Florida Division of Arts and Culture

Scoring Rubric for

General Program Support and Specific Cultural Project Applications

How to use this rubric

Grant panelists will receive a copy of the rubric as a part of their panelist training materials. The rubric will be employed to ensure as fair and unbiased a panel process as possible. The scoring mechanism defines each of the <u>four</u> ~~three~~ criteria scored by panelists: Quality of Offerings, <u>Reach and</u> Impact<u>,</u> ~~and~~ Track Record<u>, and History and Heritage Promotion</u>. Within each criterion, benchmark descriptions and corresponding point values are listed to serve as a guide in the scoring process.

Grant applicants can use the rubric as a guideline in completing their applications.

Overall consideration for the applications:

Value	Description	Score
Excellent	Strongly demonstrates public value of arts and culture. <u>Strongly merits</u> ~~Merits~~ investment of State of Florida funding.	<u>90</u> ~~92~~ – 100
<u>Great</u>	<u>Demonstrates public value of arts and culture. Merits investment of State of Florida funding.</u>	<u>80 - 89</u>
Good	Satisfactorily demonstrates public value of arts and culture. <u>Does not strongly merit</u> ~~Merits~~ investment of State of Florida funding.	60 – 79 ~~80 - 91~~
Fair	Does not sufficiently demonstrate public value of arts and culture. Does not merit investment of State of Florida funding.	40 – 59 ~~61 -79~~
Weak	Makes an incomplete and/or inadequate case for the public value of arts and culture. Does not merit investment of State of Florida funding. Information is confusing, unclear and lacks	0 - <u>39</u> ~~60~~

specific details.	

Quality of Offerings (Up to ~~35~~ 40 Points)

The ~~Panelists will consider the~~ following application information ~~will be considered~~ when evaluating an application for Quality of Offerings: Applicant Mission Statement, Applicant Goals/Objectives/Activities, Programming/Project Description, Partnerships and Collaborations and Required Attachments and Support Materials. **Note: An application should not be considered if it indicates lack of compliance with all state and federal laws. This is also the case with regard to the applicants' activities, including non-grant funded activities, that are of such a nature that the applicant would be in violation of Florida Statute Chapter 847 if a minor were to be present.**

Excellent *33 – 40 ~~32 – 35~~ points*	*Good* *24 – 32 ~~28 – 31~~ points*	*Fair* *16 – 23 ~~21 – 27~~ points*	*Weak* *0 – 15 ~~20~~ points*
Mission statement clearly describes organization and programs/activities fully support the mission	Mission statement describes organization and programs/activities fully support the mission	Mission statement describes organization and programs/activities do not fully support the mission	Mission statement does not clearly describe organization and programs/activities do not fully support the mission
~~Identifies clear goals and fully measurable objectives and activities~~	~~Identifies clear goals and measurable objectives and activities~~	~~Identifies goals and limited measurable objectives and activities~~	~~Does not identify goals and very minimal objectives and activities~~
Clearly describes exemplary proposed programming/project and their relevance to the intended participants, audiences and communities	Clearly describes proposed programing/project and their relevance to the intended participants, audiences and communities	Describes proposed programing/project and their relevance to the intended participants, audiences and communities	Proposed programing/project and their relevance to the intended participants, audiences and communities are unclear
Extensive and clearly describes partnerships/collaborations	Clearly describes partnerships/collaborations	Limited partnerships/collaborations	Minimal and unclear partnerships/collaborations
Required Attachments and Support Materials clearly demonstrate exemplary programming	Required Attachments and Support Materials clearly demonstrate programming	Required Attachments and Support Materials demonstrate programming	Required Attachments and Support Materials are unclear
Score:			

Reach and Impact (Up to 35 Points)

The ~~Panelists will consider the~~ following application information __will be considered__ when evaluating an application for __Reach and__ Impact: the number of proposed events, opportunities for public participation and counties served; location and reach of the programming/project; estimated number of individuals, youth~~, elders~~ and artists benefiting; marketing/promotion/publicity plans and audience development/expansion; __and__ programming/project impact narrative~~; accessibility for all considerations; and physical as well as socioeconomic and geographic accessibility of facilities and programming/project~~.

