

Law Enforcement Recruitment Bonus Payment Program Acknowledgment Form

I, (insert officer's full legal name here) _____, a newly employed law enforcement officer with (insert name of Employing Agency) _____ ("Employing Agency") have been determined eligible to receive a recruitment bonus payment in the amount of \$_____ through Florida's Law Enforcement Recruitment Bonus Payment Program. I understand that I must maintain continuous full-time employment with an Employing Agency for at least two years from the date on which I obtained my law enforcement certification in Florida. I further understand that I will be required to reimburse the Florida Department of Economic Opportunity (DEO) if I fail to maintain continuous employment for the required two-year period.

By my signature below, I acknowledge the following:

- I. I will be responsible for reimbursing the full amount of the recruitment bonus payment if either of the following circumstances apply:
 - A. When I voluntarily separate from employment with an Employing Agency as indicated in my Affidavit of Separation, form CJSTC-61, revised August 12, 2021, effective 6/2022, incorporated by reference in Rule 73B-12.001, F.A.C., and have a break in service of more than 15 calendar days as indicated on my Global Profile Sheet maintained by the Florida Department of Law Enforcement (FDLE).
 - B. When my separation reason is indicated under 7D, 7E, or 7F in the Affidavit of Separation submitted by the Employing Agency or a subsequent law enforcement agency to FDLE.
- II. If I am required to reimburse DEO for the recruitment bonus payment, the process that DEO will use to seek reimbursement is as follows:
 - A. DEO will send a determination letter to my last-known mailing address. Consequently, it is my responsibility to ensure that DEO has my current mailing address.
 - B. The determination letter will describe the amount owed, reason, method and the time frame for reimbursement.
 - C. Reimbursement of a bonus payment must be made to DEO within 12 months of the date on the determination letter unless I receive approval in writing from DEO for an extension not to exceed six months.
- III. Reimbursement will not be required if I am discharged by the Employing Agency for a reason other than misconduct as designated on the Affidavit of Separation completed by the Employing Agency and maintained by FDLE.

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IV. By signing this Law Enforcement Recruitment Bonus Payment Program Acknowledgment Form, I acknowledge that I have read and understand the responsibilities and process for reimbursing a recruitment bonus payment, if required. By signing, I also acknowledge and agree that I have signed this form knowingly and voluntarily.

Officer Signature: _____

Print Name: _____

Date Signed: _____

Witness Signature: _____

Print Name: _____

Date Signed: _____