FLORIDA DEPARTMENT OF REVENUE

VALUE ADJUSTMENT BOARD
NOTICE OF REMOTE HEARING

Section 194.032, Florida Statutes

DR-481REM
N. 11/26
Rule 12D-16.002
F.A.C.
Eff. 11/26

County _____	Petition # _____	VAB Contact _____
VAB Clerk Phone: _____	VAB Clerk Email: _____	
Your hearing will be conducted using electronic or other communication equipment. You will be attending the hearing using electronic or other communication equipment.		

Remote Hearing Information for the Petitioner:

Petitioner name _____	Petition number _____
Hearing date and time	_____
Instructions to Petitioner	[The clerk will identify the specific form of communication technology to be used and include one of the following: a. A statement that sets forth all necessary access instructions, such as meeting codes, passwords, telephone numbers, call in information, and any other required details, OR b. The statement as follows: "The necessary access instructions, such as meeting codes, passwords, telephone numbers, call in information, and any other required details are attached", OR c. The statement as follows: "The clerk will email you the information needed to attend the hearing using electronic or other communication equipment. The email message may be generated by computer software related to the communication equipment. If you do not receive this information, please contact this office at ( )".]

Instructions for Petitioner to Submit Evidence to the VAB: Upload evidence no later than 9:00 am at least two non-holiday workdays before the hearing date.

Designated email address or weblink to upload evidence:	_____
Clerk or Deputy name	_____
_____ Signature, clerk or deputy clerk	_____ Date

If you need accommodations to participate in the hearing, you are entitled to assistance with no cost to you. Please contact the value adjustment board at the number above within 2 days of receiving this notice. Pursuant to the Americans with Disabilities Act, any person requiring special accommodations is asked to advise the value adjustment board by contacting: _____.
If you are hearing or speech impaired, please contact the board using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).