Excellent 28 ~~32~~ – 35 points	*Good* 21 – 27 ~~28 – 31~~ points	*Fair* 14 – 20 ~~21 – 27~~ points	*Weak* 0 – 13 ~~20~~ points
Provides vital arts and cultural services to community or service area	Provides significant arts and cultural services to community or service area	Provides arts and cultural services to community or service area	Provides minimal arts and cultural services to community or service area
Provides compelling and specific information about extensive economic impact of programs / projects that relate to the organization's mission	Demonstrates significant economic impact of programs/projects that relate to the organization's mission	Describes limited economic impact of programs/projects that relate to the organization's mission	Describes very minimal economic impact of programs/projects or is not measurable
Extensive activities are proposed and are achievable within the grant period	Reasonable activities are proposed and are achievable within the grant period	Limited activities are proposed and/or concerns about the achievability within the grant period	Very minimal activities are proposed and/or serious concerns about the achievability within the grant period
Educational and outreach components fully serve the constituency and are appropriate for the program(s) or project(s)	Educational and outreach components serve the constituency and are appropriate for the program(s) or project(s)	Limited educational and outreach components serve the constituency and are minimally appropriate for the program(s) or project(s)	Very minimal educational and outreach components do not serve the constituency and are not appropriate for the program(s) or project(s)
Very appropriate and effective marketing/promotion/publicity and audience	Appropriate and effective marketing/promotion/publicity and audience	Limited and minimally effective marketing/promotion/publicity and audience	Very limited and minimally effective marketing/promotion/publicity

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__Rule__ ~~Chapter~~ 1T-1.036, Florida Administrative Code

development/expansion efforts	development/expansion efforts	development/expansion efforts	and audience development/expansion efforts

Reach and Impact (continued)

~~Excellent~~ 28 ~~32~~ – 35 points	~~Good~~ 21 – 27 ~~28 – 31~~ points	~~Fair~~ 14 – 20 ~~21 – 27~~ points	~~Weak~~ 0 – 13 ~~20~~ points
Very appropriate number of individuals benefiting from the program/project and/or serving a rural community or heritage site.	Appropriate number of individuals benefiting from the program/project	Minimal number of individuals benefiting from the program/project	Very minimal number of individuals benefiting from the program/project
~~Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553~~	~~Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553~~	~~Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553~~	~~Does not have a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553~~
~~Has completed the Section 504 Self Evaluation Workbook from the NEA in the last 2 years or for 1st time self-evaluations the Abbreviated Accessibility Checklist~~	~~Has completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist in the last 5 years~~	~~Has completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist in the last 6 or more years~~	~~Has never completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist~~
~~Has policy, procedures and complaint processes that address non-discrimination~~	~~Has policy, procedures and complaint processes that address non-discrimination~~	~~Has policy, procedures and complaint processes that address non-discrimination~~	~~Does not have policy, procedures and complaint processes that address non-discrimination~~
~~Organization's programming, facilities, related materials and communications demonstrate full compliance with accessibility rights and Equal Protection rights as set forth in the United States Constitution~~	~~Some of the organization's programming, facilities, related materials and communications demonstrate compliance with accessibility rights and comply with Equal Protection rights as set forth in the United States Constitution.~~	~~Plans are made for making programming, facilities, related materials and communications in compliance with accessibility rights and Equal Protection rights as set forth in the United States Constitution~~	~~No effort is made towards making programming, facilities, related materials and communications in compliance with accessibility rights and Equal Protection rights as set forth in the United States Constitution~~

Track Record (Up to <u>20</u> ~~30~~ points)

<u>The</u> ~~Panelists will consider the~~ following application information <u>will be considered</u> when evaluating an application for Track Record: the applicant's reporting history and current compliance<u>;</u>~~,~~ Operating and Programming/Project Budget~~; Programming/Project Evaluation Plan;~~ and Fiscal Condition and Sustainability.

~~Excellent~~ 15 - 20 ~~28 – 30~~ points	~~Excellent~~ 10 - 14 ~~24 – 27~~ points	~~Excellent~~ 5 – 9 ~~19 – 23~~ points	~~Excellent~~ 0 - 4 ~~0 – 18~~ points	~~Good~~ ~~21 – 27 2~~
Very confident in the organization's fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget and fiscal information	Very minimal concerns about the organization's fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget and fiscal information	Concerns about the organization's fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget and fiscal information	Multiple concerns about the organization's fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget and fiscal information	
Exemplary reporting history and current compliance	Very minimal concerns about the applicant's reporting history and current compliance	Concerns about the applicant's reporting history and current compliance	Multiple concerns about the applicant's reporting history and current compliance	
~~Evaluation methods are well-defined, clear and fully measurable and are utilized to improve programming/project~~	~~Measurable evaluation methods are utilized to improve programming/project~~	~~Evaluation methods are not fully measurable and only minimally utilized to improve programming/project~~	~~Evaluation methods are not clear and/or measurable and do not help the organization improve programming/project~~	
Very confident in the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Very minimal concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Multiple concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	
Score:				

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History and Heritage Promotion (5 points)

Does the applicant's activities and or project promote or enhance Florida's history, heritage, traditions, ways of life, or state symbols, which are defined as one of the symbols designated by the Florida Legislature in Chapter 15, Florida Statutes?

Five points are awarded if the question is answered by the panel in the affirmative.