



WILTON SIMPSON
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Consumer Services

**SOLICITATION OF CONTRIBUTIONS
REGISTRATION APPLICATION**

Solicitation of Contributions Act
Chapter 496, Florida Statutes
Rule 5J-7.004, Florida Administrative Code

1-800-HELP-FLA (435-7352) • (850) 410-3800
www.FDACS.gov • (850) 410-3804 Fax

Submit Online at
www.FDACS.gov

or

Make check or money order
payable to FDACS and remit with
application to:

FDACS
Solicitation of Contributions
P.O. Box 6700
Tallahassee, Florida 32314-6700

FOR COMPLETE FILING INSTRUCTIONS VISIT US AT www.FDACS.gov/Business-Services/Solicitation-of-Contributions

Select one: New Application Renewal CH# _____ DTN# _____ (listed on the renewal application)

TO APPLY fill out this form completely (**PRINT OR TYPE**) and return it with all attachments, including the registration application fee, to the address in the upper right-hand corner. All documents and attachments submitted with this application may be subject to public review pursuant to chapter 119, Florida Statutes (F.S.).

Legal Name of Organization:	Fictitious Name/Other Name(s) Soliciting As:
Street Address (no virtual offices, P.O. Boxes, or mail drops):	Mailing Address (if different):
City, State, Zip, County:	City, State, Zip, County:
Telephone: ()	Website:

Email Address (required):

1. Select One: <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship	Date legally established: _____	State: _____
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2. Registration Application Type: Charitable Org _____ Charitable Org/Parent _____ Sponsor _____ Sponsor/Parent _____	3. Federal Employer ID Number: _____ -- _____
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Contact Person for the Applicant	Contact Title:	Contact Phone No:
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Contact Email Address:	Date of Application:
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F&A Use Only

Org Code: 42 10 06 25 000
EO: A2
Object Code: 001133 \$10.00 - \$400.00

7. List names of the individuals or officers who are in charge of any solicitation activities:

Name:	Street Address:	Telephone Number:
Name:	Street Address:	Telephone Number:

8. List the name, address, and telephone number of every person responsible for the custody and final distribution of contributions:

Name:	Street Address:	Telephone Number:
Name:	Street Address:	Telephone Number:

9. Month/day fiscal year ends: [s. 496.405(2)(g)3, F.S.] Month _____ Day _____

10. Has your organization been granted tax exempt status by the Internal Revenue Service? [s. 496.405(2)(f), F.S.]

- Yes** 501(c) _____ **If yes, you must attach a copy of the tax exemption determination letter from the IRS.**
(insert number)
- No**
- Pending** (a copy of such determination must be filed with the department within 30 days after receipt)
- Revoked**

11. Charitable purpose for which the charitable organization or sponsor is organized? (Briefly and concisely explain the purpose for which your organization was created, i.e., the organization's mission. It is best to summarize this information in your own words. Please attach additional pages if necessary.) [s. 496.405(2)(b), F.S.]

12. What is the purpose for which the contributions to be solicited will be used? (Briefly and concisely explain how contributions will be used to further your organization's mission. Please attach additional pages if necessary. Do not reference IRS Form 990 or include an attachment.) [s. 496.405(2)(b), F.S.]

13. List major program activities: (Briefly and concisely list the main activities in which your organization participates. Please attach additional pages if necessary.) [s. 496.405(2)(g)4., F.S.]

14. Does the charitable organization or sponsor employ a professional solicitor or professional fundraising consultant?

- Yes** **No** **If yes, attach a copy of the current contract, and provide the following information for each.**
(Attach additional sheets as necessary using the same format.)

Name:	Telephone Number:	Florida Registration Number (FC/SS):
Street Address:	City:	State/Zip:
Indicate Contract Type: <input type="checkbox"/> Solicitor <input type="checkbox"/> Consultant	Contract Begin Date: Month/Day/Year	Contract End Date: Month/Day/Year

15. Does charitable organization or sponsor utilize a commercial co-venturer?

- Yes No If yes, attach a copy of the current contract, and provide the following information for each. (Attach additional sheets as necessary using the same format.)

Form with fields: Name, Telephone Number, Street Address, City, State/Zip

NOTE: Any change to the responses provided to Questions 16 and 17 must be reported to the department within 10 days after the change occurs using the Solicitation of Contributions Material Change Form, FDACS-10118, Rev. 12/24 as incorporated in rule 5J-7.004(5), F.A.C. This form can be found online at www.FDACS.gov

16. Is the charitable organization/sponsor authorized by any other state to solicit contributions? [s. 496.405(2)(d)1., F.S.]

- Yes No

CRIMINAL AND LITIGATION HISTORY

17. Please select either YES or NO to the questions below.

- Yes No Has the charitable organization/sponsor entered into an assurance of voluntary compliance (AVC) or agreement similar to that set forth in s. 496.420, F.S., in any jurisdiction? [s. 496.405(2)(d)4., F.S.]

