



**J. THOMAS CARDWELL**  
COMMISSIONER

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MAILING ADDRESS: 200 East Gaines Street, Tallahassee, FL 32399-0376  
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## **Request for Exemption from Electronic Filing Requirements**

### **A. Instructions**

Any person may request an exemption from the electronic filing requirements of Rule 69V-160.036, Florida Administrative Code, by completing this form and submitting it to: Office of Financial Regulation, Division of Finance, Bureau of Regulatory Review, 200 E. Gaines Street, Tallahassee, Florida 32399-0376.

To qualify for an exemption, the requestor must identify the person's technological or financial hardship that makes it difficult for the person to file forms and pay fees electronically.

### **B. Review Process**

The Office will provide written notice to a requestor informing him or her whether or not an exemption has been granted.

The Office will grant an exemption from the electronic filing requirements if the requestor qualifies for any of the hardships identified in question 5 under section D of this form.

An exemption granted from Rule 69V-160.036, F.A.C., will be valid for 365 calendar days from the date of the written notice.

### **C. Renewal of Exemption**

If a licensee wishes to extend an exemption for an additional 365 days, a new request must be submitted in writing before the expiration of the current exemption. Each subsequent request to continue an exemption will be evaluated based on the criteria specified in this form.

**D. Request for Exemption**

1. Requestor's Name (Must match name of applicant or licensee):

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2. Contact Person:

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3. Mailing Address:

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4. Daytime Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

5. Technological/ Financial Hardship: (Check all that apply)

a) \_\_\_\_ I am submitting this form because I do not possess basic computer skills necessary to navigate the internet and complete an online application form.

b) \_\_\_\_ I am submitting this form because I do not own a computer and I am financially unable to afford the cost of purchasing a computer.

c) \_\_\_\_ I am submitting this form because I do not possess a credit card or checking account as a means of making an online payment over the internet.

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Signature

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Date