) times (B) = (C)	(D) SCETS/ Additional Local Option Rate	(E) Local Option Tax Not Entitled to Collection Allowance (A) times (D) = (E)
01	Alachua					
02	Baker					
03	Bay					
04	Bradford					
05	Brevard					
06	Broward					
07	Calhoun					
08	Charlotte					
09	Citrus					
10	Clay					
11	Collier					
12	Columbia					
13	Dade (Miami-Dade)					
14	De Soto					
15	Dixie					
16	Duval					
17	Escambia					
18	Flagler					
19	Franklin					
20	Gadsden					
21	Gilchrist					
22	Glades					
23	Gulf					
24	Hamilton					
25	Hardee					
26	Hendry					
27	Hernando					
28	Highlands					
29	Hillsborough					
30	Holmes					
31	Indian River					
32	Jackson					
33	Jefferson					
Page 11 Subtotal						

Schedule 11 — Continuation of retail local option tax worksheet for summarizing by county gasoline/gasohol/ denatured ethanol gallons delivered to retail locations and end-users (local option tax collected)

Schedule/Product Type 11/	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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County	(A) Gallons of Gasoline or Gasohol Sold	(B) Rate Entitled to Collection Allowance	(C) Local Option Tax Entitled to Collection Allowance (A) times (B) = (C)	(D) SCETS/ Additional Local Option Rate	(E) Local Option Tax Not Entitled to Collection Allowance (A) times (D) = (E)
34 Lafayette					
35 Lake					
36 Lee					
37 Leon					
38 Levy					
39 Liberty					
40 Madison					
41 Manatee					
42 Marion					
43 Martin					
44 Monroe					
45 Nassau					
46 Okaloosa					
47 Okeechobee					
48 Orange					
49 Osceola					
50 Palm Beach					
51 Pasco					
52 Pinellas					
53 Polk					
54 Putnam					
55 St. Johns					
56 St. Lucie					
57 Santa Rosa					
58 Sarasota					
59 Seminole					
60 Sumter					
61 Suwannee					
62 Taylor					
63 Union					
64 Volusia					
65 Wakulla					
66 Walton					
67 Washington					
Page 12 Subtotal					
Subtotal from Page 11					
Total					

Schedule 12 — Ultimate vendor credits worksheet for reporting deliveries and exports of tax paid fuel to consumers who qualify to purchase fuel tax-exempt

Schedule 12/	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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	GALLONS		
	A. Gasoline	DIESEL	
		B. Undyed	C.Dyed
1. Total gallons delivered to other tax exempt entities (Schedule 10):			
2. Total gallons delivered to U.S. Government tax exempt - 500 gallons or more (Schedule 8):			
3. Total gallons exported by other than bulk transfer (Schedule 7A):			
4. Total gallons qualifying for credit: (add Lines 1,2 and 3)			
5. State fuel tax rate:			
6. State tax due: (Line 4 times Line 5)			
7. Collection allowance rates for state tax:			
8. State tax collection allowance calculation: (Line 6 times Line 7)			
9. Local option rate entitled to collection allowance:			
10. Portion of local option tax entitled to collection allowance: (Line 4, Column B times Line 9)			
11. Local option collection allowance rate:			
12. Local option collection allowance calculation: (Line 10 times Line 11)			
13. Local option tax rate not entitled to collection allowance:			
14. Portion of local option tax not entitled to collection allowance: (Line 4, Column B times Line 13)			
15. Ultimate vendor credit calculation:			
a. Gasoline: (Line 6 minus Line 8)			
b. Diesel: (Line 6 minus Line 8 plus Line 10 minus Line 12 plus Line 14)			
Shared Collection Allowance Add-back			
16. Enter the amount from Line 4 above (total gallons qualifying for credit): If zero, skip to Line 23			
17. Enter the amount from Line 7, Page 4 of this return (net taxable gallons):			
18. Gallons subject to shared collection allowance calculation: (Line 16 minus 17). If negative, enter zero and skip to Line 23			
19. State fuel tax rate:			
20. Tax subject to shared collection allowance: (Line 18 times Line 19)			
21. Shared collection allowance add back rates:			
22. Shared collection allowance add back: (Line 20 times Line 21)			
23. Allowable ultimate vendor credit			
A. Gasoline: (Line 15A plus Line 22A)			
B. Diesel: (Line 15B plus Line 22B)			
24. Total ultimate vendor credit amount: (Add Line 23A and Line 23B. Carry forward to Page 3, Line 25.)			

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Schedule/Product Type	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
13F/			

For reporting credits for uncollected taxes paid on fuel sold to wholesalers. Credits accrue when failed EFT tax payments are reported to the Department within 10 days.

Product Type:

065 Gasoline	167 Low Sulfur Diesel #2/ Undyed/Blended Biodiesel (B20, B10, B5, B2)	226 High Sulfur Diesel Fuel - Dyed	B00 Undyed/Unblended Biodiesel (B100)
072 Dyed Kerosene		227 Low Sulfur Diesel Fuel - Dyed	D00 Dyed Biodiesel (B100)
124 Gasohol			E00 Denatured Ethanol (gasoline content equals 1.97% to 2.49%)

[illegible]

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[illegible]

Schedule 13B — EFT bad debt credits worksheet for reporting credits of uncollected taxes paid on fuel sold to wholesalers. Credits accrue when failed EFT tax payments are reported to the Department within 10 days.

Schedule 13B	Company Name	FEIN	Collection Period Ending (mm/dd/yy)
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	GALLONS		
	A. Gasoline	DIESEL	
		B. Undyed	C. Dyed
1. Total gallons qualifying for credit:			
2. State fuel tax rate:			
3. State tax due: (Line 1 times Line 2)			
4. Collection allowance - state tax:			
5. State tax collection allowance calculation: (Line 4 times Line 3)			
6. Portion of local option tax rate entitled to collection allowance:			
7. Portion of local option tax entitled to collection allowance: (Line 1 times Line 6)			
8. Local option tax collection allowance rate:			
9. Local option tax collection allowance: (Line 8 times Line 7)			
10. Portion of local option rate not entitled to collection allowance:			
11. Portion of local option tax not entitled to collection allowance: (Line 1 times Line 10)			
Failed EFT Credit Calculation			
12. Gasoline: (Line 3 minus Line 5)			
13. Diesel: (Line 3 minus Line 5 plus Line 7 minus Line 9 plus Line 11)			
14. Total failed EFT credit amount: (Line 12 plus Line 13. Carry to Page 3, Line 27.)			

You must complete Schedule 13F (Pages 15 and 16) and Schedule 13B (Page 17) and attach both schedules to your return to qualify for this credit.

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