

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services



WILTON SIMPSON  
COMMISSIONER

**SOLICITATION OF CONTRIBUTIONS  
MATERIAL CHANGE FORM**

Solicitation of Contributions Act  
Sections 496.405(1)(b), Florida Statutes  
Rule 5J-7.004(5), Florida Administrative Code

1-800-HELP-FLA (435-7352) • (850) 410-3800  
www.FDACS.gov (850) 410-3804 Fax

Remit completed form to:  
[charities@FDACS.gov](mailto:charities@FDACS.gov)  
or  
FDACS  
Solicitation of Contributions  
2005 Apalachee Pkwy.  
Tallahassee, FL 32399-6500

Section 496.405(1)(b), Florida Statutes (F.S.), requires that any changes in the information submitted by a charitable organization or sponsor to the Florida Department of Agriculture and Consumer Services (FDACS) pursuant to section 496.405(2)(d), F.S., on an initial registration statement or the last renewal statement must be reported to FDACS within 10 days after the change occurs.

All documents and attachments submitted with this material change form may be subject to public review pursuant to chapter 119, F.S.

PLEASE TYPE OR PRINT. Attach additional pages as necessary using the same format. Please ensure that all attachments reflect the organization's name, registration number, and the number of the corresponding question.

**Name of Charitable Organization or Sponsor**  
*(as listed with the department)*

**CH Number:**  
*(as issued by the department)*

1.  Yes  No Is this charitable organization/sponsor authorized by any other state to solicit contributions?  
*[s. 496.405(2)(d)1., F.S.]*
2.  Yes  No Has the charitable organization/sponsor or any of its officers, directors, trustees, or principal salaried executive personnel been *enjoined in any jurisdiction from soliciting contributions or been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets?* *[s. 496.405(2)(d)2., F.S.]*  
**If yes,** please attach a copy of the injunction and/or the Final Judgment issued by the Court.
3.  Yes  No Has the charitable organization/sponsor had its *registration or authority denied, suspended, or revoked* by any governmental agency? *[s. 496.405(2)(d)3., F.S.]*  
**If yes,** please attach a copy of the government order and an explanatory statement.
4.  Yes  No Has the charitable organization/sponsor voluntarily *entered into an assurance of voluntary compliance (AVC)* in any jurisdiction or agreement similar to that set forth in s. 496.420, F.S.? *[s. 496.405(2)(d)4., F.S.]*  
**If yes,** please attach a copy of the agreement.
5.  Yes  No Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees been *enjoined from violating any law relating to a charitable solicitation?* *[s. 496.405(2)(d)7., F.S.]*  
**If yes,** please provide the following information for each individual: *(Attach additional sheets as necessary using the same format.)*

Name:

Court issuing the injunction:

Date of injunction:

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

6.  Yes  No

Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees, regardless of adjudication, been convicted or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, *any felony* within the last 10 years?  
*s. 496.405(2)(d)5., F.S.]*

**If yes**, please provide the following information for each individual:  
*(Attach additional sheets as necessary using the same format.)*

**Please note**, these individuals may not solicit contributions. *[s. 496.405(8), F.S.]*

Name:

Nature of offense: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Court having jurisdiction: \_\_\_\_\_

Disposition of offense: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Does this individual engage in solicitation activities?  Yes  No

7.  Yes  No

Has the charitable organization/sponsor or any of its officers, directors, trustees, or employees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, *any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, misappropriation of property, or any crime enumerated in this chapter or resulting from acts committed while involved in the solicitation of contributions* within the last 10 years? *[s. 496.405(2)(d)6., F.S.]*

**If yes**, please provide the following information for each individual: *(Attach additional sheets as necessary using the same format.)*

**Please note**, these individuals may not solicit contributions. *[s. 496.405(8), F.S.]*

Name:

Nature of offense: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Court having jurisdiction: \_\_\_\_\_

Disposition of offense: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Does this individual engage in solicitation activities?  Yes  No

**CONTACT PERSON**

Person responsible for completing this form:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Email Address*