If yes, attach a copy of the agreement.

- Yes No Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? [s. 496.405(2)(d)5., F.S.]

If yes, please explain your answer on "Exhibit A" (make additional copies as needed using the same format).

- Yes No Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, misappropriation of property, or any crime enumerated in chapter 496, F.S., or resulting from acts committed while involved in the solicitation of contributions within the last 10 years? [s. 496.405(2)(d)6., F.S.]

If yes, please explain your answer on "Exhibit A" (make additional copies as needed using the same format).

- Yes No Has the charitable organization/sponsor or any of its officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets. [s. 496.405(2)(d)2., F.S.]

If yes, please explain your answer.

- Yes No Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees been enjoined from violating any law relating to a charitable solicitation? [s. 496.405(2)(d)7., F.S.]

If yes, attach the name of such person, the date of the injunction, and the court issuing the injunction (make additional copies as needed using the same format).

- Yes No Has the charitable organization/sponsor had its registration or authority denied, suspended, or revoked by any governmental agency? [s. 496.405(2)(d)3., F.S.]

If yes, attach the governmental agency action documents and an explanatory statement including the reason(s) for each denial, suspension, or revocation.

20. Calculation of Registration Fee:

Amount of contributions received in the immediately preceding fiscal year: \$ _____

“Contribution” means the promise, pledge, or grant of money or property, financial assistance, or any other thing of value in response to a solicitation. The term includes, in the case of a charitable organization or sponsor offering goods and services to the public, the difference between the direct cost of the goods and services to the charitable organization or sponsor and the price at which the charitable organization or sponsor or a person acting on behalf of the charitable organization or sponsor resells those goods or services to the public. The term does not include:

- (a) *Bona fide fees, dues, or assessments paid by members if membership is not conferred solely as consideration for making a contribution in response to a solicitation;*
- (b) *Funds obtained by a charitable organization or sponsor pursuant to government grants or contracts;*
- (c) *Funds obtained as an allocation from a United Way organization that is duly registered with the department;* or
- (d) *Funds received from an organization duly registered with the department that is exempt from federal income taxation under s. 501(a) of the Internal Revenue Code and described in s. 501(c) of the Internal Revenue Code. [s. 496.404(5) F.S.]*

- \$10 fee:** Less than \$5,000
- \$75 fee:** \$5,000 or more, but less than \$100,000
- \$125 fee:** \$100,000 or more, but less than \$200,000
- \$200 fee:** \$200,000 or more, but less than \$500,000
- \$300 fee:** \$500,000 or more, but less than \$1,000,000
- \$350 fee:** \$1,000,000 or more, but less than \$10,000,000
- \$400 fee:** \$10,000,000 or more

Calculated Registration Fee: \$ _____

Calculation of Late Fee (Renewals Only): + \$ _____
(\$25 per month or any portion of a month following expiration date)

Total Fee Amount Enclosed: \$ _____

MAKE CHECK OR MONEY ORDER PAYABLE TO: FDACS

***Submit your completed application along with the above registration fee and your financials with all attachments to:**

**FDACS
Solicitation of Contributions
Post Office Box 6700
Tallahassee, FL 32314-6700**

ONLY SPONSORS NEED TO ANSWER THE FOLLOWING QUESTIONS:

“Sponsor” means a group or person who is or holds herself or himself out to be soliciting contributions by the use of a name that implies that the group or person is in any way affiliated with or organized for the benefit of emergency service employees or law enforcement officers and the group or person is not a charitable organization. The term includes a chapter, branch, or affiliate that has its principal place of business outside the state if such chapter, branch, or affiliate solicits or holds itself out to be soliciting contributions in this state. [s. 496.404(25), F.S.]

The organization must consist of members who are individuals of whom at least 10% or 100 members, whichever is less, are actively employed as law enforcement officers or emergency service employees by an agency of the United States, this state, a municipality, or a political subdivision of this state, and who personally sign written membership agreements with the organization and pay an annual membership of not less than \$10 a member.

a. Total number of sponsor’s members: _____

b. Total number of members actively employed as law enforcement or emergency service employees: _____

c. Percentage of total net contributions (defined as the total amount of all contributions raised in Florida minus the total cost of expenses incurred in raising contributions solicited), which are disbursed in the state on behalf of its members in furtherance of its stated purpose or programs: _____ %.

CERTIFICATION

I certify the following:

- The organization has adopted a policy regarding conflict of interest transactions, and I certify that all directors, officers, and trustees of the charitable organization are in compliance with the adopted policy.

- The information furnished in this application and all supplemental forms, reports, documents and attachments are true and correct to the best of my knowledge. [s. 496.405(2) F.S.]

Printed Name

Date

Signature

Title

Telephone Number

Email Address